

# **2019-20 PROPOSED PRELIMINARY BUDGET Yolo County Transportation District**



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**April 30, 2019**

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City of Davis – City of West Sacramento – City of Winters  
City of Woodland – County of Yolo  
EX Officio – Caltrans District 3 – University of California, Davis

## MEMORANDUM

DATE: April 30, 2019

TO: Lucas Frerichs, Chair,  
And Members of the Yolo County Transportation District

FROM: Terry V. Bassett, Executive Director 

RE: Introduction of Preliminary YCTD Budget For 2019/20

Enclosed is the Yolo County Transportation District (YCTD) Preliminary budget for the 2019/20 fiscal year. YCTD is the public transportation operator that provides both fixed route and paratransit services throughout Yolo County, as well as into Sacramento and Solano Counties. YCTD uses a contract with Transdev, Incorporated to provide these services. YCTD is also the Congestion Management Agency for Yolo County, coordinating and advocating regional, state, and federal funding for a number of road and alternative transportation projects.

The proposed overall YCTD budget is **\$24,140,492**, made up of two major categories:

- ✓ **\$16,222,063 (67.2%)** for operating and planning, including **\$14,195,490** for fixed route operations and other activities and **\$2,026,573** for paratransit.
- ✓ **\$7,918,429 (32.8%)** for capital projects, including **\$7,531,429** for fixed route capital and **\$387,000** for paratransit.

This budget has several important components, including some limited service increases and a Comprehensive Operational Analysis (COA). The YCTD COA represents a partnership between YCTD, Caltrans, and YCTD member jurisdictions. The project is necessary to ensure the development of an objective "blueprint" for near-term and mid-term service recommendations aimed at increasing transit ridership, while addressing innovative and effective mobility strategies, and system-wide service modifications/enhancements.

One jurisdiction has requested several service changes for the upcoming fiscal year. While those changes are not reflected in the Preliminary budget, the process in how and when such requests are considered needs to be addressed by YCTD management and the board, as there are potentially significant financial impacts that may affect all five YCTD jurisdictions. Staff intended to use the COA

process to help address these types of issues and is committed to having a thorough public and board vetting as changes are considered.

Fortunately, the amount of combined Local Transportation and State Transit Assistance Funds has jumped by 23.3%, or \$2,564,181 from the previous year. YCTD's Preliminary budget requested increase represents \$323,040 of that amount. The Preliminary budget relies upon \$2,036,677 in District reserves to carry it through to the end of FY 2019/20, as the District completes its COA.

**Fixed Route Changes from Previous Year:**

- Added 2 Round Trips/Day, 366 Days for Route 215 (Cache Creek)
- Eliminated Y Shuttle (served large special events in downtown Sacramento)
- New Capital Projects:
  - 8 Fully-Equipped CNG Low-Floor Gillig Buses
  - Buying Components, Accessories, Spare Parts for 6 Proterra Electric Buses (the cost for the 6 buses are covered by Electrify America and therefore are excluded from the YCTD budget)
  - One Agency Van (replaces 15-year-old car)
  - Office & Shop Equipment
- Operating costs to enable UCD Medical Center Shuttle Demonstration Project using electric buses are **not** in the Preliminary Budget, but could be added later

**Paratransit Service Changes from Previous Year:**

- Initiating Microtransit Demonstration Project for Knights Landing
- Updated weighting of paratransit hours and miles by jurisdiction based on actual usage
- New Capital Project:
  - 3 Gasoline Cutaway Paratransit Vehicles & Accessories

This budget assumes that \$1,676,677 in reserves will be available to offset fixed route operating expenses, plus \$400,000 available to offset paratransit operating expenses.

**Fixed Route Service Operating Cost Allocations**

The preliminary budget includes roughly the same number of revenue miles and revenue hours as the previous year, with the exception of the County's added miles and hours for two additional round trips to Cache Creek Casino Resort.

2018/19					2019/20				
	Share of Miles		Share of Hours		West Sac	Share of Miles		Share of Hours	
West Sac	467,722.00	23.22%	28,549.88	27.90%	West Sac	454,155.74	22.21%	28,420.46	27.39%
Davis	611,973.21	30.39%	27,690.60	27.06%	Davis	610,629.24	29.86%	27,830.79	26.82%
Woodland	492,963.98	24.48%	28,680.26	28.02%	Woodland	492,386.16	24.08%	28,662.54	27.62%
Winters	74,798.88	3.71%	2,972.17	2.90%	Winters	75,153.00	3.68%	2,710.13	2.61%
County	366,576.41	18.20%	14,454.40	14.12%	County	412,420.62	20.17%	16,156.65	15.57%
	2,014,034.48	100.00%	102,347.30	100.00%		2,044,744.77	100.00%	103,780.57	100.00%

The County's share of hours and miles increased primarily because there are 42,485.28 additional miles and 1,654.32 additional hours to cover two more round trips to Cache Creek Casino Resort.

## Paratransit Service Operating Cost Allocations

Paratransit operating costs are split based on July 1, 2018 through March 31, 2019 data reflecting the combined percentage of hours and miles attributable to each jurisdiction. The following are the results in terms of share of operating costs:

			Weighted Average Miles & Hrs		
			<u>2018/19</u>	<u>2019/20</u>	<u>Change</u>
<b>County Total</b>			5.5%	4.9%	-9.89%
<b>Davis Total</b>			32.8%	31.2%	-5.11%
<b>West Sacramento Total</b>			20.0%	18.9%	-5.62%
<b>Woodland Total</b>			<u>41.7%</u>	<u>45.0%</u>	8.01%
			100.0%	100.0%	

The subsequent pages in this document are organized by Sections. **Section 1** is the budget itself, **Section 2** is a narrative under the fixed route category, **Section 3** is a narrative under paratransit, and **Section 4** consists of Appendices providing additional backup information.

# SECTION 1: Budgets

The proposed operating and planning budget for all programs will be **1.11%** more than the previous year's budget. Capital expenses will be **181.55%** higher than the previous year's budget, largely because eight new low-floor compressed natural gas (CNG) buses, three paratransit vehicles and parts and accessories for six new low floor electric buses are in the Preliminary budget; whereas, in FY 2018/19, only one paratransit vehicle was in that year's budget.

**Table B** shows the overall impact of the YCTD budget to Local Transportation Funds and State Transit Assistance Funds.

