



Yolo County Transportation District Board of Directors

AGENDA

DIRECTORS: Jesse Loren (Chair, Winters), Don Saylor (Vice-Chair, Yolo County), Lucas Frerichs (Davis), Chris Ledesma (West Sacramento), Enrique Fernandez (Woodland), Matt Dulcich (UCD, ex-officio), David Smith (Caltrans, ex-officio)

WEBEX MEETING WEB ADDRESS:

<https://yctd.my.webex.com/yctd.my/j.php?MTID=m0a47044573a72df616b18b9223eef706>

WEBEX MEETING PHONE NUMBER: (408) 418-9388

WEBEX MEETING ID: 126 119 9613

WEBEX MEETING PASSWORD: YoloOctBoard (96566282 from phones and video systems)

MEETING DATE: Monday, October 12, 2020

MEETING TIME: 7:00 PM

Pursuant to the [Governor’s Executive Order N-29-20](#), members of the Yolo County Transportation District Board of Directors and staff will participate in this Meeting via teleconference. This Executive Order authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public.

Further instructions on how to electronically participate and submit your public comments can be found in the Public Participation Instructions note at the end of this agenda.

To submit a comment in writing, please email to ksouza@yctd.org and write “For Public Comment” in the subject line. In the body of the email, include the item number and/or title of the item (if applicable) with your comments. All comments received by 4:00 PM on Monday, October 12, 2020 will be provided to the YCTD Board of Directors in advance and comments submitted during the meeting shall made part of the record of the meeting.

<u>Estimated Time</u>			<u>Info/ Discussion</u>	<u>Deliberation/ Action</u>
		<i><u>The Chairman reserves the right to limit speakers to a reasonable length of time on any agenda item, depending upon the number of people wishing to speak and the time available.</u></i>		
7:00 PM	1.	Determination of Quorum (Voting members: Woodland, Davis, West Sacramento, Winters, Yolo County) (Nonvoting members: Caltrans, UCD)		X
7:00	2.	Consider Approval of Agenda for October 12, 2020 meeting		X
7:00	3	Comments from public regarding matters NOT on the Agenda, but within the purview of YCTD. Please note, the Board is prohibited from discussing items not on the agenda at this time.	X	

CONSENT CALENDAR

7:00	4a.	Approve YCTD Board Minutes for Regular Meeting of September 14, 2020 (<i>Souza</i>) (<i>pp 1- 5</i>)		X
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REGULAR CALENDAR

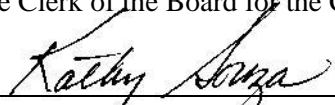
7:05	5.	Board Member Reports, Announcements, Other Nominations, Presentations		X
7:10	6.	Consider Recommendations Relative to Bylaws, Composition and Charge of Citizens Advisory Committee (<i>Perez</i>) (<i>pp 7-11</i>)		X
7:20	7.	Financial Status Update (<i>Bryan</i>) (<i>pp 13-14</i>)		X
7:30	8.	Consider Extending Youth Ride Free Program Through December 31, 2021 (<i>Bryan, Bassett</i>) (<i>pp 15-16</i>)		X
7:40	9.	Update on Possible Service Changes as Part of COVID-19 Service Recovery and Comprehensive Operational Analysis (<i>Perez</i>) (<i>pp 17-18</i>)		X

7:50	10.	Consider Director's Report (<i>Bassett/Perez</i>) (pp 19-27) <ul style="list-style-type: none"> a. Oral Report b. Status of Downtown Riverfront Streetcar Project c. SACOG Annual Unmet Transit Needs Hearing d. September 28, 2020 Causeway Connection Expansion Update e. Other Service Updates f. Status of Agreements with Sacramento Regional Transit District g. Preparation of YCTD Project Nominations for Next SACOG Funding Round h. Monthly Progress Report on Three Primary Goals i. Attachments <ul style="list-style-type: none"> i. Updated Long-Range Board Meeting Calendar ii. Causeway Connection Infopost Insert iii. September 2020 Ridership Report for Fixed Route, Paratransit and Microtransit iv. September and August 2020 Average Rides Per Day by Route 	X	
8:00	11.	Closed Session: Significant exposure to litigation pursuant to § 54956.9(d)(2): 1 Case		X
8:15	12.	Adjournment		X

UNLESS CHANGED BY THE YCTD BOARD, THE NEXT MEETING OF THE YOLO COUNTY TRANSPORTATION DISTRICT BOARD OF DIRECTORS WILL BE NOVEMBER 9, 2020 AT 7:00 PM IN THE YCTD BOARD ROOM, 350 INDUSTRIAL WAY, WOODLAND, CA 95776 OR BY WEBEX IF RECOMMENDED FOR THE SAFETY OF THOSE INVOLVED.

The Board reserves the right to take action on all agenda items, including items under the Executive Director's Report, at any time during the meeting, except for timed public hearings. Items considered routine or non-controversial are placed on the Consent Calendar. Any Consent Calendar item can be separately addressed and discussed at the request of any member of the YCTD Board.

I declare under penalty of perjury that the foregoing agenda was posted on or before Friday, October 9, 2020 at the Yolo County Transportation District Office (350 Industrial Way, Woodland, California). Additionally, copies were FAXED or transmitted electronically to the Woodland, Davis, West Sacramento, and Winters City Halls, as well as to the Clerk of the Board for the County of Yolo.


Kathy Souza, YCTD Clerk to the Board

Public Participation Instructions

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID-19 virus, please do the following:

1. You are encouraged to participate in the October 12, 2020 YCTD Board of Directors meeting remotely via the Webex platform using the following meeting details:

Via PC: <https://yctd.my.webex.com/yctd.my/j.php?MTID=m0a47044573a72df616b18b9223eef706>

Meeting ID: 126 119 9613

Meeting Password: YoloOctBoard

- a. Via Phone: Meeting

Phone Number: (408) 418-9388

Meeting ID: 126 119 9613

Meeting Password: 96566282

2. If you are joining the meeting via Webex and wish to make a comment on an item, click the "raise hand" button. If you are joining the meeting by phone only, press *3 to raise your hand. Please wait for the host to announce the comment period has opened and indicate that you wish to make a comment at that time. The Clerk of the Board will notify the Chair, who will call you by name or phone number when it is your turn to comment. Speakers will be limited to 2:00 minutes.
3. If you choose not to observe the YCTD Board of Directors meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on Monday, October 12, 2020 to Kathy Souza, Clerk of the Board, at ksouza@yctd.org or by phone at 530-402-2819 noting in the subject line: For Public Comment. Your comment will be placed into the record at the Board meeting.
4. If you are watching/listening to the live stream of the YCTD Board of Directors meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may also submit your comment, limited to 250 words or less, to Kathy Souza, Clerk of the Board, at ksouza@yctd.org noting in the subject line: For Public Comment. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting

Yolo County Transportation District Board:

Vision, Values and Priorities

Vision Statement

The vision statement tells us what we intend to become or achieve in the next 3 to 5 years.

Yolo County residents enjoy innovative and efficient mobility options connecting them to places they want to go.

Values

A core value describes our individual and organizational behaviors and helps us to live out our vision.

- Collaboration
- Efficiency
- Transparency
- Innovation
- Service
- Safety
- Economic Sustainability
- Environmental Stewardship
- Equity/Social Justice

District-Wide Priorities

Priorities align our vision and values with our implementation strategies.

- Effective and sustainable business model.
- Efficient, seamless, and easy to use transit system.
- Strong regional mobility partnerships enhance District services.
- Decision making that is data driven and transparent.
- Environmentally sustainable operations.
- Leverage state of the art technology.

Item 4

YOLO COUNTY TRANSPORTATION DISTRICT BOARD OF DIRECTORS MEETING

September 14, 2020

Yolo County Transportation District Board Room (via videoconference)
350 Industrial Way, Woodland, CA 95776

Agenda Item 1 – Call to Order/Roll Call/Pledge of Allegiance

Chair Loren called the meeting to order at 7:00 pm and requested roll call to confirm a quorum was in attendance through remote participation. The following representatives were in attendance:

Davis – Lucas Frerichs (Primary)
West Sacramento – Chris Ledesma (Primary)
Winters – Jesse Loren (Primary)
Woodland – Enrique Fernandez
Yolo County – Don Saylor (Primary)
Caltrans – Anissa Raja (Primary)
UC Davis – Matt Dulcich (Primary)

Staff present were Terry Bassett, YCTD Executive Director; Jose Perez, YCTD Deputy Director Operations, Planning & Special Projects; Janice Bryan, YCTD Deputy Director Finance, Grants & Procurement; Kristen Mazur, YCTD Senior Planner; Chad Mikula, IT Specialist; Hope Welton, YCTD Legal Counsel, and Kathy Souza, YCTD Executive Assistant.

