

**YOLO COUNTY TRANSPORTATION DISTRICT
BOARD OF DIRECTORS MEETING**

February 8, 2021

**Yolo County Transportation District Board Room (via videoconference)
350 Industrial Way, Woodland, CA 95776**

Agenda Item 1 – Call to Order/Roll Call/Pledge of Allegiance

Chair Loren called the meeting to order at 7:02 pm and requested roll call to confirm a quorum was in attendance through Zoom remote participation. The following individuals were in attendance:

Davis – Lucas Frerichs (Primary)
Winters - Jesse Loren (Primary)
West Sacramento – Chris Ledesma (Primary)
Woodland – Tom Stallard (Primary)
Yolo County – Don Saylor (Primary)
UC Davis – Matt Dulcich (Primary)
Caltrans – Nick Hernandez (Primary)

Staff present were Terry Bassett, YCTD Executive Director; Jose Perez, YCTD Deputy Director Operations, Planning & Special Projects; Kristen Mazur, YCTD Senior Planner; Chad Mikula, YCTD IT Specialist; Hope Welton, YCTD Legal Counsel; and Kathy Souza, YCTD Executive Assistant/Clerk to the Board.

Also present via Zoom were Kyle Eggen, Transdev; Mike Barnbaum, Sacramento; Joe Bolte, Alan Hirsch, Andy Furillo, Davis; Mollie D’Agostino, Woodland; Patrick Guild, West Sacramento.

Chair Loren reviewed the instructions for public participation in the meeting.

Agenda Item 2 – Consider Approval of Agenda for February 8, 2021

Chair Loren asked if there were any changes to the agenda or questions about the Consent Calendar. There being none, she called for a motion.

Minute Order 2021-04

Director Stallard made the motion, seconded by Director Frerichs, to approve the agenda for the January 11, 2021 meeting and approve the following items on the Consent Calendar.

4a. Approve YCTD Board Minutes for Regular Meeting of January 11, 2021

4b. Approve appointments to YCTD’s Citizens Advisory Committee of Mollie D’Agostino as the Woodland representative and Andrew Furillo as an At-Large representative.

4c. Adopt Resolution R2021-01 authorizing filing of grant applications and executing grant agreements and supplemental documents for various grant programs.

AYES: Frerichs, Ledesma, Loren, Saylor, Stallard
NOES: None
ABSENT: None
ABSTAIN: None

The motion passed.

Agenda Item 3 – Comments from public regarding matters NOT on the Agenda, but within the purview of YCTD

Mr. Barnbaum reported the next Regional Transit board meeting would be February 22 and the next Capitol Corridor board meeting would be February 17.

Director Stallard introduced Mollie D'Agostino and Director Saylor introduced Andrew Furillo.

Ms. D'Agostino stated she was eager to work with the CAC and hoped to see the committee help bring innovation to Yolo. Mr. Furillo thanked Director Saylor for his nomination.

Agenda Item 4 – Consent Calendar

See Agenda Item 2 for combined motion and action.

Agenda Item 5 – Board Member Reports, Announcement, Other Nominations, Presentations

Director Frerichs mentioned seeing a comment on the COVID-19 Yolo Community Response Facebook page about overcrowding on the Route 215. Chair Loren thanked Director Frerichs for bringing it to the board's attention.

Director Saylor asked staff to provide passenger counts for the Route 215 to study safety concerns.

Agenda Item 6 – Financial Status Update

Mr. Bassett presented the staff report.

Director Ledesma asked how long the CARES Act funding would last for the District. Mr. Bassett responded it was expected to last into the 2021/22 fiscal year.

Director Ledesma then asked if the fuel rebate was a one-time item or yearly. Mr. Bassett replied it had been yearly; however, he believes it would no longer be available beyond the stated amount. He indicated it would probably not be available going forward.

Mr. Barnbaum asked if Yolo received any of the federal funding approved in December 2020 and would any of the funds backfill for that time when Yolo was not charging fares. Mr. Bassett stated that neither Woodland nor Davis received any of the December 2020 funding, but that Sacramento Regional Transit was a recipient, as was Caltrans for rural Section 5307 funds and Section 5310 funds (historically used by non-profit agencies).

Agenda Item 7 – Consider authorizing the programming and application for \$558,200 in Federal Transit Administration (FTA) Funds for Bus Path-of-Travel Improvements in Woodland

Mr. Bassett presented the staff report.

Director Stallard presented the City of Woodland's plan for bus pad installations on Gibson Road to prevent roadway damage from buses stopping and starting at stops in that area.

Director Saylor asked what is the authorized agency to utilize the funds in question and, if not used for the proposed projects, what other uses might there be for those funds. Mr. Bassett responded the funds would go to the applicant, in this case, YCTD. He added that the District had applied for funds from the Davis and Woodland Small Urban 5307, as well as the Sacramento Large Urban 5307. Other project funds could be used for could be the proposed Woodland Transit Center, vehicle replacements or to subsidize operating costs for fixed route, paratransit and microtransit operations.