Following Table B is a series of tables:

**Tables C-1 thru C-3:** Fixed Route Operating Expenses and Revenues with other Activities

**Table C-4:** Fixed Route Capital Expenses and Revenues

**Table D-1:** Paratransit Operating Expenses and Revenues

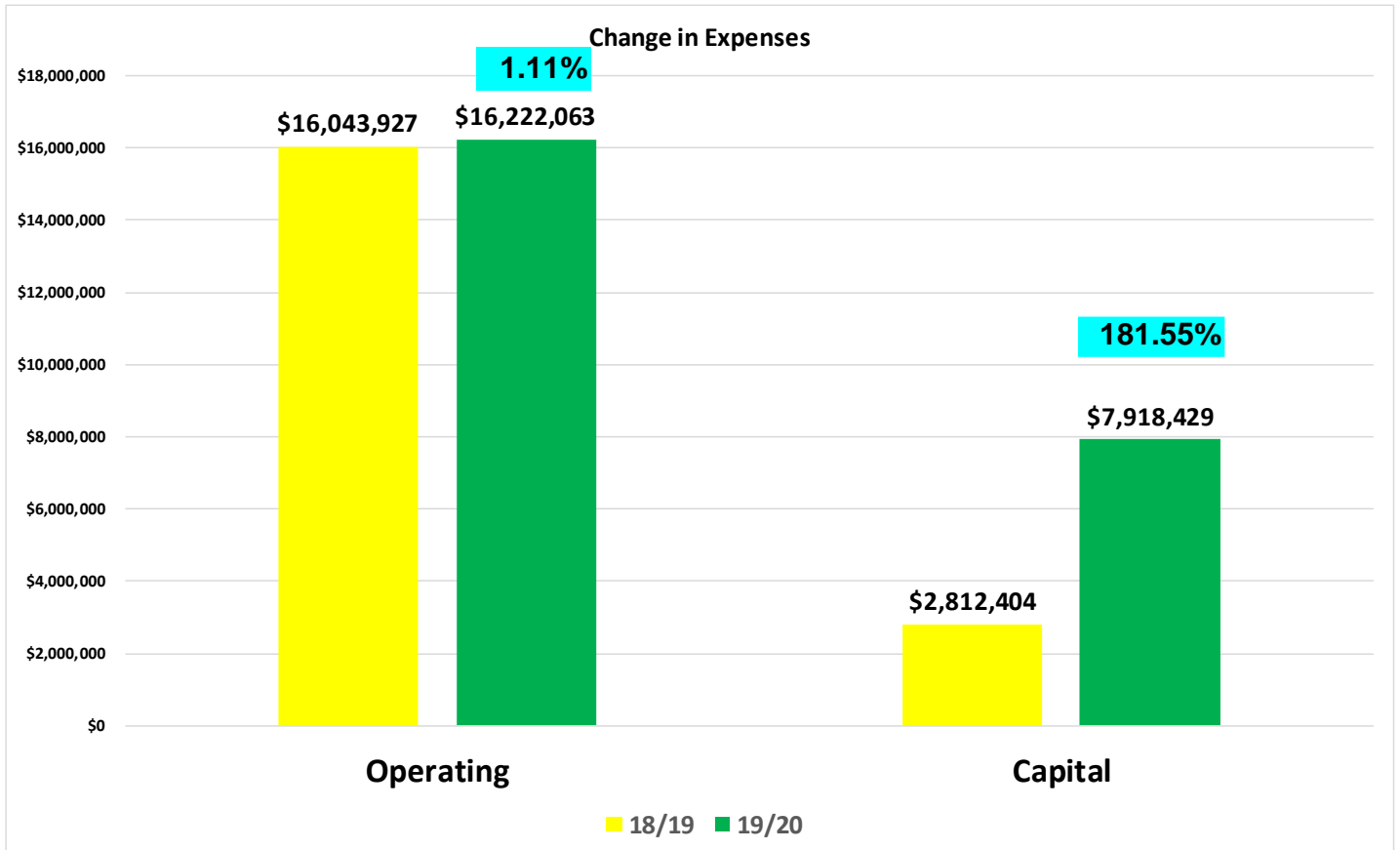
**Table D-2:** Paratransit Capital Expenses and Revenues



# Table A

## Change in Overall Expenses 2018/2019 TO 2019/2020

	Operating/Other	Capital	Total
<b>Core Fixed Route</b>	\$ 13,501,315	\$ 7,531,429	\$ 21,032,744
<b>Paratransit</b>	\$ 2,026,573	\$ 387,000	\$ 2,413,573
<b>OTHER ACTIVITIES:</b>			
Comprehensive Operational Analysis	\$180,000	\$ -	\$ 180,000
Y-Shuttle	\$ -	\$ -	\$ -
County Pass-Thru to Unitrans	\$ 26,000	\$ -	\$ 26,000
Public CNG Costs Related to Outside Sales	\$ 488,174	\$ -	\$ 488,174
	\$ -	\$ -	\$ -
<b>Total 2019/2020 Budget</b>	<b>\$ 16,222,063</b>	<b>\$ 7,918,429</b>	<b>\$ 24,140,492</b>
<b>Total 2018/2019 Budget</b>	<b>\$ 16,043,927</b>	<b>\$ 2,812,404</b>	<b>\$ 18,856,331</b>
<b>Change</b>	<b>\$ 178,136</b>	<b>\$ 5,106,025</b>	<b>\$ 5,284,161</b>
<b>Percent Change</b>	<b>1.11%</b>	<b>181.55%</b>	<b>28.02%</b>



# Table B

## ESTIMATED 2019/20 LTF & STA TO YCTD REQUIRED FROM JURISDICTIONS

(Local Transportation Fund & State Transit Assistance Fund)

	Davis			Woodland			West Sacramento					
	Final 2017/18	Final 2018/19	Proposed 2019/20	Change	Final 2017/18	Final 2018/19	Proposed 2019/20	Change	Final 2017/18	Final 2018/19	Proposed 2019/20	Change
LTF Estimate by Jurisdiction	\$2,816,949	\$2,981,547	\$3,553,923	19.2%	\$2,369,029	\$2,585,800	\$3,125,718	20.9%	\$2,144,594	\$2,305,906	\$2,801,746	21.5%
STA Estimate by Jurisdiction	\$252,528	\$481,784	\$666,630	38.4%	\$217,605	\$417,636	\$586,309	40.3%	\$193,952	\$372,608	\$525,540	41.0%
	\$3,069,477	\$3,463,331	\$4,220,553	21.9%	\$2,586,634	\$3,003,636	\$3,712,027	23.6%	\$2,338,546	\$2,678,514	\$3,327,286	24.2%
<b>LTF &amp; STA to YCTD</b>												
YCTD Fixed Route	\$1,512,081	\$1,599,359	\$1,766,578	10.5%	\$1,178,081	\$1,219,619	\$1,328,337	8.9%	\$1,674,482	\$1,857,431	\$1,950,535	5.0%
YCTD Capital	\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0	
YCTD Paratransit Service	\$312,437	\$349,981	\$317,138	-9.4%	\$367,645	\$444,945	\$457,411	2.8%	\$232,142	\$213,403	\$192,112	-10.0%
<b>Total Required LTF &amp; STA</b>	\$1,816,547	\$1,949,339	<b>\$2,083,716</b>	6.9%	\$1,536,347	\$1,664,564	<b>\$1,785,748</b>	7.3%	\$1,900,702	<b>\$2,070,834</b>	<b>\$2,142,647</b>	3.5%
Balance Not Used by YCTD	\$1,252,930	\$1,513,992	\$2,136,837	41.1%	\$1,050,287	\$1,339,072	\$1,926,279	43.9%	\$437,844	\$607,680	\$1,184,639	94.9%

