



Yolo County Transportation District
 350 Industrial Way, Woodland, CA 95776

2019 Comprehensive Operational Analysis For YCTD RFP Questions and Responses

Question #	Question	Response
1	If the proposer is a CA-certified disadvantaged business enterprise, should the proposer note its certification in the cover letter or the company profile?	Either or both locations is appropriate and acceptable. California Disadvantaged Business Enterprise information (for primes and/or subcontractors) may be mentioned in the cover letter, firm profile, and/or other sections of the proposal. YCTD will request copies of all certifications for verification purposes. Copies of certifications may be attached in an appendix, and will not count against page count limits.
2	Is the proposer expected to provide names/resumes of key personnel?	Yes. Key personnel should be identified in the firm profile section of the proposal, and again in the separate cost proposal. Resumes and additional background information may be attached in an appendix, and will not count against proposal page count limits.
3	Will YCTD be responsible for outreach efforts in languages other than English and Spanish outside of the contract?	Yes. YCTD will be responsible for addressing translation expenses for languages other than English and Spanish as necessary for project-related activities.
4	Will the proposer be responsible for providing outreach only in English and Spanish?	Yes. Proposer will be responsible for providing outreach in English and Spanish.
5	We have reviewed the requirements in RFP Exhibit A. The ceiling cost is \$180,000. Our concern is that the work statements call for a long list of deliverables summarized below. It appears the contractor must deliver these rather than survey internal efforts to produce them and then report on their status and recommend improvements in YCTD efforts to produce them.	YCTD is not seeking proposers "re-do" prior efforts and studies, nor is the District seeking a formal "Literature Review" of prior adopted plans and documents. YCTD is requesting that the selected partners be aware of prior studies and recommendations, so as to obtain a clearer understanding of the direction the District and it's member jurisdictions were heading with respect to transit service. The COA shall remain an objective assessment of current performance, and COA recommendations developed through the process do not necessarily need to agree with prior strategies or continue to recommend them.
6	How many buses do you operate?	YCTD has a total revenue service fleet of 58 fixed-route buses (41 required for peak pull-out) and 11 paratransit cutaway vehicles (peak pull-out of 9 vehicles).
7	How many, [and] who submitted before?	One proposal was received for the first distribution of this opportunity, submitted by LSC. The proposal was returned to LSC unopened.
8	How many passengers per year?	Approximately 1.2 Million unlinked trips annually.
9	Who have you hired before: Moniz Architects?	The context of this question is unclear. YCTD has awarded numerous contracts to various vendors in recent years. No prior COA has been awarded to any firm. The most recent planning projects have been awarded to the Sacramento Area Council of Governments (SACOG) for the 2014-2021 YCTD Short Range Transit Plan, LSC for the 2016 Woodland Transit Study, and Kimley-Horn for a Woodland Transit Center Feasibility Study (2018).