

**YOLO COUNTY TRANSPORTATION DISTRICT
BOARD OF DIRECTORS MEETING**

August 14, 2017

**Yolo County Transportation District Board Room
350 Industrial Way, Woodland, CA 95776**

Agenda Item 1 – Call to Order/Roll Call/Pledge of Allegiance

Chair Rodriguez called the meeting to order at 7:00 pm. She then led the assembly in the pledge of allegiance. The following representatives were in attendance:

- Davis – Lucas Frerichs (Primary)
- West Sacramento – Chris Ledesma (Primary)
- Winters – Harold Anderson (Primary)
- Woodland – Xochitl Rodriguez (Primary)
- Yolo County – Oscar Villegas (Alternate)
- Caltrans District 3 – Jeff Morneau (Primary)
- UC Davis – Matt Dulcich (Primary)

Staff present were Terry Bassett, YCTD Executive Director; Mike Luken, YCTD Deputy Director Operations, Planning & Special Projects; Tom Follansbee, YCTD Associate Transportation Planner; Hope Welton, YCTD Legal Counsel; and Kathy Souza, YCTD Executive Assistant.

Also present were Carmen Alba, John Jackson, Transdev; Paul Philley and Kristian Damkier of Sacramento Metro Air Quality Management District.

Agenda Item 2–Consider Approval of Agenda for August 14, 2017 meeting

Minute Order 2017-30

Director Frerichs made the motion, seconded by Director Ledesma, to approve the agenda for the August 14, 2017 meeting. Roll call resulted in:

- AYES: Anderson, Frerichs, Ledesma, Rodriguez, Villegas
- NOES: None
- ABSENT: None
- ABSTAIN: None

The motion passed.

Agenda Item 3 - Comments from public regarding matters NOT on the Agenda, but within the purview of YCTD

None

Agenda Item 4–Consent Calendar

Minute Order 2017-31

Director Frerichs made the motion, seconded by Director Ledesma, to approve the following items on the Consent Calendar.

- 4a. Approve YCTD Board Minutes for Meeting of July 10, 2017
- 4b. Declare surplus assets and authorize disposal
- 4c. Adopt Resolution 2017-11 Updating the Salary Range of Two Existing Deputy Director Positions

	Existing, Effective August 12, 2014		Proposed, Effective June 1, 2017		Change
	Bottom	Top	Bottom	Top	
Deputy Director--Operations, Planning, Special Projects	\$97,937	\$121,440	\$100,875	\$125,083	3%
Deputy Director--Finance, Grants and Procurement	\$83,430	\$105,678	\$85,933	\$108,848	3%

- 4d. Approve Change in Scope Associated with Connect Card Portion of Grant Number CA-90-Z253-00
- 4e. Adopt Resolution 2017-10 Accepting Funds for Proposition 1B Safety Security Funding
- 4f. Consider Resolution 2017-12 and Actions Related to Application and Future Potential Award of Transportation Planning Grant under Caltrans Sustainable Communities Grant Program

Roll call resulted in:

AYES: Anderson, Frerichs, Ledesma, Rodriguez, Villegas
NOES: None
ABSENT: None
ABSTAIN: None

The motion passed.

Agenda Item 5 - Board Member Reports, Announcements, Appointment Nominations, Presentations

Chair Rodriguez reported Woodland's Tomato Festival and National Night Out events had been successful

Director Anderson stated that the past Friday the new PG&E training facility received its temporary occupancy permit.

Agenda Item 6—Oral Update from Transdev

Carmen Alba, General Manager Transdev Yolo, introduced John Jackson, Fleet & Maintenance Manager. She reported the monthly safety meetings would be conducted August 16-19 and would include unlawful Harassment policy, Operator Development Program module on Pedestrian Awareness and back to school safety tips for drivers. She added that Transdev employees would be working in shifts to assist at the Yolobus display at the Yolo County Fair Thursday through Sunday.

Agenda Item 7 – Decide Whether the Cummins “Near-Zero” CNG Engine should be ordered for some or all of the Next Eight CNG Buses

Mr. Bassett presented the staff report, which included a recommendation to procure two of the next eight CNG buses with the Near-Zero Cummins ISL-G engine. John Jackson, Maintenance Manager of Transdev, indicated why he believed staying with the earlier engine series would be in the best interests of the district (until such time when a historical real world assessment of the reliability of the new engine can be made). Paul Philley and Kristian Damkier, of Sacramento Metro Air Quality Management District, presented why they recommended that all of the next eight buses have the Near-Zero engine.

Mr. Ledesma asked if YCTD has developed a long-term policy regarding transitioning to other engines or from internal combustion engines to all electric drives. Mr. Bassett indicated that such a proposed policy will be developed by staff and run by the Board for consideration at a later meeting.

Director Ledesma stated that any analysis should consider potential reliability versus new state regulatory requirements.

Mr. Lucas asked why the Sacramento Metropolitan Air Quality Management District was addressing this matter, rather than the Yolo/Solano AQMD. Mr. Philley indicated that the Sacramento AQMD had always been very involved in large engines and emissions for the Sacramento air basin and had offered to assist YCTD in obtaining \$15,000 per engine in state funding, which would more than offset the \$9,973 cost estimate of each engine upgrade.

Minute Order 2017-32

Director Frerichs made the motion, seconded by Director Anderson, to direct YCTD staff to acquire six (6) buses with the current ISL-G CNG Cummins engine, plus two (2) buses with the new ISLG Near-zero engine

Roll call resulted in:

AYES: Anderson, Frerichs, Ledesma, Rodriguez, Villegas
NOES: None
ABSENT: None
ABSTAIN: None

The motion passed.