	Winters			County			Total					
	Final 2017/18	Final 2018/19	Proposed 2019/20	Change	Final 2017/18	Final 2018/19	Proposed 2019/20	Change	Final 2017/18	Final 2018/19	Proposed 2019/20	Change
LTF Estimate by Jurisdiction	\$297,155	\$314,680	\$377,201	19.9%	\$1,114,126	\$1,306,520	\$1,587,275	21.5%	\$8,741,853	\$9,494,453	\$11,445,863	20.6%
STA Estimate by Jurisdiction	\$26,306	\$50,849	\$70,754	39.1%	\$101,700	\$211,119	\$297,734	41.0%	\$792,091	\$1,534,196	\$2,146,967	39.9%
	\$323,461	\$365,529	\$447,955	22.5%	\$1,215,826	\$1,517,639	\$1,885,009	24.2%	\$9,533,944	\$11,028,649	\$13,592,830	23.3%
<b>LTF &amp; STA to YCTD</b>												
YCTD Fixed Route	\$147,652	\$158,426	\$151,130	-4.6%	\$187,264	\$172,339	\$215,261	24.9%	\$4,699,560	\$5,007,173	\$5,411,841	8.1%
YCTD Capital	\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0	
YCTD Paratransit Service	\$0	\$0	\$0		\$38,609	\$58,686	\$18,726	-68.1%	\$950,833	\$1,067,014	\$985,387	-7.7%
<b>Total Required LTF &amp; STA</b>	\$147,652	\$158,426	<b>\$151,130</b>	-4.6%	\$224,303	\$231,025	<b>\$233,987</b>	1.3%	\$5,625,551	\$6,074,188	<b>\$6,397,228</b>	5.3%
Balance Not Used by YCTD	\$175,809	\$207,103	\$296,825	43.3%	\$991,523	\$1,286,614	\$1,651,022	28.3%	\$3,908,393	\$4,954,461	\$7,195,602	45.2%

# Table C-1

## PROPOSED PRELIMINARY 2019/20 FIXED ROUTE BUDGET

Account	OPERATING EXPENSES	APPROVED	REQUESTED	PERCENT	
		2018/19	2019/20	CHANGE	CHANGE
1101	Regular Employees	\$889,443	\$911,495	\$22,052	2.48%
1102	Extra Help	\$50,000	\$60,000	\$10,000	20.00%
1103	Overtime	\$5,000	\$5,000	\$0	0.00%
1107	Cash out (Mgmt Leave Buy-Back)	\$4,000	\$4,000	\$0	0.00%
	<b>SUBTOTAL LABOR</b>	<b>\$948,443</b>	<b>\$980,495</b>	<b>\$32,052</b>	<b>3.38%</b>
1201	YCTD Contribution to Retirement	\$170,672	\$187,308	\$16,637	9.75%
1202	YCTD Contribution to Social Security	\$3,100	\$3,720	\$620	20.00%
1203	YCTD Contribution to MEDICARE	\$13,621	\$14,087	\$466	3.42%
1300	YCTD Contribution to Health Ins.	\$189,893	\$163,335	(\$26,558)	-13.99%
1301	YCTD Contribution to OPEB	\$112,000	\$81,000	(\$31,000)	-27.68%
1400	YCTD Contribution to Unemp. Ins.	\$6,440	\$6,440	\$0	0.00%
1500	Worker's Compensation Insurance	\$11,011	\$11,392	\$381	3.46%
1600	Other Fringe Benefits	\$32,100	\$32,100	\$0	0.00%
	<b>SUBTOTAL BENEFITS</b>	<b>\$538,837</b>	<b>\$499,382</b>	<b>(\$39,454)</b>	<b>-7.32%</b>
	<b>SUBTOTAL LABOR &amp; BENEFITS</b>	<b>\$1,487,279</b>	<b>\$1,479,877</b>	<b>(\$7,402)</b>	<b>-0.50%</b>
2170	Housekeeping Expense	\$17,922	\$20,392	\$2,470	13.78%
2271	Maintenance-Equipment	\$572,719	\$462,543	(\$110,176)	-19.24%
2272	Maintenance-Bldgs & Improvement	\$183,851	\$210,466	\$26,615	14.48%
2423	Legal Services	\$25,000	\$25,000	\$0	0.00%
2429	Professional & Spec. Services	\$377,731	\$395,088	\$17,357	4.60%
2548	Training Expense	\$25,550	\$21,050	(\$4,500)	-17.61%
2557	Trustees, Commissioners, Dir.	\$6,800	\$7,600	\$800	11.76%
	<b>SUBTOTAL SERVICES</b>	<b>\$1,209,573</b>	<b>\$1,142,139</b>	<b>(\$67,435)</b>	<b>-5.58%</b>
2613	Fuel YCTD	\$1,062,783	\$1,128,821	\$66,038	6.21%
2613	Fuel Outside Use	\$466,224	\$488,174	\$21,950	4.71%
	<b>SUBTOTAL FUEL &amp; LUBRICANTS</b>	<b>\$1,529,008</b>	<b>\$1,616,995</b>	<b>\$87,988</b>	<b>5.75%</b>

Operating Expenses

# Table C-2

## PROPOSED PRELIMINARY 2019/20 FIXED ROUTE BUDGET

		APPROVED	REQUESTED	PERCENT	
Account	OPERATING EXPENSES	2018/19	2019/20	CHANGE	CHANGE
2130	Food	\$3,696	\$3,735	\$39	1.06%
2390	Office Expense	\$20,700	\$20,200	(\$500)	-2.42%
2391	Postage	\$7,800	\$3,500	(\$4,300)	-55.13%
2392	Printing	\$46,275	\$45,800	(\$475)	-1.03%
2520	Small Tools & Minor Equipment	\$44,447	\$28,962	(\$15,485)	-34.84%
	<b>SUBTOTAL MATERIALS &amp; SUPPLIES</b>	<b>\$122,918</b>	<b>\$102,197</b>	<b>(\$20,721)</b>	<b>-16.86%</b>
2090	Communications	\$190,026	\$175,922	(\$14,104)	-7.42%
2640	Utilities	\$88,459	\$92,760	\$4,301	4.86%
	<b>SUBTOTAL UTILITIES</b>	<b>\$278,485</b>	<b>\$268,682</b>	<b>(\$9,803)</b>	<b>-3.52%</b>
2202	Insurance-Public Liability	\$880,893	\$793,396	(\$87,497)	-9.93%
2203	Insurance-Other Than Vehicle	\$15,844	\$10,000	(\$5,844)	-36.88%
2209	Insurance-Physical Damage	\$21,069	\$37,574	\$16,505	78.34%
	<b>SUBTOTAL CASUALTY &amp; LIABILITY</b>	<b>\$917,806</b>	<b>\$840,970</b>	<b>(\$76,836)</b>	<b>-8.37%</b>
2428	Purchased Services-Transit	\$8,066,991	\$8,419,260	\$352,269	4.37%
	<b>SUBTOTAL PURCHASED TRANSIT</b>	<b>\$8,066,991</b>	<b>\$8,419,260</b>	<b>\$352,269</b>	<b>4.37%</b>
2330	Memberships	\$31,753	\$29,947	(\$1,806)	-5.69%
2460	Publications & Legal Notices	\$2,500	\$2,500	\$0	0.00%
2465	Advertising	\$32,575	\$34,000	\$1,425	4.37%
2491	Rents & Leases-Equipment	\$1,023	\$1,023	\$0	0.00%
2492	Rents & Leases-Bldgs & Improvements	\$5,800	\$5,800	\$0	0.00%
2553	Library Books & Periodicals	\$980	\$1,252	\$272	27.76%
2559	Special Dept. Expense-Other	\$18,070	\$16,070	(\$2,000)	-11.07%
2610	Transportation & Travel	\$40,476	\$36,764	(\$3,712)	-9.17%
3200	Pass Through to Other Agencies	\$46,126	\$31,000	(\$15,126)	-32.79%
3300	Loan Repayment	\$117,054	\$42,013	(\$75,041)	-64.11%
	<b>SUBTOTAL MISCELLANEOUS</b>	<b>\$296,358</b>	<b>\$200,370</b>	<b>(\$95,988)</b>	<b>-32.39%</b>
8101	<b>CONTINGENCIES</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$0</b>	<b>0.00%</b>
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$14,033,418</b>	<b>\$14,195,490</b>	<b>\$162,072</b>	<b>1.15%</b>

