

Item 4a

YOLO COUNTY TRANSPORTATION DISTRICT BOARD OF DIRECTORS MEETING

April 12, 2021

Yolo County Transportation District Board Room (via videoconference)
350 Industrial Way, Woodland, CA 95776

Agenda Item 1 – Call to Order/Roll Call/Pledge of Allegiance

Chair Loren called the meeting to order at 7:03 pm and requested roll call to confirm a quorum was in attendance through Zoom remote participation. The following individuals were in attendance:

Davis – Lucas Frerichs (Primary)

Winters - Jesse Loren (Primary)

West Sacramento – Chris Ledesma (Primary)

Woodland – Tom Stallard (Primary) *arrived at 7:05 pm*

Yolo County – Don Saylor (Primary)

UC Davis – Matt Dulcich (Primary)

Caltrans – Nick Hernandez (Primary)

Staff present were Jose Perez, Acting YCTD Executive Director; Janice Bryan, Deputy Director Finance, Procurement and Grants; Kristen Mazur, YCTD Senior Planner; Chad Mikula, YCTD IT Specialist; Daniel Gomez, YCTD Inform Technology Assistant; Hope Welton, YCTD Legal Counsel; and Kathy Souza, YCTD Executive Assistant/Clerk to the Board.

Also present via Zoom were Kyle Eggen, Transdev; Mike Barnbaum, Sacramento; Joe Bolte, Alan Hirsch, Davis; James Drake, Sacramento Regional Transit, and Dan Boyle, Dan Boyle & Associates.

Mr. Perez reviewed the instructions for public participation in the meeting.

Agenda Item 2 – Consider Approval of Agenda for April 12, 2021

Chair Loren asked if there were any changes to the agenda. There being none, she called for a motion.

Minute Order 2021-10

Director Ledesma made the motion, seconded by Director Frerichs, to approve the agenda for the April 12, 2021 meeting. Roll call resulted in:

AYES: Frerichs, Ledesma, Loren, Saylor

NOES: None

ABSENT: Woodland representative

ABSTAIN: None

The motion passed.

Agenda Item 3 – Comments from public regarding matters NOT on the Agenda, but within the purview of YCTD

Mr. Barnbaum reported he attended the SacRT board meeting earlier that evening. Capitol Corridor Joint Powers Authority would hold its next board meeting on April 21.

Director Stallard arrived and stated he had been trying to get into the meeting since 6:55 pm.

Mr. Hirsch stated that he was still concerned about last month’s discussion regarding YCTD being a co-lead agency on the I-80 project. His concern was that the project could well develop into a freeway widening project and contribute to additional single occupancy car traffic rather than encouraging use of mass transit. He expressed disappointment in board’s approval without adding that it should be a transit focused project.

Agenda Item 4 – Consent Calendar

Chair Loren stated she had comments to make on Item 4b and asked to withdraw it from the Consent Calendar vote.

Minute Order 2021-11

Director Saylor made the motion, seconded by Director Frerichs to approve the following items on the Consent Calendar.

4a. Approve YCTD Board Minutes for Regular Meeting of March 8, 2021, and Special Meetings of March 24, 2021, April 8, 2021.

4c. Approve Agreement 2021-04 with the County of Sacramento for YCTD Radio Communications System Licensing

Roll call resulted in:

- AYES: Frerichs, Ledesma, Loren, Saylor, Stallard
- NOES: None
- ABSENT: None
- ABSTAIN: None

The motion passed.

4b. Adopt Resolution of Appreciation R2021-04 for Terry Bassett

Chair Loren read the content of the resolution honoring retired Executive Director Terry Bassett.

Director Stallard stated that the Woodland City Council had presented a similar resolution to Mr. Bassett at it’s meeting the previous week. It also declared as April 7th being Terry Bassett Day in the City of Woodland.

Director Frerichs expressed his appreciation of Mr. Bassett’s expertise in the field of transportation.

Director Dulcich stated that the Route 42 and Causeway Connection would serve as Mr. Bassett’s visible legacy for his years of service.

Director Saylor stated that Mr. Bassett knew that transit was about people and attending to the needs of those people.

Director Ledesma thanked Mr. Bassett for his years of service and dedication to Yolo County and West Sacramento.

Mr. Drake, Sac RT, praised Mr. Bassett’s cultivation of a successful team and his attention to detail for all projects.

Chair Loren mentioned Mr. Bassett's flexibility in dealing with situations such as the COVID pandemic and creatively utilized Yolobus resources to help distribute food and services to those in need.

Minute Order 2021-12

Director Stallard made the motion, seconded by Director Frerichs, to adopt Resolution Number R2021-04 expressing appreciation to Terry Bassett, Retired Executive Director, for the extensive and admirable work he completed during his tenure. Roll call resulted in:

AYES: Frerichs, Ledesma, Loren, Saylor, Stallard
NOES: None
ABSENT: None
ABSTAIN: None

The motion passed.

