#	Question	Response
1	Can YCTD please clarify what is meant by "YCTD internship staff may be available to assist in coordinating/implementing data collection activities. Availability of interns will vary throughout this engagement and should not be included as a significant element of the consultant's project plan."? Is this to suggest that for the purposes of the proposal, proponents should prepare a task plan and budget for ride checks on the assumption that interns will not be available at the required time? Is YCTD able to provide any additional information about the quantity of interns and their forecasted availability?	YCTD currently manages a transit planning internship program that is primarily grant funded. Employment in this program fluctuate throughout the year, and intern work schedules also vary based on their school schedules and curriculum. Interns may be available to assist with field-related duties (e.g., cover for unavailable ride checker/surveyor, assist with promotion of outreach efforts, staff events, etc.) but their availability will not be mandatory/required for this project. Ride check plans should not assume interns will be available. No other information regarding intern quantity or availability is made at this time.
2	Can YCTD please provide daily platform hours for each route by day type (weekday, Saturday, Sunday)?	Revenue Hours (FY2017-18): Weekday: Saturday: Sunday:
3	Can YCTD please verify how the cost proposals will be scored?	Cost proposals will be scored as follows: 25 points maximum. 10 points (all or none): - Total proposal project costs do not exceed YCTD project budget of $150,000. - Cost options for recommended or optional project tasks/activities may be proposed but must be identified as such and are not to be included in the primary project budget. 5 points: (All or none): - Proposed budget addresses each task in the Scope of Work Up to 10 points: - Detailed budget (including direct, indirect, and travel costs) separated by task. - Provides detail/support regarding costs for proposed tasks. - Any proposed "value added" or additional project task options clearly separated from primary scope of work tasks.
4	What is the current schedule for completion of the Woodland Transit Center study?	All work must be completed no later than June 2020. This timeframe is the maximum amount of time available to complete the project. It is the District's goal to complete the project as early as possible, while still ensuring a quality assessment and analysis. Ideally, YCTD would like to obtain initial assessments, recommendations, areas for improvement, etc. by the end of Spring 2019.
5	Please provide more information about the expected level of public input desired for this project.	YCTD expects proposers to submit their recommended levels of effort, methodologies, and strategies for public outreach in order to meet the project goals and objectives.
6	What passenger boarding data is available by route, run and day?	Ridership by route, trip, and day is available electronically. A limited amount of YCTD rider data from Connect Card customers can further be identified by geo-location.
7	Is there an expected level of sampling for the ride checks?	YCTD expects proposers to submit their recommended sampling, levels of effort, methodologies, and strategies for ride check sampling in order to meet the project goals and objectives.