Operating Expenses

## Table C-3

### PROPOSED PRELIMINARY 2019/20 FIXED ROUTE BUDGET

<u>Account</u>	<b>OPERATING REVENUES</b>	<b>APPROVED</b>	<b>REQUESTED</b>	<b>PERCENT</b>	
		<b>2018/19</b>	<b>2019/20</b>	<b>CHANGE</b>	
				<b>CHANGE</b>	
1501	LTF--Woodland	\$1,219,619	\$1,328,327	\$108,708	8.91%
1501	LTF--Davis	\$1,599,358	\$1,766,578	\$167,220	10.46%
1501	LTF--West Sacramento	\$1,857,431	\$1,950,535	\$93,104	5.01%
1501	LTF -- Winters	\$158,426	\$151,130	(\$7,296)	-4.61%
1501	LTF -- Yolo County	\$172,339	\$215,261	\$42,922	24.91%
	<b>Total LTF</b>	<b>\$5,007,173</b>	<b>\$5,411,832</b>	<b>\$404,659</b>	<b>8.08%</b>
4100	Non-Transportation Revenues (Interest)	\$35,000	\$35,000	\$0	0.00%
5133	State Transit Assistance (Operator Share)	\$0	\$0	\$0	0.00%
5134	State Operating - Other	\$185,908	\$185,908	\$0	0.00%
5140	State Motor Vehicle in Lieu Tax	\$0	\$0	\$0	0.00%
5673	FTA 5307	\$2,241,550	\$1,933,767	(\$307,783)	-13.73%
5676	FTA Section 37 (ATJ)	\$0	\$0	\$0	0.00%
5677	FTA 5311	\$130,879	\$130,879	\$0	0.00%
6271	Passenger Fares	\$2,317,432	\$2,018,498	(\$298,934)	-12.90%
6272	Special Transit Fares	\$15,449	\$12,872	(\$2,577)	-16.68%
6276	Auxiliary Revenue	\$646,587	\$663,111	\$16,524	2.56%
6399	Other--Other	\$226,108	\$266,665	\$40,557	17.94%
6400	Mitigation Revenue	\$1,651,200	\$1,900,281	\$249,081	15.08%
7101	Local Operating Assistance (Unrestricted res	\$1,576,131	\$1,636,677	\$60,546	3.84%
	<b>Total Other Operating Income</b>	<b>\$9,026,245</b>	<b>\$8,783,658</b>	<b>(\$242,587)</b>	<b>-2.69%</b>
	<b>TOTAL OPERATING INCOME</b>	<b>\$14,033,418</b>	<b>\$14,195,490</b>	<b>\$162,072</b>	<b>1.15%</b>

Operating Revenues

## Table C-4

### PROPOSED PRELIMINARY 2019/20 FIXED ROUTE BUDGET

<u>Account</u>	<b>CAPITAL EXPENSES</b>	APPROVED 2018/19	REQUESTED 2019/20	CHANGE	PERCENT CHANGE
4300	Equipment	\$158,149	\$5,777,732	\$5,619,583	3553.3%
4200	Facility Improvements	\$2,391,084	\$1,753,697	(\$637,387)	-26.7%
	<b>TOTAL CAPITAL EXPENSES</b>	<b>\$2,549,233</b>	<b>\$7,531,429</b>	<b>\$4,982,196</b>	<b>195.4%</b>

<u>Account</u>	<b>CAPITAL REVENUES</b>	APPROVED 2018/19	REQUESTED 2019/20	CHANGE	PERCENT CHANGE
1502	LTF--Woodland	\$0	\$0	\$0	N/A
1502	LTF--Davis	\$0	\$0	\$0	N/A
1502	LTF--West Sacramento	\$0	\$0	\$0	N/A
1502	LTF--Winters	\$0	\$0	\$0	N/A
1502	LTF--County of Yolo	\$0	\$0	\$0	N/A
	<b>LTF CAPITAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

5133	State Transit Assistance (YCTD)	\$86,940	\$334,210	\$247,270	284.4%
5135	1B (OHS & PTMISEA, LCTOP)	\$243,996	\$87,307	(\$156,689)	-64.2%
5675	FTA 5307/STP (large, small urban, CMAQ)	\$306,300	\$4,980,684	\$4,674,384	1526.1%
5830	Non County Gov't Agencies	\$40,000	\$40,000	\$0	0.0%
	Other		\$298,886	\$298,886	
	Loan	\$1,300,000	\$424,583	(\$875,417)	-67.3%
	Restricted Reserves	\$571,997	\$605,616	\$33,619	5.9%
	Unrestricted Reserves	\$0	\$760,143	\$760,143	
	<b>OTHER CAPITAL REVENUES</b>	<b>\$2,549,233</b>	<b>\$7,531,429</b>	<b>\$4,982,196</b>	<b>195.4%</b>

Capital Expenses & Revenues

## TABLE D-1

# PROPOSED PRELIMINARY 2019/20 PARATRANSIT BUDGET

<u>Account</u>	<b>OPERATING EXPENSES</b>	<b>APPROVED</b>	<b>REQUESTED</b>	<b>PERCENT</b>
		<b>2018/19</b>	<b>2019/20</b>	<b>CHANGE CHANGE</b>
2613	Fuel	\$174,292	\$215,307	\$41,015 23.53%
2202	Insurance-Public Liability	\$151,371	\$131,726	(\$19,645) -12.98%
2428	Purchased Transportation	\$1,559,560	\$ 1,658,539	\$98,979 6.35%
2429	Professional Services	\$105,286	\$ -	(\$105,286) N/A
8101	Contingencies	\$20,000	\$21,001	\$1,001 5.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>\$2,010,509</b>	<b>\$2,026,573</b>	<b>\$16,064 0.80%</b>

