

**YOLO COUNTY TRANSPORTATION DISTRICT
BOARD OF DIRECTORS MEETING
September 11, 2017
Yolo County Transportation District Board Room
350 Industrial Way, Woodland, CA 95776**

Agenda Item 1 – Call to Order/Roll Call/Pledge of Allegiance

Chair Rodriguez called the meeting to order at 7:00 pm. She then led the assembly in the pledge of allegiance. The following representatives were in attendance:

Davis – Lucas Frerichs (Primary)
Winters – Harold Anderson (Primary)
Woodland – Xochitl Rodriguez (Primary)
Yolo County – Don Saylor (Primary)
Caltrans District 3 – Jeff Morneau (Primary)
UC Davis – Matt Dulcich (Primary)
Not represented was the City of West Sacramento

Staff present were Terry Bassett, YCTD Executive Director; Mike Luken, YCTD Deputy Director Operations, Planning & Special Projects; Janice Bryan, YCTD Deputy Director Finance, Grants and Procurement; Hope Welton, YCTD Legal Counsel; and Kathy Souza, YCTD Executive Assistant.

Also present were Carmen Alba, Transdev and Mike Barnbaum, Sacramento.

Agenda Item 2–Consider Approval of Agenda for September 11, 2017 meeting

Minute Order 2017-36

Director Saylor made the motion, seconded by Director Frerichs, to approve the agenda for the September 11, 2017 meeting. Roll call resulted in:

AYES: Anderson, Frerichs, Rodriguez, Saylor
NOES: None
ABSENT: West Sacramento representative
ABSTAIN: None

The motion passed.

Agenda Item 3 - Comments from public regarding matters NOT on the Agenda, but within the purview of YCTD

Mike Barnbaum, Sacramento, presented Sacramento Kings season schedules and mentioned that most games would start at 7:00 p.m. rather than 7:30 p.m. as in previous years.

Agenda Item 4–Consent Calendar

Director Saylor asked to pull Item 4f from the Consent Calendar for separate consideration.

Minute Order 2017-37

Director Frerichs made the motion, seconded by Director Anderson, to approve the following items on the Consent Calendar.

- 4a. Approve YCTD Board Minutes for Meeting of August 14, 2017
- 4b. Authorize Memorandum of Understanding with Sacramento Air Quality Management District for Targeted Green Infrastructure Grant Program for Bus Stops in Woodland
- 4c. Authorize Agreement with County of Yolo For the Indian Gaming Local Community Benefit Committee Special Distribution Fund Grant Application for Bus Stops in Woodland
- 4d. Approve DBE Program Goals
- 4e. Consider Agreements with the Yolo-Solano Air Quality Management District for TMA Clean Air Funds Program for TMA Incentives and Winters Transit Service; Authorize Executive Director to create and execute subrecipient agreements with Yolo TMA for the Clean Air Funds Program and LCTOP Programs
- 4g. Cancel October 9, 2017 YCTD Board Meeting

Roll call resulted in:

AYES: Anderson, Frerichs, Rodriguez, Saylor
 NOES: None
 ABSENT: West Sacramento representative
 ABSTAIN: None

The motion passed.

4f. Declare Surplus Miscellaneous Assets and Authorize Disposal

Director Saylor asked if any of the buses being considered for disposal could potentially be used elsewhere, for example, for rural transportation. Mr. Bassett replied that the two buses under consideration had CNG tanks expiring in September and October respectively and to replace those tanks would cost between \$40,000 and \$50,000 per bus with no guarantee that the remainder of the bus could be maintained in running condition for a reasonable length of time to recover the value of replacing those tanks.

Director Frerichs asked if any of the paratransit vehicles designated for disposal could be repurposed. Mr. Bassett explained those had also reached the end of their useable life expectancy and useable parts had been stripped to use as spares for the remaining vehicles.

Minute Order 2017-38

Director Saylor made the motion, seconded by Director Frerichs, to declare the following assets as surplus to the District’s needs and authorize the disposal thereof.

ASSET	BUS NUMBERS	Mileage as of 7/31/17
One (1) 2002 Orion VII CNG Bus (effective September 30, 2017 or when bus 724 is no longer operable, whichever occurs first)	724 (VIN: 1VHGH3T2626700406)	728,360
One (1) 2002 Orion VII CNG Bus (effective October 31, 2017 or when bus 725 is no longer operable, whichever occurs first)	725 (VIN: 1VHGH3T2826700407)	723,630

Roll call resulted in:

AYES: Anderson, Frerichs, Rodriguez, Saylor
 NOES: None
 ABSENT: West Sacramento representative
 ABSTAIN: None

The motion passed.