Also present were Kyle Eggen and Michael Kline, Transdev; Eric Lambreth, Tender Software; Mike Barnbaum, Sacramento; Bernadette Murray, Woodland; Alan Hirsch, Joe Bolte, Davis.

Mr. Perez reviewed instructions for public participation in the meeting.

Agenda Item 2– Consider Approval of Agenda for September 14, 2020 meeting

Minute Order 2020-26

Director Frerichs made the motion, seconded by Chair Ledesma, to approve the agenda for the September 14, 2020 meeting. Roll call resulted in:

AYES: Fernandez, Frerichs, Ledesma, Loren, Saylor
NOES: None
ABSENT: None
ABSTAIN: None

The motion passed.

Agenda Item 3 – Comments from public regarding matters NOT on the Agenda, but within the purview of YCTD

Mr. Perez read into the record the following from Joe Bolte, Davis.

Dear Yolobus Staff and Board,

Some ideas for improving service and increasing ridership on Yolobus:

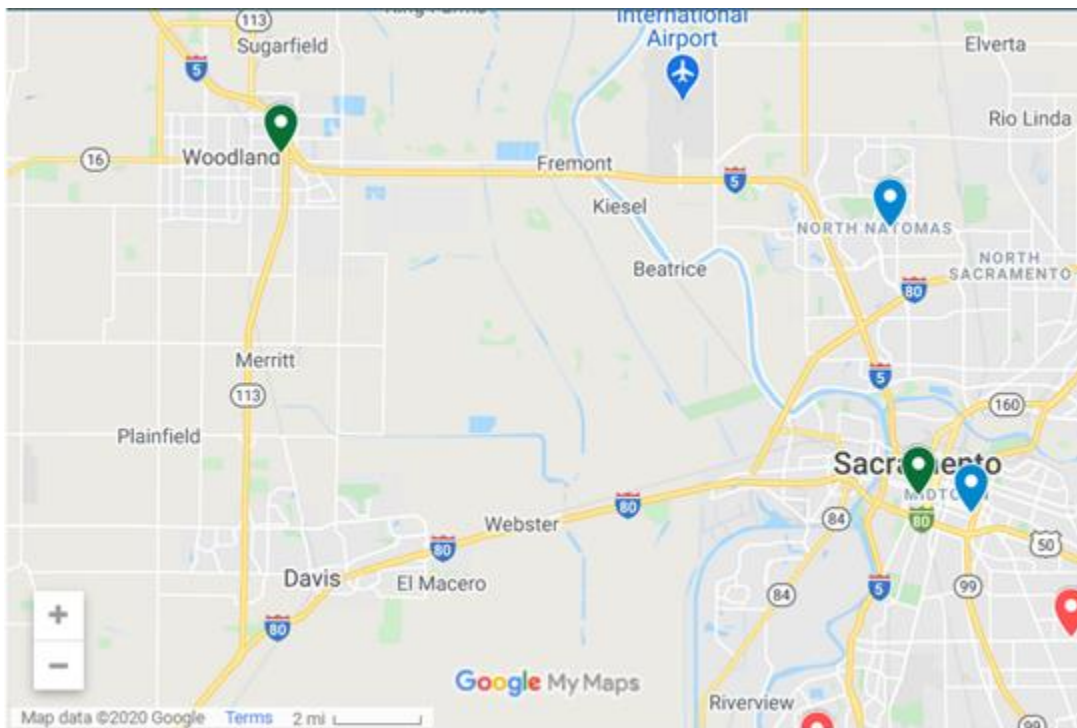
1. Messages from Yolobus, including service alerts, requests for rider/community feedback, upcoming events, requests for proposal, etc. are published via Yolobus.com, social media, Yolobus mailing lists, by other local organizations, on bus vehicles themselves etc. But many important communications from Yolobus don't reach enough people because they are not sent to enough channels. Yolobus staff should make a comprehensive communications plan that specifies which types of messages will be sent to which channels. COVID-19 notifications to the Yolobus public announcement email list have been good. Notifications of the existence of the citizens' advisory committee have been minimal.

2. As part of the monthly ridership and financial report included in the board agenda, include the following additional report. This is assuming such reports can be auto generated from Yolobus data systems.

* Fraction of all fixed-route departures from any stop departing less than 1 minute, 5 minutes, 10 minutes and more than 10 minutes late. Also compare to previous year.

* Peak and off-peak travel time averages for the most popular trip segments, for example, MU to Mace and I80, Mace and I80 to I80 and West Capitol, ... to West Sac Transit Center, ... to Downtown Sac. Current and future stakeholders can then see how traffic is affecting Yolobus service over time.

3. The only place to buy a Connect Card near a Yolobus route is at the Woodland Garage. (See map) There should be at least one vendor in Davis, West Sacramento, Downtown Sacramento (adjacent to the 42 and the SacRT light rail core), and at the airport.



4. The website redesign should specifically address Yolobus system maps, and how map revisions will be handled. Will Yolobus staff create and post PDFs manually for each schedule change?

Mike Barnbaum, Sacramento, provided information from Regional Transit regarding passage of Item 7.3. on their September 14, 2020 board agenda regarding the Streetcar project.

Alan Hirsh asked what would be used to measure the success of the project, what parameters the vendor would use to measure the success and questioned the reasonableness of the \$14.99 per hour rate to achieve a successful website redesign.

Agenda Item 4 - Consent Calendar

Minute Order 2020-27

Director Frerichs made the motion, seconded by Director Ledesma, to approve the items on the consent calendar.

4a. Approve YCTD Board Minutes for Regular meeting of August 10, 2020

4b. Approve Proposed Revisions in YCTD Intern Hourly Wage Rates

4c. Adopt Resolution of Appreciation for Bernadette Murray, Retiring Member of YCTD's Citizens Advisory Committee

4d. Grant Continued Emergency Authority to Executive Director, or his designee, through November 30, 2020

4e. Authorize Award of YCTD Website Redesign Services Agreement to Tender Software

Director Frerichs expressed his gratitude and appreciation to Ms. Murray for her years of service on the Citizens' Advisory Committee.

Roll call resulted in:

AYES: Fernandez, Frerichs, Ledesma, Loren, Saylor

NOES: None

ABSENT: None

ABSTAIN: None

The motion passed.

Agenda Item 5 – Board Member Reports, Announcements, Other Nominations, Presentations (Oral Reports)

5a. Chair Loren asked Mr. Perez to read the resolution to Ms. Murray.

5b. Mr. Bassett introduced Michael Kline Transdev's new General Manager calling in from his trip from Michigan.

Mr. Kline thanked everyone for the opportunity to join the Yolobus team.

5c. Chair Loren stated she had been honored with an invitation to participate in the American Leadership Forum.

Agenda Item 6 – Consider Recommendations Relative to Composition and Charge of Citizens' Advisory Committee

Mr. Perez introduced YCTD Senior Planner Kristen Mazur who presented the staff report.

Director Saylor asked if there were any current vacancies. Ms. Mazur responded there were vacancies for both the West Sacramento and Woodland positions. Mr. Perez advised that an application had been received earlier in the day for the West Sacramento position.

Director Saylor suggested that at-large positions be considered for the committee.

Director Frerichs stated that he found Director Saylor's comments to be appropriate and that at-large positions could bring to the committee specific skill or interest sets not already in place.

Director Ledesma agreed with the previous comments but expressed the goal of keeping a manageable level of members including those at-large.

Chair Loren asked if the consensus was to direct staff to add two at-large positions to the committee. They agreed

that was the consensus. She also mentioned that the Valley Clean Energy website had ready access to all meeting information including the CAC on their website.

Joe Bolte stated he agreed with the directors' comments and supported the at-large positions.

Alan Hirsch said that he felt there should be representation of the paratransit population, riders from all bus routes and "ad hoc" as part of the transportation commissions.

Director Saylor suggested the CAC be asked to provide a list of interest groups to solicit possible at-large members. He then stated to add two at-large members and ask the CAC to advise which categories of riders were valued.

Minute Order 2020-28

Director Ledesma made the motion, seconded by Director Frerichs, to direct staff add two at-large members to the CAC to develop a strategy to help ensure continued meaningful engagement with the public and stakeholders. Roll call resulted in:

AYES: Fernandez, Frerichs, Ledesma, Loren, Saylor
NOES: None
ABSENT: None
ABSTAIN: None

The motion passed unanimously

Agenda Item 7 – Update on Possible Service Changes as Part of COVID-19 Service Recovery and Comprehensive Operational Analysis

Mr. Bassett updated the directors on staff's presentations to the jurisdictions. He then reviewed the revised service request from Cache Creek Casino based on their report of decreased traffic to the Casino.

Mr. Perez presented the survey preparation and responses received. Mr. Bassett added that staff needed to find a way to reach out to youth riders for their input.

Mr. Perez provided a recap of the next steps for service recover and COA.