Operating Expenses

<u>Account</u>	<b>OPERATING REVENUES</b>	<b>APPROVED</b>	<b>REQUESTED</b>	<b>PERCENT</b>
		<b>2018/19</b>	<b>2019/20</b>	<b>CHANGE CHANGE</b>
1501	LTF--Davis	\$349,981	\$317,138	(\$32,843) -9.38%
1501	LTF--West Sacramento	\$213,403	\$192,112	(\$21,291) -9.98%
1501	LTF -- Woodland	\$444,945	\$457,411	\$12,466 2.80%
1501	LTF -- County	\$58,686	\$18,725	(\$39,961) -68.09%
<b>TOTAL OPERATING LTF</b>		<b>\$1,067,015</b>	<b>\$985,386</b>	<b>(\$81,629) -7.65%</b>
4100	Non-Transportation Revenues (Interest)	\$5,000	\$5,000	\$0 0.00%
5673	FTA 5307	\$222,369	\$425,455	\$203,086 91.33%
5676	FTA 5310 (used to be New Freedom)	\$84,229	\$0	(\$84,229) -100.00%
6271	Passenger Fares	\$64,234	\$60,307	(\$3,927) -6.11%
6272	Special Transit Fares	\$64,635	\$57,545	(\$7,090) -10.97%
6399	Other	\$0	\$0	\$0 N/A
6400	Mitigation Revenue	\$28,834	\$92,880	\$64,046 222.12%
	Unrestricted Reserves	\$474,193	\$400,000	(\$74,193) -15.65%
<b>OTHER OPERATING REVENUE</b>		<b>\$943,494</b>	<b>\$1,041,187</b>	<b>\$97,693 10.35%</b>
<b>TOTAL OPERATING REVENUE</b>		<b>\$2,010,509</b>	<b>\$2,026,573</b>	<b>\$16,064 0.80%</b>

Operating Revenues

**TABLE D-2**

**PROPOSED PRELIMINARY 2019/20 PARATRANSIT BUDGET**

**Capital Expenses & Revenues**

<b>CAPITAL EXPENSES</b>		<b>APPROVED</b>	<b>REQUESTED</b>	<b>PERCENT</b>	
<u>Account</u>		<b>2018/19</b>	<b>2019/20</b>	<b>CHANGE</b>	<b>CHANGE</b>
4300	Equipment	\$263,171	\$387,000	\$123,829	47.05%
	<b>TOTAL CAPITAL EXPENSES</b>	<b>\$263,171</b>	<b>\$387,000</b>	<b>\$123,829</b>	<b>47.05%</b>
<b>CAPITAL REVENUES</b>		<b>APPROVED</b>	<b>REQUESTED</b>	<b>PERCENT</b>	
<u>Account</u>		<b>2018/19</b>	<b>2019/20</b>	<b>CHANGE</b>	<b>CHANGE</b>
1502	LTF--Woodland	\$0	\$0	\$0	0.00%
1502	LTF--Davis	\$0	\$0	\$0	0.00%
1502	LTF--West Sacramento	\$0	\$0	\$0	0.00%
1502	LTF--County	\$0	\$0	\$0	0.00%
	<b>TOTAL CAPITAL LTF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
5133	State Transit Assistance	\$0	\$0	\$0	N/A
5135	Proposition 1B	\$63,171	\$0	(\$63,171)	-100.00%
5673	FTA 5307	\$0	\$258,000	\$258,000	N/A
5676	FTA 5310 Capital	\$60,000	\$0	(\$60,000)	-100.00%
5830	Non County Gov't Agencies	\$140,000	\$129,000	(\$11,000)	-7.86%
	Restricted Reserves	\$0	\$0	\$0	N/A
	<b>TOTAL CAPITAL REVENUE</b>	<b>\$263,171</b>	<b>\$387,000</b>	<b>\$123,829</b>	<b>47.05%</b>



# Table E

## Preliminary Capital Expenditures: FY 2019/20

<b>Fixed Route</b>	<b>TOTAL</b>	ADA	
		<u>Fixed</u> <u>Route</u>	<u>and</u> <u>Micro</u>
<b>8 Gillig Low Floor, Near Zero, CNG Buses, with all components, accessories, training, spare parts, small tools, warranty, training, inspections, travel, post delivery audit</b>	\$5,280,000	\$5,280,000	
<b>Components, accessories, training, spare parts, small tools, warranty, training, inspections, travel, post delivery audit for <u>6 Proterra Electric Buses</u></b>	\$298,886	\$298,886	
<b>SUBTOTAL</b>	<b>\$5,578,886</b>	<b>\$5,578,886</b>	<b>\$0</b>
<b>Bus Component Overhauls/Replacements</b>			
Connect Card Equipment	\$51,346	\$51,346	
<b>SUBTOTAL</b>	<b>\$51,346</b>	<b>\$51,346</b>	
<b>Facility Improvements</b>			
Site Selection Study, Environmental	\$162,500	\$162,500	
Bus Stop Improvements for Casino Route (if grant funded)	\$40,000	\$40,000	
E-Lockers	\$35,961	\$35,961	
Third CNG Skid	\$1,100,000	\$1,100,000	
Facility Improvements	\$271,436	\$271,436	
Bus stop improvements	\$143,800	\$143,800	
<b>SUBTOTAL</b>	<b>\$1,753,697</b>	<b>\$1,753,697</b>	<b>\$0</b>
<b>Other Equipment</b>			
Office Equipment	\$18,000	\$18,000	
District Van, fully equipped	\$36,000	\$36,000	
YCTD Computers, Servers, Ethernet Switches	\$43,500	\$43,500	
Shop Equipment	\$50,000	\$50,000	
<b>SUBTOTAL</b>	<b>\$147,500</b>	<b>\$147,500</b>	
<b>TOTAL FIXED ROUTE:</b>	<b>\$7,531,429</b>	<b>\$7,531,429</b>	<b>\$0</b>
<b>Paratransit</b>			
Three Paratransit Vehicles with all components, accessories, training, spare parts, small tools, warranty, training, inspections, travel, post delivery audit	\$387,000		\$387,000
<b>TOTAL PARATRANSIT:</b>	<b>\$387,000</b>		<b>\$387,000</b>
<b>Combined</b>			
<b>TOTAL ALL CAPITAL</b>	<b>\$7,918,429</b>	<b>\$7,531,429</b>	<b>\$387,000</b>

# SECTION 2

## Fixed Route Service Narrative

### Total Estimated Fixed Route Ridership: Approximately 1.2 million

This fixed route budget unit includes all Yolobus fixed route bus services, plus other activities, includes pass-through of County funds to Unitrans for its \$6 million plus operations, the provision and sale of compressed natural gas (CNG) to outside parties, the \$180,000 comprehensive operational analysis, and a minor amount related to managing the Yolo Transportation Management Association.

