

YOLO COUNTY TRANSPORTATION DISTRICT

BOARD OF DIRECTORS MEETING

June 14, 2021

Yolo County Transportation District (via videoconference)

350 Industrial Way, Woodland, CA 95776

Agenda Item 1 – Call to Order/Roll Call/Pledge of Allegiance

Chair Loren called the meeting to order at 7:01 pm and requested roll call to confirm a quorum was in attendance through Zoom remote participation. The following individuals were in attendance:

Davis – Lucas Frerichs (Primary) *arrived 7:03 pm*

Winters - Jesse Loren (Primary)

West Sacramento – Chris Ledesma (Primary)

Woodland – Tom Stallard (Primary)

Yolo County – Don Saylor (Primary)

UC Davis – Matt Dulcich (Primary)

Caltrans – Nick Hernandez (Primary)

Staff present were Jose Perez, Acting YCTD Executive Director; Janice Bryan, YCTD Deputy Director Finance, Grants, and Procurement; Chad Mikula, YCTD IT Specialist; Kristen Mazur, YCTD Senior Planner; Daisy Romero, YCTD Assistant Planner; Kathy Sauchou; YCTD Planning Intern; Hope Welton, YCTD Legal Counsel; and Kathy Souza, YCTD Executive Assistant/Clerk to the Board.

Also in attendance via Zoom were Martin Tuttle, Management Consultant; Andy Furillo, Davis; Woodland; Florencio Inzunza, Sam Kennedy, and Donald Childs.

Agenda Item 2 – Consider Approval of Agenda for June 14, 2021

Minute Order 2021-17

Director Stallard made the motion, seconded by Director Ledesma to approve the agenda for the June 14, 2021, meeting. Roll call resulted in:

AYES: Frerichs, Ledesma, Loren, Saylor, Stallard

NOES: None

ABSENT: None

ABSTAIN: None

Agenda Item 3 - Comments from public regarding matters NOT on the Agenda, but within the purview of YCTD

No public comment.

Agenda Item 4 Consent Calendar

Minute Order 2021-18

Director Frerichs made the motion, seconded by Director Ledesma, to approve the following items on the Consent Calendar:

4a. Approve YCTD Board Minutes for Regular Meeting of May 10, 2021

4b. Approve Proposed Revisions in YCTD Intern Hourly Wage Rates

4c. Approve Professional Development and Training for YCTD IT Specialist

- 4d. Approve Purchase of Replacement Hardware for Boardroom Audio Recording and Wayside Sign Modems
- 4e. Receive Update and Set Public Hearing on YoloGo Implementation
- 4f. Authorize Signatory for Westamerica Bank
- 4g. Update on Recruitment for YCTD Executive Director

AYES: Frerichs, Ledesma, Loren, Saylor, Stallard

NOES: None

ABSENT: None

ABSTAIN: None

The motion passed.

Mr. Perez addressed the following comments submitted regarding 4e.

Mike Barnbaum, Sacramento

Definition of “Peak Hours” and clarification of staff recommendation in June Packet

I had a recent phone call with Daisy Romero of the planning department regarding the definition of peak hours, and what YCTD would want to define this as. Public outreach was needed on this topic so as to gauge what both riders and staff were most interested in pursuing. For the purposes of assisting in getting to a more clear definition for the purposes of a July 12th public hearing, I want to put a suggestion on the table to define “peak hours” as 5am to 9am (0500 - 0900) and 3pm to 7pm (1500 - 1900). More than anything, this is perhaps historical in nature than anything else. During the four morning hours and four early evening hours was traditional four hours blocks of time that local radio station KFBK aired “The Morning News” and “The Afternoon News” for their listeners. In addition, local television stations like KCRA/KQCA, KXTV, KOVR/KMAX, and KTXL would compete with one another in airing local news programming for their viewers. Fairly recently, KTXL - Fox-40 began airing the region’s only hourlong newscast at 7pm, whereas no other station does that for that length of time. In closing of this topic, the staff report indicated a parenthetical notation for the Route 42 changes be peak hours frequency of 30-minutes 7 days per week. This is something I wanted clarification on as to whether it is weekdays only, or now, as written in the staff report, if it has broadened to be everyday, not exclusive to just weekdays.

Phase 1 Implementation Date and Coordinating changes across the SACOG Region

In addition to the previous topic, the staff report indicates that for Phase 1, that changes be implemented no later than September 7, 2021. In doing research, I discovered that in-person school instruction is going to be a huge contributing factor as to when service changes ought to go into effect. From conversations I have had with folks in Sacramento, I would strongly recommend for the purposes of setting the July 12th public hearing that Phase 1 service changes be implemented on the hard date of Sunday, August 29, 2021. Many schools are starting the week that is partially August and partially September so as to get a week of classroom instruction in prior to Labor Day Weekend, which would make August 29th the most sensible date for implementing fixed route service changes.