Mr. Barnbaum asked where staff was considering location lay-overs and what was District considering as "peak hours". Mr. Perez responded that peak hours would be decided by the data collected.

Director Frerichs thanked staff for their discussion with Davis staff.

Director Ledesma thanked staff and stated his interest in seeing the next steps proposed and the financial modeling for those steps.

Mr. Bolte stated he was pleased with the COA and felt it was moving in the right direction. He added that he was glad to see the positive feedback on streamlining concepts and asked if there was any negative feedback on the streamlining. Mr. Bassett responded that skepticism on those changes seemed to be from riders not familiar with the current routing.

Agenda Item 8 - Consider Director's Report

- a. Oral Report
- b. Tentative Long-Range Meeting Calendar – Mr. Bassett presented the calendar. Chair Loren and Director Saylor felt it was a good start and expressed their appreciation for the work put into it.
- c. SACOG Annual Unmet Transit Needs Hearing
- d. September 28, 2020 Causeway Connection Expansion Date

e. COVID-19 Updates

f. Other Service Updates

g. Status of Downtown Riverfront Streetcar Project – Mr. Bassett reported that SacRT had approved the Streetcar Project item on their agenda earlier in the evening.

Chair Loren stated that staff and the board needed to learn what this action would mean to YCTD.

Director Saylor stated the item took everyone by surprise and the language adopted by Sac RT was unclear as to its effect on YCTD.

Director Ledesma stated that West Sacramento had been focused on transit oriented, sustainable growth including the Streetcar Project. He added that the project had both state and federal support.

Ms. Welton asked Director Ledesma to have the West Sacramento Counsel reach out to her regarding this item.

Mr. Barnbaum stated that LAFCO was not involved with RT annexations and that the RT board would not meet again until late October

h. Attachments

i. Tentative Long-Range Board Meeting Calendar

ii. Causeway Connection Schedule and Route, Effective September 28, 2020

iii. August 2020 Ridership Report for Fixed Route, Paratransit and Microtransit

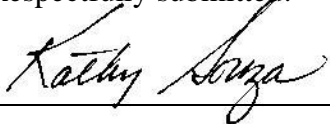
iv. Quarterly Performance and Financial Reports thru June 30, 2020

Agenda Item 9 – Adjournment

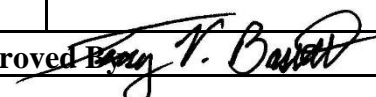
Chair Loren thanked everyone for the supportive collaboration during the meeting.

There being no further business, Chair Loren adjourned the meeting at 8:42 p.m.

Respectfully submitted:

 _____, Clerk to the Board

BOARD COMMUNICATIONS: YOLO COUNTY TRANSPORTATION DISTRICT
 350 Industrial Way, Woodland, CA 95776----(530) 661-0816

Topic: Consider Recommendations Relative to Bylaws, Composition and Charge of Citizens Advisory Committee	Agenda Item#: Agenda Type:	6	
		Info/Discussion	
Prepared By: Jose Perez		Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No	Meeting Date: October 12, 2020
Approved: 			

RECOMMENDATION:

It is recommended that the Yolo County Transportation District Board of Directors:

1. Review and adopt the revised CAC Bylaws as presented, or as modified by the Board; and
2. Direct staff to undertake steps to solicit, obtain and forward applications from qualified individuals wishing to be nominated and appointed to vacant CAC positions.

REASON FOR RECOMMENDATION:

The Yolo County Transportation District (YCTD) Board ordered an increase in the number of appointees to the Citizens' Advisory Committee (CAC) to create an expansion in membership to better reflect the diverse demographics of the YCTD service area and member jurisdictions. The attached revised CAC Bylaws were discussed with the CAC during their October 5 meeting, and the CAC recommended that the proposed updates expand the committee to include two (2) additional voting at-large members, as well as better clarify targeted interest areas for consideration in accepting members to the CAC. Staff will work with member jurisdictions to fill all current vacancies and will robustly promote the opportunities for at-large membership throughout the service area.

BACKGROUND:

Per the YCTD CAC Bylaws, the purpose of the CAC is to advise YCTD's Executive Director and the YCTD Board of Directors on fixed route transit and paratransit services and facilities affecting the District, including principles for route, schedule, and fare changes, and such other policy and service related matters which the YCTD Chair, YCTD Board, or Executive Director deem appropriate for CAC consideration.

CAC membership is currently comprised of five persons residing within the geographical boundaries of YCTD as follows: One person from each of the four cities of Woodland, Davis, West Sacramento, and Winters, plus one person from the unincorporated area of Yolo County. The CAC members are appointed by the YCTD Board.

During the October 5, 2020 meeting of the CAC, staff presented the revised CAC Bylaws and recommended the YCTD CAC move to support the revised Bylaws. After receiving public feedback and discussion, the CAC voted unanimously to support the recommendation after making a minor adjustment to clarify potential commute destinations (Section E.3 in the attached). The recommendation was incorporated into the attached proposed revised CAC Bylaws.

BUDGET IMPACT:

None.

YOLO COUNTY TRANSPORTATION DISTRICT CITIZENS ADVISORY COMMITTEE BYLAWS

Adopted by the Board of Directors of the Yolo County Transportation District on January 11, 2010
Amended by the Board of Directors of the Yolo County Transportation District on October 12, 2020

Section 1 – NAME

The name of this committee shall be the Citizens Advisory Committee (hereafter referred to as “Committee”) of the Yolo County Transportation District (hereafter “YCTD” or “District”).

Section 2 - PURPOSE AND FUNCTIONS

The purpose of this Committee is to advise YCTD’s Executive Director and the YCTD Board of Directors (hereafter “YCTD Board”) on fixed route transit, paratransit, microtransit and other alternative transportation services, developments and facilities affecting the District, including principles for route, schedule, and fare changes, and such other policy and service related matters which the YCTD Chair, YCTD Board, or Executive Director deem appropriate for Committee consideration.

The YCTD Board must approve any activities of the Committee beyond the charges listed in these bylaws. The work of the Committee is subject to budget limitations adopted by the YCTD Board. Written and verbal communication from the Committee to the public, including media, is subject to review and approval by the YCTD Board.

Section 3 - MEMBERSHIP

- A. The membership of the Committee shall be composed of up to seven (7) persons residing within the geographical boundaries of YCTD as follows: One person from each of the four cities of Woodland, Davis, West Sacramento, and Winters, plus one person from the unincorporated area of Yolo County, plus two (2) at-large members.
- B. The YCTD Board shall appoint each member of the Committee.

Section 4 - RECRUITMENT AND TENURE

- A. The YCTD Board shall appoint all members of the Committee. YCTD shall provide an application form to interested individuals. Each YCTD voting Board member shall be responsible for nominating a representative for their jurisdiction and may nominate at-large members. YCTD selection of Committee members shall be based on the submitted application, any supplemental information that the Board may require and the Board’s consideration regarding current membership and the targeted interest areas included in Paragraph E below.
- B. Selection of Committee members shall meet the requirements of Title VI of the Civil Rights Act of 1964, the Transportation Equity Act of the 21st Century, and other applicable federal requirements concerning public outreach.
- C. The term of office for each member of the Committee is four (4) years, unless otherwise extended by a majority vote of the YCTD Board. All Committee members serve at the pleasure of the YCTD Board.
- D. In the event of a vacancy, and subject to the concurrence of the YCTD Board member from the affected jurisdiction, the YCTD Board may appoint a resident from another jurisdiction within Yolo County to

serve temporarily on the Committee until such time as the Board member from the affected jurisdiction proposes, and the Board appoints, a nominee who resides within that jurisdiction. Nomination of at-large members may be made by any current YCTD Board member. Appointment of at-large members shall be through majority vote/approval by the YCTD Board.

E. Vacancies on the Committee shall be filled by the YCTD Board. YCTD shall provide an application form to interested individuals. YCTD selection of Committee members shall be based on the submitted application and the enhancement of a broad cross section of interests. The targeted interest areas may include, but are not limited to, the following:

1. Persons with disabilities
2. Inter-community riders
3. Commuters traveling to/from the Cities of Davis, West Sacramento, Winters, Woodland, the Sacramento International Airport, Sacramento, UCD, Cache Creek Casino Resort, and/or other Yolo County locations
4. Local transit riders
5. Senior Citizens, age 62 or older
6. Income Sensitive Individuals
7. Ethnic minorities
8. High school, continuing education or trade school students
9. College students
10. Parent(s) representing K-8 students
11. Representation from rural areas
12. Bicycle/pedestrian advocates
13. Social service agency representative for transit dependent populations
14. Passenger rail, freight or trucking representatives
15. Parks/trails users
16. Representatives from city or county transportation related committees
17. Representatives from local businesses
18. Representatives from health care entities

Section 5 - OFFICERS

The officers shall consist of a Chair and a Vice-Chair.