### **Fixed Route Operating and Other Activity Expense Assumptions (\$14,195,490)**

#### **Core Fixed Route Services (Yolobus) (\$13,501,315):**

- a. 1.2 million Rides on local and intercity fixed route service.
- b. 102,617 revenue hours and 2,019,745 revenue miles, plus
- c. 150 hours of community transit service, plus
- d. 1,000 hours and 25,000 miles for **extra fixed route service** associated with service to and from Sacramento International Airport during school breaks and holidays, as well as other re-routes and service augmentations throughout the year.
- e. **Cities of Davis, West Sacramento and Woodland and Route 42**

This route is considered the backbone of Yolobus inter-city service, connecting these three cities, Sacramento International Airport and downtown Sacramento, with transfer opportunities for buses headed to/from Winters and Cache Creek Casino Resort. Route 42 makes up 32.35% of all Yolobus fixed route revenue hours and 36.99% of all fixed route revenue miles. It also makes up 35.57% of all fixed route ridership. The City of Davis contributes 58% of the costs net of fares on this route, while the Cities of Woodland and West Sacramento contribute 26% and 16% respectively.

This route also provides important redundancy intercity express routes, giving workers and other express bus rider trip options other than just during commute hours.

- f. **City of Davis:** The Preliminary budget shows no change in the service level on routes serving the City of Davis. We recently eliminated the late afternoon route 231 (Sacramento to Davis) trip, replacing it with an earlier afternoon route 43 (Sacramento to Davis) express trip.

g. **City of West Sacramento**: The proposed Preliminary budget assumes:

- Continuation of existing levels of fixed route services. Through the Comprehensive Operational Analysis, staff will explore several service changes that City of West Sacramento staff has asked to be considered. Any significant change in service will require public outreach and public hearings before the YCTD board can approve them.
- Continued coordination efforts between YCTD and the City of West Sacramento regarding its VIA flexible, on demand microtransit service. Staff has established rates with Transdev for microtransit service in the City of West Sacramento, in the event the city requests changes in how that service is provided.
- The budget also assumes that YCTD will continue to park out buses in a facility made available by the City of West Sacramento, or at an alternative site if preferred.

h. **City of Winters**: In the Summer of 2016, YCTD began deviating Winters bus route 220 to serve Kaiser Hospital and Solano Community College in Vacaville. The hospital is served Monday through Saturday, while the college is served on weekdays only. This service will continue.

The City of Winters contribution, using Local Transportation Funds and rural Section 5311 FTA credits, pays for 85% of the cost of this route net of fares.

YCTD staff is also investigating the feasibility of trying flexible, on-demand microtransit in Winters, as well as during off peak periods to and from Davis and Vacaville. If such service is initiated, a corresponding adjustment in traditional off-peak fixed route bus service in those corridors will also need to be considered.

i. **City of Woodland**: The existing level of fixed route service is proposed to continue. YCTD also has an option for flexible, on-demand microtransit service in the Woodland area, if the city wishes to explore microtransit to underserved, underutilized areas, like Spring Lake and areas on the north side of the city.

j. **County of Yolo**:

- Knights Landing is currently served three days a week with two round trips per day, plus one Saturday each month. Dunnigan is served two days a week, also with two round trips per day.
- As a Civic lab project, YCTD staff is proposing flexible on-demand microtransit shuttle between Knights Landing and Woodland.
- Dunnigan would continue to be served two days a week with two round trips per day; however, this route needs to be re-structured and could end up being replaced with a microtransit shuttle, as well
- The County of Yolo also pays for 15% of the cost net of fares for Winters serving route 220, which also includes a stop at El Rio Villa Housing in unincorporated Yolo County.
- The County of Yolo and the Yocha Dehe Tribe of the Wintun Nation together have funded 17 round trips per day, 365 days annually between Woodland and Cache Creek Casino Resort, in Brooks. **The proposed Preliminary budget includes two more added round trips** to the casino, as a mitigation measure that was agreed to

by the County and the Tribe. In addition, staff will work with the Tribe and the City of Woodland to pursue certain bus stop improvements, including the possibility of designating Park-and-Ride spots for commuters and visitors traveling to and from the casino resort.

**k. Personnel**

- Eleven (11) in-house positions are currently in the budget, including one position that also undertakes extra support activities associated with the Yolo Transportation Management Association, as well as other re-routes that continuously occur in downtown Sacramento.
- The preliminary budget assumes each employee, except the Executive Director, receives a three percent (3%) adjustment to their wage on their anniversary date, most of which are between September and April of each year. This can be accomplished without significantly increasing the combined budget for salaries and benefits.
- YCTD utilizes approximately 4-5 Interns (most are recruited from U.C. Davis) to help in data gathering, service planning and service support activities, such as marketing. The preliminary budget assumes continuation of this program and **\$53,115** in reimbursements from Caltrans.
- YCTD's transit contractor, Transdev Transportation, will have approximately 121 FTE employees:
  - 80 drivers
  - 10 mechanics
  - 6.8 utility workers/cleaners
  - 2 parts clerks
  - 1 handyman/janitor
  - 10 dispatchers, road supervisors and trainers
  - 4 customer service
  - 6 managers (GM, Ops Manager, Maintenance Manager, Safety & Training Manager and Human Resources Manager, Quality Assurance Manager)
  - 1 office clerk

**l. Contractor Rate Adjustments:** The fixed route and paratransit base contract rates with Transdev have annual escalators.

**m. Other Projects:** YCTD is also involved with the following projects, all of which involve little or no funding from YCTD:

- We will offer assistance to the City of West Sacramento, as it explores alternatives to the planned West Sacramento/Downtown Sacramento Streetcar project. Due to bids coming in significantly higher than engineer estimates, the Cities of West Sacramento and Sacramento are exploring options, including a review of emerging technologies (e.g. autonomous vehicles, traction power systems, etc.), as well as existing technologies (e.g. light rail, bus rapid transit, etc.), reviewing regulations as they relate to autonomous vehicle technology, and reviewing funding options.
- Developed and adopted a county-wide transportation capital improvement plan (CTCIP) in 2018. If requested by the YCTD board, staff will embark on a public

education program, identifying and communicating transportation projects included in the CTCIP.

- Continue involvement in the Capitol Corridor Joint Powers Authority for passenger train service between Auburn and San Jose, via Sacramento and Davis (YCTD has two seats on the CCJPA).
- Continue participation in bike related projects, including Bike Share and Bicycle related financial incentives through the Yolo TMA.

