

BOARD COMMUNICATION: YOLO COUNTY TRANSPORTATION DISTRICT
350 Industrial Way, Woodland, CA 95776---- (530) 661-0816

Topic: Approve YCTD Board Minutes for Regular Meeting of March 14, 2022	Agenda Item#: Agenda Type:	<h1>3b</h1> <h2>Action</h2>	
		Attachments:	Yes <input type="radio"/> No <input checked="" type="radio"/>
Prepared By: M. Koh		Meeting Date: April 11, 2022	

RECOMMENDATION:

Staff recommends for the Yolo County Transportation District (YCTD) Board of Directors approve the Minutes for the Regular Meeting of March 14, 2022.

MARCH, 14 2022 BOARD MEETING MINUTES:

YOLO COUNTY TRANSPORTATION DISTRICT
BOARD OF DIRECTORS MEETING
March 14, 2022
Yolo County Transportation District (via videoconference)
350 Industrial Way, Woodland, CA 95776

Chair Saylor called the meeting to order at 7:00 pm and requested roll call to confirm quorum was in attendance through Zoom remote participation. The following individuals were in attendance:

Board Member	Jurisdiction	In Attendance	Absent
Don Saylor (Chair)	Yolo County	X	
Lucas Frerichs (Primary)	Davis	X	
Chris Ledesma (Primary)	West Sacramento	X	
Jesse Loren (Primary)	City of Winters	X	
Tom Stallard (Primary)	City of Woodland	X	
Matt Dulcich (Ex-Officio)	UC Davis		X
Greg Wong (Ex-Officio)	Caltrans	X	

YCTD staff in attendance were Executive Director Autumn Bernstein, Deputy Director of Operations, Planning & Special Projects Jose Perez, Assistant Planner Daisy Romero, Clerk to the Board Mimi Koh, and IT System Technician Daniel Gomez

Additional attendee(s) included: Senior Deputy for Yolo County Counsel Hope Welton, Transdev General Manager Michael Klein.

Director Saylor asked for public comments for items not on the agenda. Ms. Koh noted that Mr. Alan Hirsch sent in a public comment via email and provided details of the email to the Board.

Mr. Hirsch provided public comments.

Agenda Items 3a, 3b, 3c, 3d, 3e, 3f — Consent Calendar

Director Ledesma made the motion, seconded by Director Loren, to approve the following items on the Consent Calendar:

- 3a. Approve Agenda for March 14, 2022 meeting
- 3b. Approve YCTD Board Minutes for Regular Meeting of February 14, 2022
- 3c. Renew Authorization for Remote Meetings
- 3d. Adopt Updated Procurement Manual
- 3e. Adopt Resolution R 2022-02 Authorizing Filing of Grant Applications and Executing Grant Agreements and Supplemental Documents for Various Grant Programs
- 3f. Authorize Staff Listed on the Special Districts and Other Agencies Authorization Form – FY 2021-2022 to Perform Tasks on Behalf of the Governing Board

Roll Call for Agenda Items 3a, 3b, 3c, 3d, 3e, 3f — Consent Calendar

AYES	NOES	ABSENT	ABSTAIN	STATUS OF MOTION
Saylor				Passed Unanimously
Frerichs				
Ledesma				
Loren				
Stallard				

Agenda Item 4 — Administrative Reports

Item 4 is a non-action item and for informational purposes only.

Ms. Bernstein, Board Members, Michael Klein and Ms. Koh presented on items listed on the Administrative Reports section of the regular calendar. They were:

- Board Members’ Report
 - Director Stallard provided comments regarding his meeting with Mollie D’Agostino, member of the YCTD Citizens Advisory Committee.
 - Director Loren asked for updates regarding the Woodland microtransit system.
- Ad Hoc Committee on 80 Managed Lanes Report

Ms. Bernstein stated that discussions from the last meeting included the following topics:

 - Committee met once since the previous Board meeting, and one additional meeting with Caltrans District 3 and SACOG staff
 - Discussions continue about revising the project description and list of alternatives
 - Discussions have primarily focused on discussion of tolling
 - Interstate 80 and Interstate 50 connector in West Sacramento is also a topic of discussion
 - Establishing and MOU between YCTD and Caltrans to clarify roles and responsibilities
- Transdev’s Report
 - Mr. Klein provided hiring and training updates
- Executive Director’s Report

Ms. Bernstein provided comments to include:

 - New format for Executive Directors report to be sent bi-weekly via email
 - Internal conversations regarding implementation of new personnel policies
 - Discussions from the last CAC meeting
- Long-range Calendar
 - Ms. Koh presented the long range calendar which was included in the Board packet, a living document projecting future agenda items and topics for the remainder of the 2022 calendar year Board meetings

Ms. Alan Hirsch provided public comments.

Agenda Item 5 — Resuming Suspended Express Routes 43, 43R, 45 and 230. Conclusion of L Line service assistance

Mr. Perez and Ms. Romero provided an overview of the staff report.

Director Frerichs stated that he appreciated the report and provided comments.

Director Frerichs made the motion, seconded by Director Stallard, to approve staff’s recommendation to resume some limited express services that were suspended in September of 2021 due to a driver/operator shortage, and to conclude the temporary assistance of the L line service that is being provided locally in the City of Davis.

Roll Call for Agenda Item 5 – Resuming Suspended Express Routes 43, 43R, 45 and 230. Conclusion of L Line service assistance
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AYES	NOES	ABSENT	ABSTAIN	STATUS OF MOTION
Saylor				Passed Unanimously
Frerichs				
Ledesma				
Loren				
Stallard				

Agenda Item 6 — General Reserve Policy

Ms. Bernstein and Mr. Levenson provided an overview of the staff report.

Director Frerichs provided comments regarding voting requirements for drawing down on reserve. Mr. Levenson, Ms. Welton, Ms. Bernstein, and Board members discussed the requirements and agreed on the voting requirements to a minimum of three votes of the five Board members for drawing down on reserve.

Staff recommended the Board’s approval to establish a reserve policy for YCTD amended and include the Board’s recommendation of the voting requirements for drawing down on reserve.

Director Establish Stallard made the motion to accept the staff’s recommendation, modified to require a 3/5 vote of the Board rather than a 4/5 vote to draw down reserves. The motion was seconded by Director Loren.

Roll Call for Agenda Item 6 – General Reserve Policy
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AYES	NOES	ABSENT	ABSTAIN	STATUS OF MOTION
Saylor				Passed Unanimously
Frerichs				
Ledesma				
Loren				
Stallard				

Agenda Item 7 – Adjournment

There being no further regular business, Chair Saylor adjourned the regular meeting at 7:44 pm and reminded the Board of the next scheduled meeting to be held on April 11, 2022, at 7pm.

Respectfully submitted:



Mimi Koh, Clerk to the Board