Agenda Item 5 - Board Member Reports, Announcements, Appointment Nominations, Presentations

None

Agenda Item 6—Oral Update from Transdev

Carmen Alba, General Manager Transdev Yolo reported:

- Monthly Safety Meetings would be held August 16-19 focusing on Customer Service.
- Transdev and YCTD submitted a proposal for the City of West Sacramento’s Pilot Flexible Transportation Service RFP. The presentation on 9/8/2017 included optional items for Transportation Network Company (TNC) integration with UZURV to allow overflow trips to be covered by a TNC fleet and an option for use of an autonomous vehicle for the Riverfront Shuttle. The West Sacramento City Council was expected to award a contract on October 4, 2017

Agenda Item 7 – Authorize Executive Director, working with YCTD Board Ad Hoc subcommittee to select vendor, negotiate and execute Agreement for Exterior Bus Advertising Services

Mr. Bassett presented the staff report and requested the board appoint an ad hoc subcommittee to assist with the Agreement for Exterior Bus Advertising Services.

Minute Order 2017-39

Director Saylor made the motion, seconded by Director Anderson, to

- 1) Appoint Directors Ledesma and Frerichs to serve on a Bus Exterior Advertising Ad Hoc Subcommittee; and
- 2) Authorize Executive Director, or his designee, working with that Ad Hoc Subcommittee, to select a vendor, negotiate and execute a final agreement for Exterior Bus Advertising Services, to cover three (3) years and up to two (2) additional option years.

Roll call resulted in:

AYES: Anderson, Frerichs, Rodriguez, Saylor
NOES: None
ABSENT: West Sacramento representative
ABSTAIN: None

The motion passed.

Agenda Item 8 – Authorize Final Negotiation and Execution of Smart Phone App Agreement(s) with Sacramento Regional Transit District and/or ByteMark

Mr. Bassett presented the staff report.

Mr. Barnbaum asked why Sacramento Regional Transit seemed to be more important in the process than the other districts when they were supposedly equal partners. Chair Rodriguez referred the question to Mr. Bassett who responded that Sacramento Regional Transit was designated the program administrator in the Connect Card Memorandum of Understanding.

Minute Order 2017-40

Director Saylor made the motion, seconded by Director Frerichs, to:

- 1) Conceptually approve the attached preliminary term sheet; and
- 2) Authorize Executive Director, to finalize negotiations and execute a Memorandum of Understanding with Sacramento Regional Transit District to implement a smart phone app.

Roll call resulted in:

AYES: Anderson, Frerichs, Rodriguez, Saylor
NOES: None
ABSENT: West Sacramento representative
ABSTAIN: None

The motion passed.

Agenda Item 9 – Update and Direction on Development of Countywide Capital Improvement Plan

Mr. Luken provided an overview of the staff report and included comments and suggestions from the YCTD Technical Advisory Committee meeting earlier in the day.

Agenda Item 10 – Consider Director’s Report

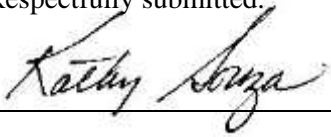
- a. Oral Report
- b. Caltrans to Meet with YCTD Staff on Possible HOV lane project along I-80
- c. Caltrans Holds First Meeting on Managed Lanes Project
- d. Discuss Nomination(s) for SACOG Civic Lab
- e. Status of West Sacramento Flexible On-Demand Transit Service RFP
- f. Agency on Aging\Area 4 RFP for Transportation of Senior Citizens--Possible YCTD Application
- g. Annual SACOG Unmet Transit Needs Public Hearing
- h. Short Range Transit Plan Update
- i. YCTD Strategic Plan
- j. YCTD Service Re-bid
- k. Attachments
 - i. YCTD Vision, Mission Statement, Top Priorities, Goals and Implementation Strategies

- ii. Ridership Report through July 31, 2017
- iii. 4th Quarter FY 16/17 Performance Report
- iv. Preliminary 4th Quarter FY 16/17 Financial Report

Agenda Item 11 – Adjournment

There being no further business Chair Rodriguez adjourned the meeting at 8:17 pm.

Respectfully submitted:


_____, Clerk to the Board