## **Other Activities (\$694,174)**

- Comprehensive Operational Analysis:** The purpose of this **\$180,000** expense is to thoroughly review and improve fixed route and paratransit services, taking efficiency and coverage into consideration. To minimize utilization of limited reserves beyond 2020, YCTD needs to reduce operating expenses net of fares by as much as \$2 million, require a greater local subsidy from all five of its member jurisdictions, find new revenues and new funding partners, or undertake some combination of all three approaches. This effort should be completed by early 2019, giving staff an opportunity to incorporate any modifications into the 2019/20 budget.
- Y-Shuttle:** This service will be eliminated, on June 30, 2019. SACOG did not select this project for new FTA funding.
- Unitrans:** A pass-thru of **\$26,000** in County funds for Unitrans bus service. The UC Davis campus is located outside of the Davis City limits. The County's contribution is minimal compared to the \$6 million annual Unitrans operating budget.
- Third Party Consumed CNG: \$488,174 for** expenses related to YCTD's public dispenser. Those expenses will be charged to Trillium, which manages the public dispenser activities.

## **Fixed Route Operating and Other Activity Revenue Assumptions: (\$14,195,490)**

- Reserves:** The Preliminary budget assumes a drawdown of **\$1,636,677** in reserves to help offset fixed route expenses. This is being done to lessen the impact on the Local Transportation Fund (LTF).
- Outside CNG Fuel Sales:** It is assumed that YCTD will receive **\$663,111**, which will net \$174,937 from outside CNG sales.
- FTA Funding:** It is estimated that FTA funding towards fixed route operations will decline to **\$2,064,646**, which is \$307,783 lower than the previous budget due to the following:
  - Reduction in revenue for overhauls - \$ 72,000

• Reduction in preventive maintenance revenues	-\$ 184,188
• Reduction in Y-Shuttle federal match	-\$ 49,032
• Woodland Transit Service slight decrease in FTA	<u>+\$ 2,563</u>
	-\$ 307,783

- d. **State Funding (\$185,909):** The Preliminary budget includes \$132,793 in Caltrans planning funds for the Comprehensive Operational Analysis plus \$53,116 for interns.
- e. **Drop Local Match Funding for the Y-Shuttle:** Since staff has proposed the elimination of the Y Shuttle (it was not recommended for funding at SACOG), local match funding from the Cities of Woodland, Davis and West Sacramento is not being requested.
- f. **Fares:** Fares for FY 2019/20 are estimated to be **\$2,031,370**, or \$301,511 lower than the amount in the FY 2018/19 budget. The July 2016 fare increase, combined with reasonably low gasoline prices, increased VMTs on the road, and activities by Transportation Network Companies, like VIA, Uber and Lyft, have each hurt bus ridership. This had a negative effect on farebox revenue. For this reason, the YCTD board recently elected to freeze the fare structure, which was lowered in several categories, effective December 2018.
- g. **LCFS Credits:** There are **\$156,800** in revenues anticipated from the Low Carbon Fuel Standard, offered by the State of California. Of that amount, \$61,277 gets returned to Trillium for the public station use and the remaining \$95,523 is net new revenue.
- h. **Exterior Advertising Sales:** The Preliminary budget includes **\$36,000** in revenue receipts anticipated from Aldrete Communications, the firm selected to manage the sale of exterior bus ads. This is \$30,000 under the \$66,000 YCTD was planning to receive in advertising revenues the first year.
- i. **Local Transportation Funds and State Transit Assistance Funds:** The net impact of all the changes described above on the fixed route side is that the four cities and the County will collectively need to contribute **\$5,411,841** which is \$363,003 more than they did in FY 2018/19.

This is due to new contract rates, rising diesel costs, the reduction in available federal funding and a more conservative fare revenue forecast.

- j. **Mitigation Revenues from Tribe (\$1,900,281):** The budget assumes \$1,665,253 from the Yocha Dehe Wintun Nation for existing route 215 service, plus \$50,000 towards overhauls, and \$185,028 for two additional round trips per day.
- k. **Other Revenues (\$294,764):** Other revenues that make up the remaining amount include interest (\$35,000), plus anticipated Caltrans grants (\$185,908), plus electricity reimbursements from Transdev (\$61,355), plus revenues (\$12,500) from the Yolo TMA.

**Fixed Route Capital Expense Assumptions: (\$7,531,429)**

- a. The proposed Preliminary budget assumes **\$5,280,000** for **eight (8) CNG low-floor buses**, plus **\$298,886** for components, accessories, training, spare parts, small tools, warranty, inspections of **six (6) electric low-floor buses**.
- b. **A third CNG skid** is necessary to add to the two existing skids to not only meet growing use at both the bus and public dispensers, but to also provide enough redundancy to allow reciprocal access by other transit operators when their CNG stations are down. It is proposed that this project be financed over 7-12 years. **Amount: \$1,100,000.** Only \$424,583 of this amount will require financing, as YCTD will invest \$675,417 of its operator STA funds to lower the debt.
- c. **Bus stop improvements** are proposed throughout the region. Such improvements include bus shelters, pads, and lighting, possible bus stop surface improvements, and bicycle lockers. **Amount: \$219,761.**
- d. The current phase for a **Woodland Transit Center**; namely, a site selection review and environmental, is under way, using consultants. **Amount: \$162,500.**
- e. **Facility Improvements**. **Amount: \$271,436.**
- f. **Other Connect Card Equipment** Acquired by YCTD. **Amount: \$51,346.**
- g. **Other Equipment**. **Amount: \$147,500** for Shop Equipment, Office Equipment, Computers, servers, ethernet switches, van.

## Table F

# FIXED ROUTE BUS SERVICE DESCRIPTIONS

In FY 2019/20, YOLOBUS will provide service along 29 bus routes for a total of 256 bus trips on weekdays, 136 on Saturdays, and 123 on Sundays and Holidays. Total revenue hours are budgeted at 103,617, while revenue miles are 2,044,745 for FY 2019/20. This includes the transit services summarized below, as well as 1,000 hours and 25,000 miles for added service due to holidays, school breaks and other service delays and events.

Route	Community / Destinations	Total Bus Trips	Cost Allocated to:
<b>42A/42B</b>	Intercity: Woodland, Davis, West Sacramento, Sacramento International Airport, Downtown Sacramento	39 loops M-F 33 loops Sat 33 loops Sun	<b>Shared:</b> Davis (58%) Woodland (26%) West Sacramento (16%)
<b>35</b>	Bridgeway Island, Southport, Gateway, West Sacramento Transit Center	15 loops M-F 11 loops Sat 11 loops Sun	West Sacramento
<b>39</b>	Southport, Downtown Sacramento Commute	4 AM loops 4 PM loops	West Sacramento
<b>40</b>	Northern West Sacramento, Ikea Ct, West Sacramento Transit Center, Downtown Sacramento	17 loops M-F 12 loops Sat 9 loops Sun	West Sacramento
<b>41</b>	Ikea Ct, Northern West Sacramento, West Sacramento Transit Center, Downtown Sacramento	14 loops M-F	West Sacramento
<b>240</b>	Ikea Ct, Reed Ave, Harbor Blvd, West Sacramento Transit Center, Downtown Sacramento	15 loops M-F 12 loops Sat 10 loops Sun	West Sacramento
<b>241</b>	Downtown Sacramento, West Capitol Ave Industrial Blvd Commute	2 AM loops M-F 2 PM loops M-F	West Sacramento
<b>45, 45X</b>	West/Central Woodland, Downtown Sacramento Express	5 AM trips M-F (1 trip to be extended to Spring Lake)  5 PM trips M-F (1 trip extended to Spring Lake)	Woodland
<b>46</b>	East Woodland, Downtown Sacramento Express (to serve Springlake, Maxwell, Gateway park and ride)	1 AM trip M-F 1 PM trip M-F	Woodland
<b>243</b>	Spring Lake to County Fair Fashion Mall, to U.C. Davis Campus	1 AM trip M-F  1 PM trip M-F	Woodland
<b>210</b>	Community & Senior Center, West Woodland Loop	12 loops M-F	Woodland
<b>211</b>	County Fair Mall, West Woodland Loop	15 loops M-F  12 loops SAT 11 loops SUN	Woodland
<b>212</b>	County Fair Mall, East Woodland Loop	14 loops M-F 12 loops SAT 11 loops SUN	Woodland
<b>214</b>	East Woodland Loop	13 loops M-F	Woodland