- A. The Chair shall: preside at all meetings; call special meetings as required; represent the Committee before all other bodies and committees as directed by the YCTD Board; and work with staff to set the agenda for all meetings.
- B. The Vice-Chair shall perform all duties of the Chair in their absence. In the event of the absence of both the Chair and Vice-Chair, the Committee shall select a member to perform the duties of the Chair.
- C. The Chair and Vice-Chair must be voting members of the Committee.

Section 6 - ELECTION OF OFFICERS

- A. The officers of the Committee shall be elected annually at the first regular meeting of each fiscal year. Nominations shall be taken from the floor. The term of office for newly elected officers shall begin at the first regular meeting of each fiscal year and end on the last meeting of the fiscal year. Officers shall serve no more than two consecutive terms, unless otherwise determined by the Committee or YCTD Board.

Section 7 - SUBCOMMITTEES

- A. Subcommittees shall be formed as necessary to carry out the work of the Committee. District Counsel shall review each subcommittee to determine whether the Subcommittee falls under the requirements of the Brown Act.
- B. Subcommittees shall be considered advisory to the Committee.

Section 8 - MEETINGS AND VOTING

- A. Regular meetings of the Committee shall occur four (4) times per fiscal year, unless cancelled or increased by the YCTD Board, its Chair, its Executive Director or their designee. The Committee shall determine its regular meeting schedule.
- B. Notice and agenda of regular meetings shall be sent to all members at least seventy-two (72) hours prior to all meetings. Notice, agenda, minutes, and other materials may be delivered electronically.
- C. YCTD staff shall, working with the Committee, endeavor to expand the District's outreach to the public regarding Committee meetings, including:
- i. Enhanced website, including posting of agenda and meeting packet
 - ii. On-line form for submitting public feedback
 - iii. Social media outlets
 - iv. Email notices to interested parties
 - v. Newsletters
 - vi. Other methodologies
- D. Special meetings shall be held at the call of the YCTD Board, Chair of the YCTD Board, or YCTD Executive Director or their designee. The person calling the meeting shall fix the time and place. Special meetings must be noticed publicly twenty-four (24) hours in advance, consistent with the Brown Act. Every effort shall be made to reach all Committee members.
- E. All meetings shall be open to the public and interested persons or groups shall be invited to address the Committee.
- F. A majority of the appointed members of the Committee (i.e., not including vacancies) shall be required to constitute a quorum. Except for adjournment of the meeting, no action may be taken by the Committee unless a quorum is present.
- G. A majority vote of those present and constituting a quorum shall be required for any action by the Committee. However, any member who abstains due to a legal conflict of interest shall not be counted in determining the existence of a quorum or a majority vote.
- H. Each member of the Committee shall be entitled to cast one vote on each issue voted on by the Committee. Voting will be recorded.
- I. Meetings shall be conducted according to *Robert's Rules of Order*.

- J. The proceedings of all meetings shall be summarized by a note taker or reported by a minutes recorder, and made available to all Committee members at least seventy-two (72) hours in advance of the next meeting.
- K. In the event of a lack of a quorum, the Committee may proceed with any business not requiring Committee action. All items for action by the Committee shall be continued to the next meeting.
- L. In the event that a quorum is not met and action was to be taken on an emergent item, members of the Committee in attendance are charged to contribute their recommendations individually on the action item to the YCTD Board, the YCTD Executive Director or their designee.

Section 9 - TERMINATION

- A. A four-year term shall be continuous except under the following conditions:
 - i. A member's unexcused absence from three (3) consecutive meetings may be considered as a *de facto* resignation, subject to recommendation by the Committee, YCTD's Chair, Executive Director or their designee, and subsequent approval by the YCTD Board. Before a member is dismissed for reasons of absence, they shall be notified in writing. A dismissed member may apply to be reappointed by the YCTD Board.
 - ii. Change in status of the member so they no longer reside within the geographical boundaries of YCTD.
 - iii. The member submits their written resignation to the Chair of the Committee, the YCTD Chair, or the YCTD Executive Director.
 - iv. The YCTD Board removes a member from the Committee.


Section 10 - AMENDMENTS

- A. Recommended amendments shall be submitted to the YCTD Board.

B. These Bylaws may be amended at any regular meeting of the YCTD Board upon the affirmative vote of at least three (3) voting members. The proposal for amendments to these Bylaws shall appear on the published agenda. The text of the proposed amendments shall be sent to all Committee members not less than thirty (30) calendar days in advance, unless the amendment is of such an urgent nature as to make shorter notice to Committee members necessary, in which case it may be included with the meeting notice and agenda.

BOARD COMMUNICATIONS: YOLO COUNTY TRANSPORTATION DISTRICT

350 Industrial Way, Woodland, CA 95776 --- (530) 661-0816

Topic: Financial Status Update	Agenda Item #:	7
	Agenda Type:	
		Attachments Yes <input type="radio"/> No <input checked="" type="radio"/>
Prepared by: Janice Bryan	Approved by: 	Meeting Date: October 12, 2020

RECOMMENDATION:

This is an information item to give an update on YCTD’s financial status.

REASON FOR RECOMMENDATION:

During the uncertain times, it is important to continue to update your Board about YCTD’s financial status.

BACKGROUND:

Last month staff presented 4th FY 2019/20 unaudited Financial information. At this time, staff wishes to provide additional information:

Status of Fares

FY 2019/20 ending Balance

Mode	Budget	Actual	Loss of Fares
Fixed Route	\$ 2,031,370.00	\$ 1,505,798.00	\$ (525,572.00)
Paratransit	\$ 117,852.00	\$ 79,249.00	\$ (38,603.00)
Totals	\$ 2,149,222.00	\$ 1,585,047.00	\$ (564,175.00)

YCTD received \$564,175 less in total fare revenue than was anticipated in FY 2019/20 due to the COVID-19 pandemic. This was covered by CARES Act funding.

FY 2020/21 1st Quarter Fare Revenue

A preliminary estimate for FY 2020/21 1st quarter fare revenue is \$191,950.76. This is up substantially from the 4th quarter FY 2019/20 which was \$74,211.17. While the latter number is due to the pandemic and Yolobus going free fare as of April 2, 2020, it does indicate that fare revenue is beginning to rebound. Staff will keep close watch on fare revenue for the remainder of the fiscal year and report back to your Board.

FY 2020/21 Revised Fare Forecast

Mode	Budget	Forecast		Loss of Fares
		1st Quarter FY 2020/21 Actual	through 6/30/21	
Fixed Route	\$ 1,421,959.00	\$ 172,815.50	\$ 691,262.00	\$ (730,697.00)
Paratransit	\$ 82,496.00	\$ 19,135.26	\$ 76,541.04	\$ (5,954.96)
Totals	\$ 1,504,455.00	\$ 191,950.76	\$ 767,803.04	\$ (736,651.96)

The adopted budget for the year included \$1,504,455 in fare revenue (combined fixed route and paratransit). Based on fare receipts for the first quarter, it appears YCTD could collect only \$767,803, which is \$736,652 in fewer fare revenues, meaning that CARES Act and other funding sources will need to fill that gap.

CARES Act Funding FY 2019/2020

	Estimated	Actual	Available for FY 2020/21
CARES Act Funding	\$ 2,993,592.00	\$ 1,225,000.00	\$1,768,592.00

Due to cost savings in operating expenses, staff only needed to draw \$1,225,000 in CARES funding to cover losses, due to the pandemic, instead of the \$2,993,592 that was estimated early on. This will leave us approximately **\$1.77 million more funding** for operating expenses and other losses in revenues in subsequent years.

Other Revenues

YCTD had some good news in that we received **\$940,000 in unanticipated** IRS CNG revenue credits. Staff learned early in 2020 that the \$.50 per Gas Gallon Equivalent (GGE) federal excise tax credit for CNG had been extended retroactively through calendar year 2020. It had expired at the end of 2017. Staff submitted Claims for Refund of Excise Taxes in May for prior fiscal years and in August for FY 2019/20. These unexpected funds were received in September and will go toward our net estimated unrestricted net position to be available for subsequent fiscal years.

Net Estimated Unrestricted Net Position (Fund Balance)

Net estimated unrestricted net position available at 6/30/20 increased from \$2,022,810 to \$2,970,333 since the 2020/21 Final Budget was published, primarily due to the IRS credits.

LTF & STA Revised Findings of Apportionment

	Original Findings March 2020	Revised Findings August 2020	Change	% Change
LTF Jurisdictions	14,876,685.00	11,902,087.00	(2,974,598.00)	-20%
STA Jurisdictions	3,404,681.00	1,272,154.00	(2,132,527.00)	-63%
STA YCTD Operator share	332,045.00	170,298.00	(161,747.00)	-49%

SACOG posted a revised LTF findings of apportionment for FY 2020/21. The total went down approximately 20%. STA revised findings of apportionment from the State Controller's office are down approximately 63% for jurisdictions. In the FY 2020/21 budget, YCTD estimated a 30% reduction in both LTF & STA funds over funds allocated in FY 2019/20. This may help cover jurisdictions reduction in LTF & STA funds for FY 2020/21.