Agenda Item 5 – Board Member Reports, Announcement, Other Nominations, Presentations

Chair Loren reported she participated with Assembly Member Cecilia Aguilar-Curry and Senator Bill Dodd to prepare an Assembly Resolution of Appreciation which Chair Loren had brought to the District offices for delivery to Mr. Bassett.

Agenda Item 6 – Financial Status Update

Ms. Bryan presented the staff report.

Director Saylor asked if there was a time limit on the CARES act funds commitment or expenditure. Ms. Bryan replied CARES act funds did not have any sunset date. She added that the CRRSSA funds would sunset in 2025 so would need to be obligated by 2023 and spent by 2025.

Director Saylor asked if there was an expenditure plan for the remaining \$4 million in remaining CARES funds. Ms. Bryan responded that staff was preparing that plan as part of the current budget preparation project.

Agenda Item 7 – Consider and Adopt Final Comprehensive Operational Analysis (YoloGo)

Mr. Perez presented the staff report.

Mr. Barnbaum recognized the leadership of Mr. Bassett in the development of this project. He thanked Yolobus for the expansion of the Route 42.

Mr. Bolte congratulated staff on getting the grant for all-day Route 42 30-minute service. He urged the board to approve the item.

Minute Order 2021-13

Director Ledesma made the motion, seconded by Director Saylor, to adopt the proposed Final Comprehensive Operational Analysis (YoloGo) study and associated Resolution R 2021-05, as presented, and subject to modification as necessary by changes in service and/or available resources. Roll call resulted in:

AYES: Frerichs, Ledesma, Loren, Saylor, Stallard
NOES: None
ABSENT: None
ABSTAIN: None

The motion passed unanimously.

Agenda Item 8 – YOUR Ride Microtransit Performance Goals

Ms. Mazur presented the staff report. She asked the directors what metrics they would like to see added to those proposed by staff.

Director Frerichs asked what type of comments the CAC and TAC members had put forth. Ms. Mazur stated that customer satisfaction was stressed by both. Acceptable wait times were one item mentioned that satisfaction needed to be assessed.

Director Frerichs suggested that the metrics reported to SACOG for the original pilot program should be incorporated into evaluating the continued operation.

Director Stallard asked if there was any increase in ridership. Ms. Mazur and Mr. Perez stated that there was most certainly a negative impact from the COVID pandemic but there seemed to be a bit of an increase. Director Stallard stated he would like to see an average cost per ride for the YOUR Ride similar to that provided for the fixed route.

Chair Loren stated that CAC members also expressed they found it difficult to compare the costs/ride for the two services. She strongly supported requesting customer satisfaction information. She suggested looking for software that would allow riders to instantly express satisfaction or dissatisfaction. She also stressed the need for additional outreach and advertising to promote the service.

Mr. Hirsh thanked Ms. Mazur for the report. He stressed the need for tracking the carbon footprint of the service.

Mr. Bolte suggested assessing the top incidents of problems with wait times rather than a simple bell curve. He echoed the concerns about comparisons to fixed route since the numbers were comparing pre-COVID to COVID ridership. He also suggested tracking down time for vehicles as possible reasons for increased costs as well as use of alternate vehicles.

Director Saylor requested that Ms. Mazur find ways to incorporate environmental impacts of the service.

Agenda Item 9 – Consider Director’s Report

- a. Oral Report –
- b. Free Rides For COVID-19 Vaccinations - Mr. Perez reported the “free rides for vaccination” promotion had resulted in 592 fixed route rides and 56 paratransit or microtransit rides. He stated that, with that success, staff planned to continue to offer the service through June 30.
- c. Update on Causeway Connection Service
- d. Update on Route 215 Service Changes and Discussions with Cache Creek Partners
- e. Monthly Progress Report on Three Primary Goals, Desired Outcomes for Succession Plan
- f. Attachments
 - i. March 2021 Ridership Report for Fixed Route, Paratransit and Microtransit
 - ii. Updated Long-Range YCTD Board Meeting Calendar (subject to modification)
 - iii. Draft Minutes of April 5, 2021 Citizens Advisory Committee Meeting
 - iv. Draft Minutes of April 5, 2021 Technical Advisory Committee Meeting

There being no further business, Chair Loren adjourned the meeting at 8:14 pm after Counsel stated there would likely be no report from the Closed Session..

Agenda Item 10 – Closed Session

- a. Public Employee Performance Evaluation
Position Title: Acting Executive Director
(Government Code Section §54957)
- b. Public Employment, Employee Appointment or Evaluation
Pursuant to Government Code Section 54957

Position Title: Interim Executive Director

c. Conference with Labor Negotiator

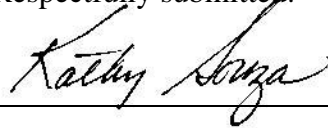
Agency Designated Representatives: District Counsel

Position Title of Unrepresented Employee: Interim Executive Director

(Government Code Section §54957.6)

Agenda Item 11 - Adjournment

Respectfully submitted:


_____, Clerk to the Board