

# Item 4a

## YOLO COUNTY TRANSPORTATION DISTRICT BOARD OF DIRECTORS MEETING

January 9, 2017

Yolo County Transportation District Board Room  
350 Industrial Way, Woodland, CA 95776

### **Agenda Item 1 – Call to Order/Roll Call/Pledge of Allegiance**

Former Chair Anderson called the meeting to order at 7:04 pm. in the absence of Chair Saylor. He then lead the assembly in the pledge of allegiance. The following representatives were in attendance:

Winters – Harold Anderson (Primary)

Davis – Lucas Frerichs (Primary) arrived at 7:07 pm

West Sacramento – Babs Sandeen (Alternate)

Woodland – Xochitl Rodriguez (Primary)

Caltrans District 3 – Jacob Buffenbarger (Alternate)

UC Davis – Matt Dulcich (Alternate)

Not represented was the County of Yolo

Staff present were Terry Bassett, YCTD Executive Director, Mike Luken, YCTD Deputy Director Operations, Planning & Special Projects; Janice Phillips, YCTD Deputy Director Finance, Grants & Procurement; Tom Follansbee, YCTD Associate Transportation Planner; Hope Welton, YCTD Legal Counsel, and Kathy Souza, YCTD Executive Assistant.

Also present was Carmen Alba, Transdev.

### **Agenda Item 2–Consider Approval of Agenda for January 9, 2017 meeting**

Chair Anderson asked if there were any changes to the agenda. There being none:

#### **Minute Order 2017-01**

Director Sandeen made the motion, seconded by Director Rodriguez, to approve the agenda for the January 9, 2017 meeting as distributed. Roll call resulted in:

AYES: Anderson, Rodriguez, Sandeen

NOES: None

ABSENT: City of Davis representative, Yolo County Representative

ABSTAIN: None

The motion passed.

### **Agenda Item 3 - Comments from public regarding matters NOT on the Agenda, but within the purview of YCTD**

No comments were received.

### **Agenda Item 4–Consider Selecting YCTD Vice-Chair for the Remainder of FY 2016/17**

#### **Minutes Order 2017-02**

Director Sandeen made the motion, seconded by Director Rodriguez, to select Director Rodriguez as the Board's Vice-Chair for the remainder of FY 2016/2017. Roll call resulted in:

AYES: Anderson, Rodriguez, Sandeen

NOES: None

ABSENT: City of Davis representative, Yolo County Representative

ABSTAIN: None

The motion passed.

Former Chair Anderson passed the gavel to Vice-Chair Rodriguez.

### **Agenda Item 5 Consent Calendar**

Counsel Welton suggested that Item 5a be tabled to the February meeting as there was not a quorum of directors who were present at the December meeting.

*Director Frerichs arrived.*

**Minute Order 2017-03**

Director Sandeen made the motion, seconded by Director Frerichs, to table Item 5a to the February meeting and approve the following items on the Consent Calendar:

5b. Adopt Resolution 2017-02 Approving State Transit Assistance Claim

5c. Declare Five Buses Surplus and Authorize Disposal:

ASSET	BUS NUMBERS	Mileage as of 3/31/16
One (1) 2002 Orion V Low Floor CNG Bus (Sonoma)	324 (1VHBH3C2726501648)	553,565
One (1) 2002 Orion V Low Floor CNG Bus (Sonoma)	326 (1VHBH3C2526501650)	809,340
One (1) 2002 Orion V Low Floor CNG Bus (Sonoma)	327 (1VHBH3C2726501651)	628,450
One (1) 2002 Orion V Low Floor CNG Bus (Sonoma)	328 (1VHBH3C2926501652)	586,495
One (1) 2002 Orion V Low Floor CNG Bus (Sonoma)	330 (1VHBH3C2226501654)	587,440

Roll call resulted in:

- AYES: Anderson, Frerichs, Rodriguez, Sandeen
- NOES: None
- ABSENT: County of Yolo representative
- ABSTAIN: None

The motion passed.

**Agenda Item 6 – Board Member Reports, Announcements, Appointment Nominations, Presentations**

Director Rodriguez introduced herself to those in attendance.

**Agenda Item 7 – Oral Update from Transdev**

Carmen Alba, General Manager Transdev:

- Informed the board January monthly safety meetings would include training on the new Connect Card system and a safety module from the Transdev Operator Development Program.
- Transdev was actively recruiting for the Operations Manager position. Safety & Training Manager was serving as the Interim Operations Manager.

**Agenda Item 8 – Oral Report on Yolobus 35<sup>th</sup> Anniversary**

Mr. Bassett presented a PowerPoint overview of 35 years of Yolobus history. He distributed a list of proposed events during the year to celebrate the anniversary.

Director Sandeen asked if the Connect Card system would capture boarding Los Rios students. Mr. Bassett replied it would.

Director Buffenbarger asked what reasons were given for the drop in ridership in recent years. Mr. Bassett responded probably the drop in gas prices and the recent increase in bus fares.

Director Frerichs welcomed Director Rodriguez. He stated the promotions were good ideas and requested the District consider participation in the October Davis Neighbors Night Out, Davis Children’s’ Candle Light parade and the Picnic Day parade. He added that the District needed to work with the airport to provide better shelter for bus passengers at Terminal B. Director Buffenbarger was to provide consultant contact information to Director Frerichs for the airport general plan update.

**Agenda Item 9 – Adopt Resolution Adopting the 2016 Title VI Program for the Yolo County Transportation District**

Mr. Perez presented the staff report.

**Minute Order 2017-04**

Director Frerichs made the motion, seconded by Director Anderson, to adopt Resolution 2017-01 adopting the 2016 Title VI program for the Yolo County Transportation District.

Roll call resulted in:

AYES: Anderson, Frerichs, Rodriguez, Sandeen  
NOES: None  
ABSENT: County of Yolo representative  
ABSTAIN: None

The motion passed.

**Agenda Item 10 - Consider Director's Report**

- a. Oral Report
- b. Negotiations with Yolo TMA/Yolo Commute
- c. Y Shuttle Update
- d. Gillig Bus Completion and Delivery
- e. Update on Connect Card Status
- f. FTA 5310 Grant Program Open
- g. New Assistant Planner
- h. Attachments
- i. Ridership Report Thru November 30, 2016

**Agenda Item 11 –**

Chair Rodriguez asked those not involved with the Closed Session to leave the room and convened into Closed Session at 7:55 pm.

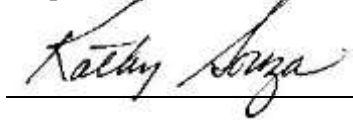
**Agenda Item 12 – Public Report of Actions Taken In Closed Session**

Chair Rodriguez reopened the general session at 8:06 pm and reported there were not actions to report from the Closed Session.

**Agenda Item 13 - Adjournment**

There being no further business the meeting adjourned by consensus at 8:06 pm.

Respectfully submitted:



\_\_\_\_\_, Clerk to the Board