FY 2019/20 Fiscal Audit


YCTD will begin our fiscal audit process on November 30, 2020 with the audit "field work". This year the audit team from Richardson and Company will work remotely. Staff is preparing to submit documents through a web portal for auditing. It is anticipated that we will have a final audit report to your Board by April 2020.

BUDGET IMPACT:

None currently, however, we will be monitoring fare revenues and other funding sources throughout the fiscal year to assure our budget remains on track.

BOARD COMMUNICATIONS: YOLO COUNTY TRANSPORTATION DISTRICT

350 Industrial Way, Woodland, CA 95776 --- (530) 661-0816

Topic: Consider Extending Youth Ride Free Program Through December 31, 2021	Agenda Item #: Agenda Type:	8 Deliberation/Action
		Attachments Yes <input checked="" type="radio"/> No
Prepared by: Janice Bryan / Terry Bassett	Approved by: 	Meeting Date: October 12, 2020

RECOMMENDATION:

It is recommended that the Yolo County Transportation District Board of Directors consider and approve the extension of the current Youth Ride Free Program through December 31, 2021.

REASON FOR RECOMMENDATION:

The Youth Ride Free Program was approved last year by the Board with an initial sunset of August 31, 2020. It was extended by your Board for an additional 3 months through November 2020. The program was being monitored prior to the reduced service levels and was a positive factor in YCTD ridership and performance. Extending the program through December 2021 will not result in a need for additional funding as we have the availability of CARES Act funds to cover fares and will help ensure access to transit for all youth in the Yobus service area.

BACKGROUND:

The objectives of the project include increasing transit ridership and awareness by youth throughout the Yobus service area which includes Yolo, Solano, and Sacramento Counties and communities. The proposed beneficiaries of the program can ride Yobus fixed route buses anywhere in the Yobus service area fare-free. The project was developed as a 12-month pilot and launched on September 1, 2019. The project has been established as a fare subsidy program, and project funds are used to offset the loss in revenue from providing free rides to youth.

Project activities (continued):

- Development and distribution of Youth Ride Free program and related informational pieces.
- Dedicated program brochures and promotional pieces
- Social Media campaigns.
- Coordination with local school districts and administrators to promote the program.

Ridership:

Increased ridership is the primary metric being used to track the success of the project. Using available farebox ridership data, free trips attributed to the program were tracked through use of the Yobus “free ride” button/category. From program launch on September 1, 2019 through March 22, 2020, YCTD ridership benefitting from the free rides saw an increase of 189 percent, from 25,548 rides to 73,837, or an additional 48,289 rides when compared to the same period in 2018/19. March 22, 2020 was used as the pause date for performance tracking, as COVID-19 impacts began on March 23, 2020, including free rides to all riders. Yobus began charging fares again on July 1, 2020, after adding safety measures for drivers and passengers. Youth ridership for July through September 2020 was 11,770. This is approximately 38% of pre-COVID youth ridership from

September of 2019. Staff feels this is a worthwhile project and YCTD should continue to provide youth rides free to promote transit awareness and ridership by youth.

Challenges/Barriers:

Being able to successfully coordinate promotional activities and materials varies by school district and jurisdiction. YCTD continues working with the respective administrations to promote the program. These challenges have likely impacted the project by limiting how many new youth riders are aware of the program. Staff has been working with social media and other venues to promote the program. Staff also is expecting ridership to increase after in person school resumes.

COVID-19 has had indirect impacts on the project as Yolobus services were made fare-free for all passengers from late March to July 1, 2020 to help with the pandemic response. Staff was not able to track the specific ridership impacts of the Youth Ride Free program during that time. YCTD staff is recommending an extension of the program through December 2021, at no additional cost to program supporters/funders. With the availability of CARES act funds to provide for gaps in fare revenue, this important program can be continued. Last year, outside sponsors were asked to collectively contribute \$30,000.


YCTD has increased its ability to coordinate and collaborate with local schools, districts, and administrations. In addition, communication with associated school organizations and interest groups has increased, resulting in cross-promotional opportunities and collaborations.

BUDGET IMPACT:

If approved by the YCTD Board, the Youth Ride Free program will be funded with CARES Act funds.

BOARD COMMUNICATIONS: YOLO COUNTY TRANSPORTATION DISTRICT

350 Industrial Way, Woodland, CA 95776---(530) 661-0816

Topic: Update on Possible Service Changes as Part of COVID-19 Service Recovery and Comprehensive Operational Analysis	Agenda Item#: Agenda Type:	9 Info/Discussion
		Attachments: Yes <input checked="" type="radio"/> No
Prepared By: Terry Bassett and Jose Perez	Approved By: 	Meeting Date: October 12, 2020

RECOMMENDATION:

It is recommended that the YCTD Board of Directors receive an update, and provide feedback, on the status of the Comprehensive Operational Analysis (COA) and Reassessment Study.

REASON FOR RECOMMENDATION:

YCTD staff has continued working with the COA consultant team to reassess and refine District-wide service recommendations, policies, and practices. Continued discussion, feedback, and guidance from the Board is necessary to ensure a successful COA and implementation strategy.

BACKGROUND:

The Dan Boyle & Associates (DBA) team has been reviewing and assessing the previously drafted service recommendations and strategies from the COA. Specifically, the DBA team has reviewed the recent service reductions implemented as part of the District's response to the COVID-19 pandemic. This review falls under the context of determining the immediate and longer-term impacts to Yolobus ridership and demand, and associated service, policy, and practice changes required.

The Reassessment Study and service recovery plans are critical to the finalization of the COA's longer-term service recommendations and strategies and both are integrally linked. The DBA team is currently considering the impacts to Yolobus that can be reasonably be ascertained from data collected pre- and post-COVID, as well as what can be projected about future rider demand, travel patterns, and commuter needs.

Utilizing ridership statistics throughout the COVID pandemic, along with the August 2020 customer survey data, the DBA team has improved the District's understanding between the importance of essential workers and their reliance on transit for the journey to work. The DBA team underscores that this is the clear market to focus on in the near-term. While Cache Creek casino workers are not classified as essential workers, they are reasonably similar in terms of income and use of transit to get to work. Stable ridership on Route 215 since the casino re-opened indicates the extent to which these workers rely on Yolobus services.

The current operating environment has thrown several challenges at the District with respect to planning and operations. Several important questions remain unanswered, including:

- Will state office workers come back to their offices to pre-COVID levels or will they continue to work from home?
- When will college/university students return to campuses and nearby communities?
- Will UC Davis faculty and staff return to their campus offices or will they continue to work from home?
- When will K-12 students return to their schools full-time? Will remote learning options remain for those capable/needing to do so?

The Reassessment is moving forward with consideration of these and other key questions and will directly involve/include YCTD member jurisdictions and stakeholders in the consideration of, and potential solutions to, them.

The Reassessment will further refine its analysis of:

1. Essential worker commute trips.
2. Community circulation needs, recognizing that low-income residents rely on transit to get to shopping and medical appointments.
3. Commute/express routes oriented toward office workers and university staff.

Examples of service improvements based on this refined analysis may include:

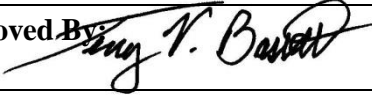
- Providing shorter, faster, streamlined trips on Route 39 during peak periods.
- Restoring trips reduced due to COVID impacts on Route 42A/42B.
 - Add 30-minute service in peak hours on these routes (4 added trips per route).
 - Add 30-minute service between 6 am and 6 pm on weekdays on Routes 42A/42B.
- Restructure and restore trips on Woodland local fixed routes (along with microtransit).
- Restore fixed-route service serving Winters for commuters (along with microtransit).
- Limit reinstatement of bus trips on key express routes (e.g., Routes 43, 45, 230) until there is evidence of State worker and University staff returning to work in their offices versus remotely.
- Make discontinuation of other routes permanent unless there are strong and compelling reasons not to do so.

The DBA team is working on detailing the COA recommendations and impacts at the jurisdictional level and will provide opportunities for each to review and provide feedback on in October/November. Once the recommendations have been reviewed/revise, public outreach will be coordinated and completed, and formal presentations of the reassessment findings and recommendations made to jurisdictions and the YCTD Board.

BUDGET IMPACT:

The budget impacts associated with these projects have the potential to be substantial. Reallocation of resources (versus increases/expansions) is being prioritized to reduce the likelihood of additional funds from jurisdictions. Final cost impacts will be estimated based on the final approved recommendations from negotiations with the Cache Creek Casino, reassessed COA strategies, and services returned from COVID-related reductions.