Agenda Item 8 – Provide Feedback Regarding October 2017 Events

Mr. Bassett presented the staff report and asked if any board members were available and interested in attending the APTA. Chair Rodriguez was the only director potentially available who express interest. She would advise staff of her actual availability.

Minute Order 2017-33

Director Frerichs made the motion, seconded by Director Ledesma, to authorize 1) the Chair to travel to and attend the 2017 APTA Exposition in Atlanta, Georgia, October 9-11, 2017; and 2) postpone until a closer date any decision on cancelling or rescheduling the October 9, 2017 board meeting. Roll call resulted in:

AYES: Anderson, Frerichs, Ledesma, Rodriguez, Villegas
NOES: None
ABSENT: None
ABSTAIN: None

The motion passed.

Agenda Item 9 – Consider Authorizing Grant Application from 2017 Bus & Bus Facilities Infrastructure Investment Program for Rural Demand Response Program

Mr. Luken provided an overview of the staff report.

Director Frerichs stated that if this application was not successful that staff should keep trying to secure funding from other sources.

Minute Order 2017-34

Director Ledesma made the motion, seconded by Director Frerichs to authorize the Executive Director to:

1. Submit a grant application to the Bus & Bus Facilities Infrastructure Investment Program for the procurement and purchase of up to four (4) cut-a-way buses for an estimated \$798,212 including sales taxes. The vehicles will be procured through a federally approved purchasing agreement (e.g., Paratransit Inc., Morongo-Basin Transit Authority, etc.)
2. Enter into an Agreement with a federally approved manufacturer (per the selected purchasing cooperative) and any applicable transit agencies/partners for the joint procurement of the vehicles, subject to review and approval as to form by District Counsel.
3. Authorize a contract assignment option and authorize the purchase of four (4) cut-a-way buses (Class B or larger) at a cost not to exceed \$192,053, plus sales tax, document fees, delivery and tire fees, per vehicle; total for 4 vehicles not to exceed \$768,212, as detailed below:
 - a. Base price - \$135,178 (adjusted for inflation at 3.0 percent per year) per vehicle, plus options, sales tax, document fees, delivery and tire fees
 - b. Accessories up to \$56,875 (adjusted for inflation at 3.0 percent per year) additional per vehicle, based on the attached list plus the procurement of:
 - i. Automatic vehicle location system
 - ii. Radio system
 - iii. Bike Racks
 - iv. Interior Destination Signs
 - v. Farebox system
 - vi. Connect Card System
 - vii. HD Camera System
 - viii. Wireless System
 - ix. MORRYde Suspension System
 - c. Up to \$30,000 for On-Demand Software (Transdev “Links”) for proposed rural service
4. Apply up to \$140,000 from Yoche De He Tribe of the Wintun Nation, \$38,800 from the LCTOP (Low Carbon Transit Operations) and \$106,800 from the Prop 1B Safety Security Grant Program as matching funds for the Bus and Bus Facility Infrastructure Investment Program.

Roll call resulted in:

AYES: Anderson, Frerichs, Ledesma, Rodriguez, Villegas
NOES: None
ABSENT: None
ABSTAIN: None

The motion passed.

Agenda Item 10 – Review 2016-17 Yolo County Grand Jury Report, Findings and Recommendations Regarding Bicycle Safety and Bicycle Related Facilities

Mr. Bassett reviewed the Grand Jury comments pertaining to the District and asked for their comments before staff prepared a response.

Director Ledesma stated his appreciation that the item was brought to the Board. He felt that staff needed to explain the role of the District to the Grand Jury. The other Board members shared similar thoughts.

Agenda Item 11 – Consider Director’s Report

- a. Oral Report

- b. Update on Development of Countywide Capital Improvement Plan – Mr. Luken reported that the Technical Advisory Committee suggested minor modifications to the proposed plan. Those modifications would be presented to the Board subcommittee. An update would be provided to the Board at its September meeting.
Director Ledesma remarked that the timeline should include presentation to the Yolo County Board of Supervisors in time for their decisions about a potential ballot measure for 2018.
- c. Status of West Sacramento On-Demand Transit Service RFP – Mr. Bassett stated the West Sacramento City Council would consider this at its August 16, 2017 meeting.
Director Ledesma stated the West Sacramento City Council appreciated and commended YCTD for considering alternative service concepts.
- d. Examples of Nearby Transportation Network Company/Transit Agency Trial Projects
- e. Update on UCD Efforts to Address Intercity Transit – Mr. Bassett provided background and Director Dulcich provided an update on recent developments within UC Davis regarding the concepts.
- f. Update on August 8, 2017 Citizens’ Advisory Committee Meeting
- g. Update on Mobile Phone App Negotiations with Sacramento RTD – Mr. Bassett stated work was continuing with Sacramento RTD.
- h. Update on Other CNG Matters – Mr. Bassett reported that recent developments indicated the oil contamination could be coming from the PG&E supply but that more work needed to be done to positively determine the source.
- i. Attachments
 - i. Go Dublin Pilot (TNC)
 - ii. Ridership Report through June 30, 2017

Agenda Item 11 – Adjournment

Minute Order 2017-35

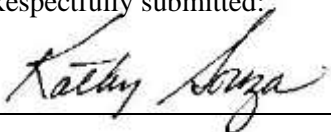
Director Ledesma made the motion, seconded by Director Frerichs, to adjourn until the September 11, 2017 meeting. Roll call resulted in:

AYES: Anderson, Frerichs, Ledesma, Rodriguez, Villegas
NOES: None
ABSENT: None
ABSTAIN: None

The motion passed.

The meeting adjourned at 8:10 pm

Respectfully submitted:


_____, Clerk to the Board