8	What boarding/alighting data by run and by stop is available through farebox/connect card data?	YCTD has available electronically boarding and alighting information from it's FY 2016/17 National transit Database mandatory count sampling. This information includes boarding and alighting information on route, trip, and time of day basis. Connect Card data is available from July 2017 forward and provides type of fare and some geo-location information.
9	The RFP does not mention evaluation of on-time performance. Is this included in the scope? If so, what data is currently available regarding on-time performance.	Assessment of on-time performance should be considered as part of the overall systemwide assessment. On-time performance data is available through our contract operator's monthly reports. This information may supplement ride check data/information collected by our selected project partner.
10	The scope does not mention Yolobus Special paratransit service. The impacts of fixed route changes on paratransit would need to be addressed. But does the scope go beyond that to include a detailed review/analysis of paratransit services, policies, etc?	As a complementary paratransit services, YCTD's paratransit services are primarily tied to the offered fixed-route services. YCTD does offer a limited "beyond ADA" premium service which should be included in the assessment. Significant modifications to the current YCTD service model should include consideration of impacts to complementary paratransit services, and recommendations to improve paratransit services are expected. data related to paratransit trip origins and destination is available electronically.
11	Does YCTD have any firms or persons that has been used in the past for Chinese and/or Russian translation (both of written materials and at public meetings)?	No. YCTD currently provides translation services through a third-party translation phone service (Telelanguage) in order to meet its Title VI requirements, and solicits price quotes for written documents on an as-needed basis. Live translation for Chinese and/or Russian is not anticipated for this project. Spanish-language translation should be expected and available.
12	What are Yolobus' current plans for addressing Zero Emission Bus requirements?	YCTD is currently working on finalizing a contract for its first zero-emission buses (delivery anticipated early 2020) and requisite infrastructure. Future zero-emission bus needs will be assessed in conjunction with the District's Capital replacement planning, and will incorporate consideration of then current, and future technologies and systems.
13	You ask for a Ride Check, whose purpose seems to be only this COA. ("Consultant will be tasked with proposing and implementing a data collection plan sufficient to achieve the COA goals and objectives.") Will you confirm that the ride check is only for this COA, and not for other data-collection and reporting purposes? If so, will you confirm that the degree of accuracy of this Ride Check need not be as high as is required for NTD reporting?	The ride check is solely for this COA. The degree of accuracy should be as high as possible, while ensuring the remaining tasks in the scope of work can be completed on time and on budget.
14	What ridership data does YCTD already have about fixed routes? For example, do you have boardings data from fareboxes? Or an APC system? If you have such ridership data, what level of detail does it provide? (We would assume you do not have another source of detailed ridership data, given the request for a Ride Check, but I just want to confirm that interpretation.)	See response to Q6 and Q8. YCTD does not operate with an APC system.
15	Can you tell us the average weekday, Saturday and Sunday VRH that YCTD supplied in 2017 or 2018? This will aid in estimating the cost of a Ride Check.	See response to Q2.
16	Is this project funded by SACOG?	No.

17	Please provide daily platform hours or revenue hours for each day type (weekday, Saturday, and Sunday) for the purpose of costing the ride check.	See response to Q2.
18	Are cost proposals required to comply with federal acquisition regulation (FAR) part 31 (federal cost principles for for-profit entities)?	Project partners are required to adhere to all applicable Federal requirements and regulations.
19	Can the proposal include an appendix with resumes of key members of the project team to complement section B?	Yes.