BOARD COMMUNICATION: YOLO COUNTY TRANSPORTATION DISTRICT
350 Industrial Way, Woodland, CA 95776---- (530) 661-0816

Topic: Consider Director's Report	Agenda Item #:	<h1>10</h1> Deliberation/Action
	Agenda Type:	
Prepared By: Terry Bassett, Jose Perez	Approved By: 	Meeting Date: October 12, 2020

RECOMMENDATION:

Your Board reserves the right to take action on all items below, except for oral report items.

BACKGROUND:

a. Oral Report

- i. Update from Transdev Regarding Recruitment for Replacement General Manager

b. Status of Downtown Riverfront Streetcar Project

Update From the City of West Sacramento (9/30/20): City staff are working on getting meetings set up with SacRT to work through the agreement the City will need to enter into with them for the construction and operation of the project. A draft of the agreement is also in process, and it's based on the prior agreement RT had with the City of Folsom for the Gold Line extension. Per the City Manager, there really is not anything more to report than that. Annexation is not being discussed, at least not with the City Manager, and that's not the City's direction.

Once there is some certainty about the project moving forward to construction, the City Manager indicated it would make sense for the teams to get together to discuss how the City and YCTD can collaborate to optimize mobility connections with streetcar. There is still a lot of work to do to get to that point, though.

c. SACOG Annual Unmet Transit Needs Hearing

As a reminder, SACOG has set 6 pm, Wednesday, November 4, 2020 as the time and date for its annual unmet transit needs public hearing. This year, it will be conducted on-line, using Zoom. Lucas Frerichs will run the hearing on behalf of SACOG. Don Saylor has offered to fill in for Mr. Frerichs if necessary. Those wishing to participate in the hearing may do so via laptop, computer, or smartphone: www.zoom.us or via the Zoom app. Phone access: 1-888-475-4499 or 1-877-853-5257 US toll-free. The meeting ID number is 927 9341 6737. The Passcode is: unmet needs. Spanish interpretation will be provided.

d. September 28, 2020 Causeway Connection Expansion Update

The Causeway Connection was recently, successfully, expanded on September 28, 2020. The service is a jointly operated fixed route between YCTD and SacRT and is funded through a combination of federal and local funds, including contributions from the City of Sacramento and UC Davis. The service expansion was developed to address anticipated demand from the start of the UC Davis academic year (historically bringing increased transit demand) and to add service allowing for more opportunities for existing customers to maintain social distancing on buses.

YCTD staff conducted customer outreach throughout the first week of the expansion to help address customer questions and concerns, as well as to distribute promotional items and printed service schedules. In order to support the expansion and increase customer awareness of the newly available mid-day trips,

YCTD staff produced and installed physical copies of the new schedule and inserted them in the Causeway Connection buses, as well as installed info-post displays at the UC Davis and UC Medical Center bus stops. These help our Causeway Connection riders bridge any digital divides that hamper their ability to make trips on the service.



There were no significant operational issues, though it was noted the Proterra zero-emission buses used in the first few days did not travel with the anticipated range. This decrease in range required Transdev to swap buses mid-service to avoid further complications/service disruptions (drained batteries) while on the road.

e. Other Service Updates

There have been no more reports of drivers testing positive for COVID-19 since last month. However, there was one report of a non-driver Transdev employee who tested positive. That employee placed himself/herself on leave the previous two weeks as a precaution.

The shipment of hand sanitizer dispensers has finally come in. The first 29 of 68 units have been installed, with the remaining units scheduled to be installed within the next couple weeks.



At approximately 1 am on Thursday, September 17, 2020, YCTD experienced a cyber security related crash of its computer systems, servers and database systems. While most lost information has been restored, it was a huge undertaking while also incurring significant costs to the District. The District is proceeding with implementing enhanced security procedures and supporting software which will reduce the likelihood of future intrusions, as well as minimize the impact to District operations should they occur. While more safeguards have since been added, it should be stressed that on September 19th, two days after YCTD's event, the U.S. Department of Homeland security sent out one of its highest alerts warning of a wave of cyber-attacks. Apparently, several agencies and businesses throughout the country fell victim to what may have been a coordinated effort.

On Sunday, September 20, 2020, Cache Creek Casino Resort announced a temporary closing, as it too had some sort of external attack on its computer system. With the casino closed for business these last 2 ½ weeks, there has been a corresponding dip in ridership on Yolobus casino route 215. Some employees, such as housekeeping, are reportedly still using the bus to get to and from work, while others are at least temporarily not commuting to the casino resort. Your board is reminded that there are other riders in the Brooks/Woodland corridor who still use the service, as well.

f. Status of Agreements with Sacramento Regional Transit District

Mutual Aid Agreement—On October 9th, a virtual meeting between SacRT senior staff and I took place on the status of a mutual aid agreement, and we are jointly developing a revised version that addresses issues raised by both agencies, including during one of the “2x2+2” joint meetings, in providing a tool for the two Districts to assist one another during emergencies and other times of need. At this stage, the discussions are on principles for a mutual aid agreement. We are re-visiting the Bay Area mutual aid agreement, plus an agreement put out by the American Public Transit Association, before developing a revised document. We hope an agreement can go to the YCTD Board within the next two months.

Sub-Recipient Pass-Thru Agreement—This agreement establishes how SacRT will pass through federal transit funds to YCTD for its part of operating Causeway Connection bus service. SacRT is the grantee and needs to enter into a pass-thru agreement with YCTD. SacRT staff is preparing the final documents for signatures from SacRT’s GM/CEO and YCTD’s Executive Director. Then, reimbursements can finally flow.

Transfer Agreement—The Transfer Agreement between SacRT and YCTD (last entered into in 2009) establishes the methodologies for reimbursement of fares from one entity to the other. It also addresses the issue of service coordination. Some changes to that agreement are necessary to cover electronic and other new fare instruments that are currently, or will soon be, available on Yolobus service, plus there will be some provisions related to fare acceptance on the Causeway Connection service. This amendment is still being negotiated and should be ready for the November or December YCTD board meeting.

g. Preparation of YCTD Project Nominations for Next SACOG Funding Round

At its September 2020 meeting, the SACOG board adopted a policy framework for the four-county 2020 funding round comprised of four primary programs: Regional Program, Community Design, Innovative Mobility, and a Disadvantaged Community Pipeline Projects program. SACOG is finalizing program guidelines and application materials for the Regional and Community Design programs and will issue a call for projects for those two core programs in late October/early November 2020, with applications anticipated to be due in mid-December 2020. The Innovative Mobility and Disadvantaged Community Pipeline Projects programs will be opened in Spring of 2021.

YCTD staff will be working over the next month to identify projects that are both of high importance to our riders and will also score well in these competitive funding programs. This work will include comparing the projects in our capital improvement plan against the eligibility and scoring criteria for the programs. In addition to identifying YCTD-centric and co-sponsored projects, staff will work with partner jurisdictions to explore additional opportunities to support City- or County-sponsored applications that will benefit Yolobus riders, such as complete streets projects with transit components. Staff will return to the Board at the regular December meeting with a list of proposed/recommended projects and supporting narrative and will seek Board feedback, direction, and support.

h. Monthly Progress Report on Three Primary Goals

- 1.*** Develop a 3-year budget that is reflective of board priorities on effectiveness, seamlessness, efficiency and sustainability, while taking the revised Comprehensive Operational Analysis (COA) recommendations into consideration. Prepare draft 3-year budget, or financial plan, by March 30, 2021. Provide monthly or quarterly updates, as appropriate. ***October 12, 2020 Update:*** This is an ongoing project and is intermixed with the COA, as described in agenda item 9 in this Board packet. It is still staff’s intention to prepare a draft 3-year budget by March 30, 2021.