If staff have any clarifying answers and/or would like to provide additional information/feedback on Item 4e of June 14, 2021, please feel free to hold public outreach as your schedules allow. I can directly be reached via Email at mike_barnbaum@comcast.net, or on my iPhone at (916) 390-3989.

Thank you all very much for setting the public hearing for Phase 1 service changes of the YoloGO Project for the July 12th meeting. I appreciate everyone who participated and put in many hours over the last couple of years or so to get to this point. We will soon realize the “fruits of our labor” beginning at the end of August as long as we continue the teamwork and the path that we have focused on to this point.

John Erickson, Davis

Since the route 44 express bus through South Davis is being cut permanently, and route 42 will go to half hourly service during rush hour, I suggest that every other route 42 bus go through South Davis to provide some rush hour service to Sacramento.

Mr. Perez stated that these comments would be taken as part of the public comments for the July public hearing.

Agenda Item 5 – Board Member Reports, Announcements, Other Nominations, Presentations

Chair Loren reported she participated in UC Institute of Transportation Studies webinar which partnered with Historically Under Served Communities in Transportation.

Agenda Item 6 – Select Chair, Vice-Chair for the 2021/22 Fiscal Year

Mr. Perez presented the staff report.

Minute Order 2021-19

Director Stallard nominated Director Saylor, seconded by Director Saylor, as the new Chair to take place following the July 12, 2021, meeting. Chair Loren nominated Director Stallard as the new Vice-Chair. Roll call resulted in:

- AYES: Frerichs, Ledesma, Loren, Saylor, Stallard
- NOES: None
- ABSENT: None
- ABSTAIN: None

The motion passed.

Agenda Item 7 – Public Hearing on Proposed YCTD 2021/22 Revised Preliminary Budget

Ms. Bryan presented the staff report and changes to the preliminary budget.

The board members directed staff to develop and present to the board at a future meeting a written reserve and use thereof policy.

Chair Loren opened the Public Hearing at 7:30 pm. There being no public comment, she closed the Public Hearing at 7:30 pm.

Minute Order 2021-20

Director Stallard made the motion, seconded by Director Frerichs, to approve the 2021/22 Revised Preliminary Budget, with the new staff positions and salaries as the final 2021/22 Budget. Roll call resulted in:

- AYES: Frerichs, Ledesma, Loren, Saylor, Stallard
- NOES: None
- ABSENT: None
- ABSTAIN: None

The motion passed.

Agenda Item 8 – Consider Revisions to YCTD COVID-19 Safety Policies and Practices

Mr. Perez presented the staff report.

Director Dulcich asked where YCTD staff were on vaccinations. Mr. Perez responded that staff, including new interns, were all vaccinated. He added that Transdev was in the 60% vaccination area.

Director Dulcich asked if Transdev did not have a mandatory vaccination policy. Mr. Perez responded they

did not.

Director Saylor asked that staff explore a mandatory requirement with Transdev and offered to assist in arranging with County Health to have a vaccination clinic on-site.

Director Saylor asked if the proposed changes had been reviewed by the County Health Officer. Ms. Welton responded that she would email the proposed changes to the County Health Officer.

Minute Order 21-21

Director Saylor made the motion, seconded by Director Frerichs, to approve the revised guidelines contingent upon approval of the County Health Officer. Roll call resulted in:

AYES: Frerichs, Ledesma, Loren, Saylor, Stallard

NOES: None

ABSENT: None

ABSTAIN: None

The motion passed.

Agenda Item 9 – Discussion on Potential Unitrans Operating Assistance Request

Mr. Perez presented the staff report.

Director Dulcich stated this was a one-time request for assistance due to the COVID-19 pandemic and its impact on the number of on-campus students for training.

Mr. Furillo expressed support of the concept.

The directors expressed their support and asked staff to continue to work with Unitrans on the matter.

Agenda Item 10 – Consider Director’s Report

Mr. Perez presented an overview of the staff report. Ms. Mazur reviewed the information on the website update and reminded the directors they would have access to a beta version before the new site went live.

Regular meeting adjournment

The Regular Session was adjourned at 8:18 pm at which time the board went into Closed Session. Chair Loren stated that no report was expected at the conclusion of the Closed Session.

Agenda Item 11 – Closed Session

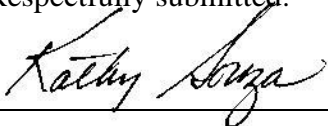
Public Employment, Employee Appointment or Evaluation

Pursuant to Government Code Section 54957

Position Title: Executive Director

Agenda Item 12 - Adjournment

Respectfully submitted:


_____, Clerk to the Board