FY 2017-2018

Yolobus Fixed Route (23 Total Routes) - REVENUE HOURS

Month	Year	Route 38	Route 39	Route 40	Route 41	Route 42	Route 43	Route 44	Route 45	Route 46	Route 210	Route 211	Route 212	Route 214	Route 215	Route 216	Route 217	Route 220	Route 230	Route 231	Route 232	Route 240	Route 241	Route 242	Route 243	Route 240	Other Addtl.	Total
JUL	2017	408.45	238.00	455.33	299.60	2737.85	247.67	155.96	204.95	1.83	238.60	406.73	400.73	237.90	1177.07	25.90	22.61	243.65	165.25	29.60	65.09	426.14	72.00	18.05	47.10	69.35	89.31	8,459.91
AUG	2017	419.95	273.70	474.21	329.59	2768.39	299.46	162.39	247.71	44.39	272.09	431.73	408.73	293.25	1177.07	25.90	32.30	296.19	195.50	34.04	65.09	433.73	82.90	21.85	34.50	0.00	47.46	8,852.02
SEP	2017	398.50	238.00	445.50	298.60	2656.10	260.40	158.60	215.40	38.60	238.60	409.90	389.90	255.00	1139.10	24.05	25.84	235.10	170.00	29.60	56.60	412.40	72.00	19.00	30.00	0.00	14.97	8,217.76
OCT	2017	415.45	261.80	467.21	315.26	2758.21	286.44	174.46	236.94	42.46	260.26	427.73	405.73	280.50	1177.07	25.90	29.07	246.46	187.00	32.56	62.26	429.73	79.20	20.90	33.00	0.00	71.00	8,726.60
NOV	2017	401.00	249.90	450.38	300.93	2666.28	247.38	150.67	204.63	36.67	248.43	412.90	391.90	267.75	1139.10	25.90	25.84	236.73	161.50	28.12	53.77	414.90	75.60	19.95	31.50	0.00	87.68	8,329.61
DEC	2017	408.45	238.00	455.33	298.60	2737.85	260.40	158.60	215.40	38.60	238.60	420.73	400.73	255.00	1177.07	24.05	25.84	235.10	170.00	29.60	56.60	423.23	72.00	19.00	30.00	0.00	133.95	8,598.73
JAN	2018	415.45	261.80	467.21	315.26	2758.21	273.42	166.53	226.17	40.53	260.26	427.73	405.73	280.50	1177.07	25.90	29.07	246.46	176.50	31.06	59.43	429.73	79.20	20.90	33.00	0.00	117.50	8,726.64
FEB	2018	372.10	226.10	416.72	272.27	2492.42	247.38	150.67	204.63	36.67	224.77	383.24	364.24	242.25	1063.16	22.20	25.84	217.27	161.50	28.12	53.77	385.24	68.40	18.05	28.50	0.00	91.06	7,786.59
MAR	2018	417.45	261.80	469.33	315.26	2758.21	286.44	174.46	236.94	42.46	260.26	428.73	406.73	280.50	1177.07	25.90	29.07	254.56	187.00	32.56	62.26	431.23	79.20	20.90	33.00	0.00	117.01	8,788.33
APR	2018	401.00	249.90	450.38	300.93	2681.63	273.42	166.53	226.17	40.53	248.43	412.90	391.90	267.75	1139.10	25.90	25.84	236.73	178.50	31.06	59.43	414.90	75.60	19.95	31.50	0.00	9.67	8,359.67
MAY	2018	415.45	261.80	467.21	315.26	2758.21	286.44	174.46	236.94	42.46	260.26	427.73	405.73	280.50	1177.07	24.05	32.30	246.46	187.00	32.56	62.26	429.73	79.20	20.90	33.00	0.00	12.03	8,669.01
JUN	2018	403.00	249.90	452.50	300.93	2670.21	273.42	166.53	226.17	40.53	248.63	413.90	392.90	267.75	1139.10	25.90	25.84	244.83	178.50	31.06	59.43	416.40	75.60	19.95	31.50	0.00	26.20	8,380.50
	TOTAL	4876.25	3010.70	5471.31	3626.49	32433.67	3242.27	1979.46	2682.05	445.83	2992.99	6003.96	4764.95	3208.65	13659.06	301.65	329.46	2899.54	2128.25	370.00	705.96	5047.36	910.60	238.40	396.60	69.35	818.56	101,806.37
SUN	TOTAL	517.40	0.00	511.16	0.00	4254.58	0.00	0.00	0.00	0.00	0.00	563.16	563.16	0.00	1974.44	0.00	0.00	0.00	0.00	0.00	0.00	563.36	0.00	0.00	0.00	0.00	139.96	9,087.12
WKDY	TOTAL	3725.50	3010.70	4326.80	3626.49	23837.57	3242.27	1979.46	2682.05	445.83	2992.99	3808.80	3574.80	3208.65	9872.20	279.35	329.46	2470.24	2128.25	370.00	705.98	3830.51	910.80	238.40	396.60	69.35	522.84	82,577.89
SAT	TOTAL	633.35	0.00	633.35	0.00	4341.42	0.00	0.00	0.00	0.00	0.00	631.99	626.99	0.00	2012.41	22.20	0.00	429.30	0.00	0.00	0.00	653.49	0.00	0.00	0.00	0.00	155.96	10,140.36
																												101,806.37

YCTD Sign-in Sheet
YCTD 2018 Pre-Proposal Conference
11/01/2018

Firm	Contact Name	Contact Info (phone / email)														
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