2. Review and proactively redesign and implement transportation related service changes and public outreach programs, consistent with board priorities, in response to existing and new COVID-19 outbreaks which may occur over the next 3-years. Provide monthly updates, as appropriate. *October 12, 2020 Update:* This is an ongoing project and is intermixed with the COA, as described in agenda item 9 in this Board packet.
3. Develop and submit a proposed succession plan, reflective of district-wide priorities. Review district activities, employee roles, responsibilities, job descriptions, and desired outcomes for a succession plan, by November 30, 2020. Provide succession plan recommendations by May 31, 2021. Provide monthly updates, as appropriate. *October 12, 2020 Update:* I have received a description of tasks, by position, for all nine positions, plus three interns, including estimates on the frequency of tasks and the time it takes to complete each task. I am in the process of obtaining updated standard operating procedures for each position and then overlaying that information against the current job descriptions. I am also performing an assessment of all positions in terms of staffing skillset needed to be efficient and responsive to district-wide vision, values and priorities, as adopted by your Board. Desired outcomes for a succession plan will be submitted by November 30th. Afterwards, I will spend the next 3-4 months preparing succession plan recommendations for your Board.

i. Attachments

- i. Updated Long-Range Board Meeting Calendar
- ii. Causeway Connection InfoPost Insert
- iii. September 2020 Ridership Report for Fixed Route, Paratransit and Microtransit
- iv. September and August 2020 Average Rides Per Day by Route


Attachment i:

Long Range YCTD Board Meeting Calendar (subject to modifications)

Updated October 9, 2020

<u>October 12, 2020</u>	
1	Financial & Ridership Update (status of fares, LTF, STA, CARES, fund balance, other revenues)
2	Consider Extending Youth Ride Free Program through June 30, 2021
3	Update on Comprehensive Operational Analysis and Possible COVID-19 Recovery Service Changes Receive and Discuss staff report on on Microtransit, deviated fixed route for Knights Landing, Winters, and Woodland
4	Consider YCTD Project Nominations For Next SACOG Funding Round
5	Director's Report, Monthly Progress Report on Three Primary Goals
6	Consider Mutual Aid Agreement with Sacramento Regional Transit District Moved to November or December Meetings
7	Discuss Unitrans request for possible assistance in the provision of service Deferred, at Unitrans' Request
8	Added: Consider Changes in CAC Bylaws, Composition, Charge
<u>November 9, 2020</u>	
1	First Quarter Financial and Performance Reports for July 1-September 30, 2020
2	Financial & Ridership Update (status of fares, LTF, STA, CARES, fund balance, other revenues)
3	Public Hearing on Proposed COVID-19 Recovery Service Changes (note: this may slip to December)
4	Update on Comprehensive Operational Analysis and Reassessment
5	Director's Report, Monthly Progress Report on Three Primary Goals Succession Plan Update: Review and comment on district activities, employee roles, responsibilities, job descriptions, and desired outcomes for a succession plan
6	responsibilities, job descriptions, and desired outcomes for a succession plan
7	Consider YCTD Project Nominations For Next SACOG Funding Round
8	Consider Mutual Aid Agreement with SacRT
9	Consider Amendment to Transfer Agreement with SacRT
<u>December 14, 2020</u>	
1	Financial & Ridership Update (status of fares, LTF, STA, CARES, fund balance, other revenues)
2	Set Meeting Dates for 2021
3	Update on Comprehensive Operational Analysis and Reassessment
4	Director's Report, Monthly Progress Report on Three Primary Goals
5	Consider Proposed Mid-Year Budget Adjustment
6	Consider Mutual Aid Agreement with SacRT
7	Consider Amendment to Transfer Agreement with SacRT
<u>January 11, 2021</u>	
1	Financial & Ridership Update (status of fares, LTF, STA, CARES, fund balance, other revenues)
2	Consider Recommendations from Comprehensive Operational Analysis, Possible Public Hearing
3	Director's Report, Monthly Progress Report on Three Primary Goals
4	Annual Authority to apply for grants (including FTA Certifications and Assurances)
5	Discuss Update of YCTD Short Range Transit Plan (SRTP) for FY 2022-2029 (Required for various grant applications)
<u>February 8, 2021</u>	
1	Second Quarter Financial and Performance Reports for October 1-December 31, 2020
2	Financial & Ridership Update (status of fares, LTF, STA, CARES, other revenues)
3	Director's Report, Monthly Progress Report on Three Primary Goals
4	Continued Consideration of Recommendations from Comprehensive Operational Analysis, Possible Public Hearing
<u>March 8, 2021</u>	
1	Financial & Ridership Update (status of fares, LTF, STA, CARES, fund balance, other revenues)
2	Introduction of Draft 3-Year Budget
3	Director's Report, Monthly Progress Report on Three Primary Goals
<u>April 12, 2021</u>	
1	Financial & Ridership Update (status of fares, LTF, STA, CARES, fund balance, other revenues)
2	Consider Adopting Draft 3-Year Budget
3	Director's Report, Monthly Progress Report on Three Primary Goals
<u>May 10, 2021</u>	
1	Third Quarter Financial and Performance Reports for January 1-March 30, 2021
2	Financial & Ridership Update (status of fares, LTF, STA, CARES, fund balance, other revenues)
3	Review Preliminary FY 21/22 Budget
4	Consider Succession Plan recommendations
5	Director's Report, Monthly Progress Report on Three Primary Goals
<u>June 14, 2021</u>	
1	Financial & Ridership Update (status of fares, LTF, STA, CARES, fund balance, other revenues)
2	Public Hearing on Preliminary FY 21/22 Budget
3	Agreement for YCTD SRTP FY 2022-2029
4	Election of 2021-2020 Chair & Vice Chair
5	Director's Report, Monthly Progress Report on Three Primary Goals

Attachment ii: Causeway Connection Infopost Insert



Causeway Connection

Scan QR code for Causeway Connection website.

YOU ARE AT:
Genome Facility

Approximate Arrival Times:

Ride using your **CONNECT** Connect Card

Route 138 - Causeway Connection (Eastbound)
Via Hutchison Dr - Old DavIs Rd - Stockton Blvd (Sac)

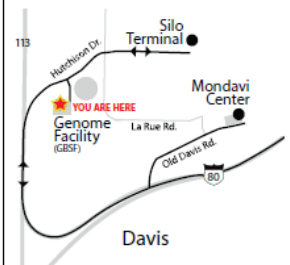
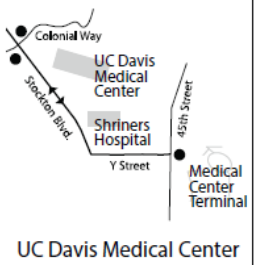
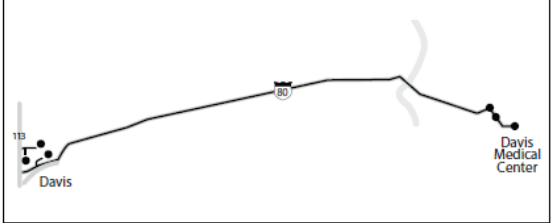
Operator	Silo Terminal	Genome Facility	Mondavi Center	U.C.D. Med Center
RT	6:07a	6:11a	6:18a	6:43a
Yolobus	7:07a	7:11a	7:18a	7:43a
RT	8:07a	8:11a	8:18a	8:43a
Yolobus	9:10a	9:14a	9:21a	9:46a
Yolobus	10:10a	10:14a	10:21a	10:46a
Yolobus	11:10a	11:14a	11:21a	11:46a
RT	12:10p	12:14p	12:21p	12:46p
Yolobus	1:10p	1:14p	1:21p	1:46p
RT	2:10p	2:14p	2:21p	2:46p
Yolobus	3:10p	3:14p	3:21p	3:46p
RT	4:10p	4:14p	4:21p	4:48p
Yolobus	5:10p	5:14p	5:21p	5:48p
RT	6:00p	6:04p	6:11p	6:35p
Yolobus	7:10p	7:14p	7:21p	7:45p
RT	8:10p	8:14p	8:21p	8:45p

Effective 9/28/2020 AM times are light type. PM times are bold type.

Route 138 - Causeway Connection (Westbound)
Via Stockton Blvd (Sac) - Old DavIs Rd - Hutchison Dr

Operator	U.C.D. Med Center	Mondavi Center	Genome Facility	Silo Terminal
RT	6:20a	6:45a	6:50a	6:55a
Yolobus	7:10a	7:37a	7:42a	7:47a
RT	8:10a	8:37a	8:42a	8:47a
Yolobus	9:10a	9:35a	9:40a	9:45a
Yolobus	10:10a	10:35a	10:40a	10:45a
Yolobus	11:10a	11:35a	11:40a	11:45a
RT	12:10p	12:35p	12:40p	12:45p
Yolobus	1:10p	1:35p	1:40p	1:45p
RT	2:10p	2:35p	2:40p	2:45p
Yolobus	3:10p	3:35p	3:40p	3:45p
RT	4:10p	4:35p	4:40p	4:45p
Yolobus	5:10p	5:35p	5:40p	5:45p
RT	6:20p	6:45p	6:50p	6:55p
Yolobus	7:20p	7:45p	7:50p	7:55p
RT	8:20p	8:45p	8:50p	8:55p


Effective 9/28/2020 AM times are light type. PM times are bold type.