Chair Loren asked Director Stallard to respond and also address why improving the bus stops to be ADA compliant was not included in the Complete Streets project. Director Stallard responded that funding was pulled in from three sources and did not fully cover the projected project costs. He stated he did not know if the ADA accessibility had been included in the original project application. He added that the funding for ADA accessibility would not be available at the present time.

Joe Bolte stated he didn't feel that bus traffic on Gibson Road justified the expenditure, that there were better uses for those funds.

Alan Hirsch stated in the ideal world there would be a short-range transit plan with a long-range budget to view these types of projects and develop a list of priorities for those projects.

Director Ledesma stated that this could set a dangerous precedent involving District funds in a city's capital projects.

Director Frerichs asked how many Yolobus routes actually operate on Gibson Road and was concerned that proposed changes from the COA might reduce the need for the reinforcement pads.

Minute Order 2021-05

Director Stallard made the motion to approve the following:

- 1) Authorize the programming and application for:
 - a. \$180,000 in Woodland Area Section 5307 funds for at least four (4) concrete bus path-of-travel pad improvements on Gibson Road between East and CR 98; and
 - b. \$378,200 in Woodland Area Section 5307 funds for four (4) bus path-of-travel pad improvements along East Main Street, between East Street and the Highway 113 overpass; and
- 2) Direct YCTD staff to work with the City of Woodland staff in determining where the bus path-of-travel pad improvements will be made, taking into account spacing between bus stops and anticipated transit activity.

Director Frerichs asked staff to respond to his previous questions. Mr. Bassett responded to question about bus routes operating on Gibson. He stated that there were 4 local bus routes, the Route 45 and, prior to the COVID-19 reductions, the Route 242. Because of the COA proposals that would be considerably reduced and further reduced with the addition of microtransit.

Ms. Mazur directed the board’s attention to the chart in the staff report showing the number of buses stopping at the Gibson stops per hour. She added that Davis studies had shown that more than four buses per hour had the potential for causing significant damage to the street surface, particularly given the high passenger loads of Unitrans buses. She added that the Matmor at East Main stop had significant street damage and experienced 3.3 buses per hour. All but one of the Gibson stops had 2 or fewer buses per hour except the Gibson at Coloma which was served by overlapping service by two of the local routes. Under the COA the numbers would be reduced to 1.1 to 2.2 buses per hour.

Mr. Bassett stated the District was supportive of the improvements along East Main Street.

Director Saylor and Chair Loren both expressed their reluctance to vote in favor of the entire recommendation following information received about future service reductions.

Director Stallard asked Mr. Bassett if the District supported Item 7-2. Mr. Bassett stated that the East Main Street project expenditures were supported by District staff.

Director Stallard withdrew his previous motion. He then made the following motion to authorize \$378,200 in Woodland Area Section 5307 funds for four (4) bus path-of-travel pad improvements along East Main Street, between East Street and the Highway 113 overpass. Director Frerichs seconded the motion. Roll call resulted in:

- AYES: Frerichs, Ledesma, Stallard
- NOES: Loren, Saylor
- ABSENT: None
- ABSTAIN: None

The motion passed.

Agenda Item 8 - Update on Comprehensive Operational Analysis (COA) Assessment Study

Mr. Perez presented the update on the COA study. Several directors expressed their readiness for the project to be completed and implemented.

Mr. Barnbaum recounted his experience with the similar Sac Forward project and pointed out that the COA had unfortunately been delayed by the pandemic.

Agenda Item 9 – Consider Director’s Report

a. Oral Report

Mr. Bassett informed the directors of two fatalities, one in West Sacramento, of an apparently homeless individual near a bus stop and the other aboard a Route 42 in which the passenger boarded and apparently had a medical event that was unnoticed until the bus arrived in Davis.

b. Update on Appointments to YCTD Board

c. Nominations Submitted Under Current SACOG Competitive Round

d. Reduced Price Bus Ticket Issue

e. Update on COVID-19 Regarding Transdev & YCTD Employees

f. Update on Cache Creek Casino Resort Service on Route 215

g. Causeway Connection Route 138 Update

h. Matters Involving Sacramento Regional Transit District

i. SacRT Appointments to SacRT/YCTD Subcommittee

ii. Status of Agreements with Sacramento Regional Transit District

i. Monthly Progress Report on Three Primary Goals, Desired Outcomes for Succession Plan

j. Attachments

i. Updated Long-Range Board Meeting Calendar

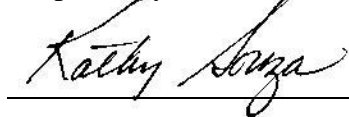
ii. January 2021 Ridership Report for Fixed Route, Paratransit and Microtransit

iii. Fixed Route & Paratransit Financial Reports Thru December 31, 2020

Agenda Item 10 - Adjournment

There being no further business, Chair Loren adjourned the meeting at 9:11 pm.

Respectfully submitted:



_____, Clerk to the Board