Customer Service


SacRT

Phone: (916) 321-2877
 Fax: (916) 456-1752
 TTY: (916) 557-4686




Yolobus

Email: custserv@yctd.org
 Phone: (530) 661-0816
 Fax: (530) 661-1732
 TTY: (530) 666-5842





Maps & Schedules

SacRT




Yolobus



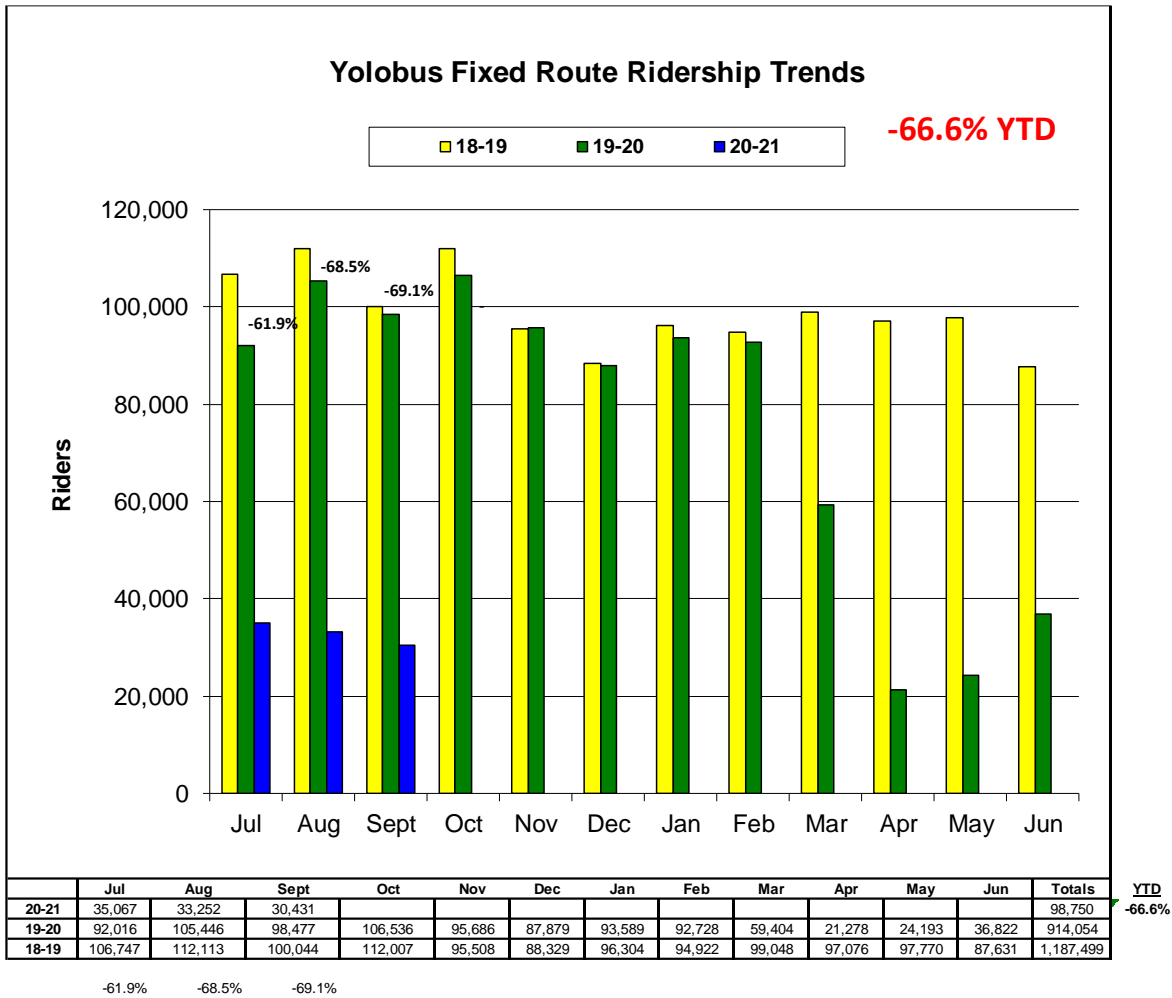


916-557-4685
SacRT.com

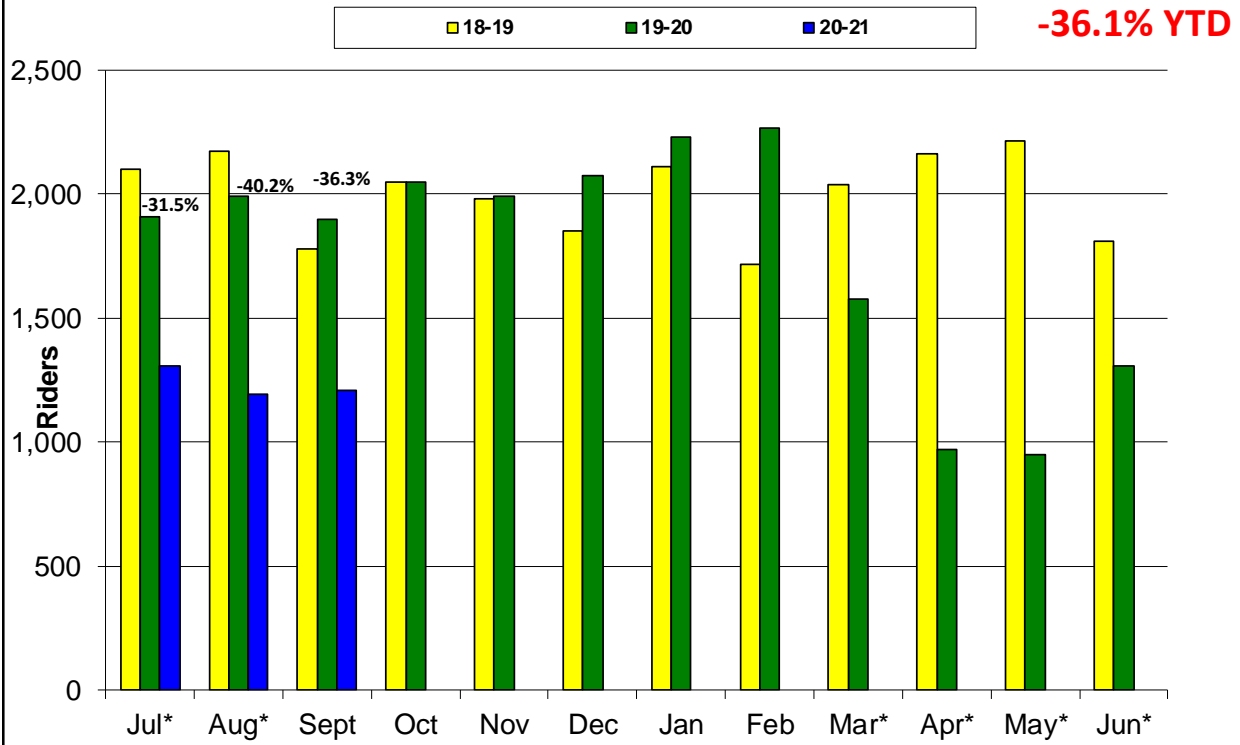


530.666.2877 YOLOBUS.COM

Attachment iii: September 2020 Ridership Report for Fixed Route, Paratransit and Microtransit



Yolobus Special Paratransit (ADA) Ridership Trends



	Jul*	Aug*	Sept	Oct	Nov	Dec	Jan	Feb	Mar*	Apr*	May*	Jun*	Totals
20-21*	1,309	1,192	1,210										3,711
19-20	1,910	1,994	1,901	2,047	1,994	2,077	2,230	2,266	1,578	972	947	1,308	21,224
18-19	2,099	2,173	1,781	2,048	1,982	1,850	2,109	1,715	2,039	2,163	2,216	1,808	24,806

YTD
-36.1%

-31.5% -40.2% -36.3%

*Includes YOUR Ride microtransit ridership (Knights Landing + Winters):

Microtransit Ridership-Knights Landing (KL) and Winters

20-21	Jul	Aug	Sep
KL	148	161	153
Winters	158	160	139
Total	306	321	292

Attachment iv: September and August 2020 Average Rides Per Day by Route

August, 2020 Rides Per Day			
Route	Per Weekday	Per Saturday	Per Sunday/ Holiday
35	25.7	15.8	6.2
40	52.2	55.6	34.2
41	47.8	-	-
42	399.5	346.2	252.6
43	12.1	-	-
45	16.5	-	-
46	1.7	-	-
138	8.7	-	-
211	57.5	50.2	30.4
212	49.8	65.4	70.4
215	363.5	354.2	336.6
230	11.6	2.0	-
240	75.7	65.4	49.2
241	9.4	-	-
Total	1,131.7	954.8	779.6

September, 2020 Rides Per Day			
Route	Per Weekday	Per Saturday	Per Sunday/ Holiday
35	25.2	14.0	12.0
40	49.5	48.3	32.0
41	41.2	4.3	-
42	392.9	333.3	279.4
43	12.8	-	-
45	21.0	-	-
cancelled 9/28/20	46	1.1	-
138	19.2	-	-
211	53.8	43.0	36.0
212	55.8	52.0	41.2
215	309.6	343.0	326.4
230	11.8	-	-
240	66.8	55.0	37.4
241	9.6	-	-
Total	1,070.3	892.9	764.4

Note: Data incomplete for Sep 16-17 due to cyber issue, Plus casino closed Sep 20-30.