<b>242</b>	Woodland, UC Davis Commute	1 AM southbound trip M-F 1 PM northbound trip M-F	Woodland
<b>220 C</b> <b>220</b>	Winters, U.C. Davis Commute Davis, Winters, Vacaville	1 AM eastbound trip M-F 1 PM westbound trip M-F 3 eastbound trips M-F 3 westbound trips M-F 3 eastbound trips Sat 3 westbound trips Sat	<b>Shared:</b> Winters (85%) County (15%)
<b>215</b>	Woodland, Madison, Esparto, Capay, Cache Creek Casino Resort	17 westbound trips 7 days/wk 17 eastbound trips 7 days/wk  Adding: 2 westbound trips 7 days/wk 2 eastbound trips 7 days/wk (due to expansion of casino related facilities)	<b>Shared:</b> County Yocha Dehe Wintun Nation
<b>216</b>	Knights Landing, Woodland	1 morning loop 3 days/wk 1 afternoon loop 3 days/wk 1 morning loop, 1st Sat of Mo. 1 afternoon loop, 1st Sat of Mo.	County
<b>217</b>	Dunnigan, Yolo, Woodland	1 morning loop 2 days/wk 1 afternoon loop 2 days/wk	County
<b>43</b>	Davis, Downtown Sacramento Express	5 AM loops M-F 5 PM loops M-F	Davis
<b>43R</b>	<b>Reverse Commute:</b> Downtown Sacramento, U.C. Davis Express	1 AM loops M-F 1 PM loops M-F	
<b>44</b>	South Davis, Downtown Sacramento Express	3 AM loops M-F 3 PM loops M-F	Davis
<b>230</b>	West Davis, Downtown Sacramento Express	3 AM loops M-F 3 PM loops M-F	Davis
<b>232</b>	Davis, Downtown Sacramento Express	1 AM loop M-F 1 PM loop M-F	Davis
	<b>Total</b>	<b>256 Weekday Bus Trips</b> <b>136 Saturday Bus Trips</b> <b>123 Sun/Hol Bus Trips</b>	

Other transit services under “Fixed Route” include:

- 1,000 revenue hours and 25,000 revenue miles for holiday shuttles and other service adjustments
- A \$26,000 County contribution to Unitrans operations in the fixed route budget
- 150 hours of Community Service

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# SECTION 3

## Paratransit Narrative

**Total Estimated Paratransit and Microtransit Ridership: Approximately 32,199**

The Preliminary budget assumes the following:

	Revenue Hours	Revenue Miles	Rides	Rides/Hr
Core ADA Service	18,868	364,769	28,491	1.51
Added Cache Creek ADA	360	10,800	432	1.2
Knights Landing Micro	1,560	46,800	3,276	2.1
	20,788	422,369	32,199	1.55

**18,868** revenue hours for core ADA and senior paratransit rides in West Sacramento, core local ADA rides in Woodland, core inter-city ADA rides for Davis, Woodland, West Sacramento and unincorporated Yolo County, and “Premium” service for ADA eligible clients traveling deeper into Sacramento and parts of Vacaville for medical related purposes. The Preliminary budget also assumes **360** revenue hours for additional trips associated with the Capay Valley.

The cost for the **core** ADA service will be shared using the following cost splits, compared to 18/19:

		Weighted Average Miles & Hrs		
		<b>2018/19</b>	<b>2019/20</b>	<b>Change</b>
<b>County Total</b>		5.5%	4.9%	-9.89%
<b>Davis Total</b>		32.8%	31.2%	-5.11%
<b>West Sacramento Total</b>		20.0%	18.9%	-5.62%
<b>Woodland Total</b>		41.7%	45.0%	8.01%
		100.0%	100.0%	

To comply with the federal Americans with Disabilities Act, YCTD must supply complementary paratransit (door-to-door) service for ADA eligible riders anywhere most YOLOBUS routes go, with the exception of commute routes and rural routes that provide route deviation. The budget does NOT assume YCTD operates any local ADA service in Davis, as that is considered a responsibility of Davis Community Transit.

In the case of new **Knights Landing microtransit** service, it is estimated that it will entail **1,560** revenue hours of service and provide 3,276 rides.

**Paratransit Operating Expense Assumptions: (\$2,026,573)**

- a. **Fuel— (\$215,307).** Fuel increased by **\$41,015**. The estimate for fuel is based on the following:
  - The forecasted average price per gallon was raised to \$4.50 for all diesel and gasoline paratransit vehicles. (Diesel fuel for fixed route buses are exempt from 26 cents per gallon in federal taxes; whereas, the cutaway paratransit vehicles are not.)
  - \$23,400 for fuel for Knights Landing Microtransit is included in the above fuel cost.
- b. **Liability Insurance— (\$131,726).** Paratransit liability insurance rates decreased by **\$19,645**.
- c. **Purchased Transportation— (\$1,658,539).** Purchased Transportation is anticipated to increase by **\$98,979**. (23.53%), due to new contracts, and a budgeted 15% increase in paratransit usage and the introduction of Knights Landing Paratransit service.
- d. **Professional Services—**There are no professional services assumed in this budget, for screening and registering riders.
- e. **Contingencies—**Contingencies primarily for fuel price increases are set at **\$21,001**.

**Paratransit Operating Revenue Assumptions: (\$2,026,573)**

- a. **FTA— (\$425,455).** This consists of \$235,096 in Section 5307 earned share funds, \$57,564 in SACOG approved funding for service beyond ADA, and \$132,975 in SACOG approved funding for the Knights Landing Civic lab demonstration project.
- b. **Fares— (\$117,852).** This includes \$113,015 for core ADA services, \$2,000 in added Cache Creek ADA fare credits, and \$2,837 for Knights Landing microtransit fares.
- c. **Local Transportation Funds— (\$985,386).** The drawdown from LTF/STA funds includes \$968,181 for ADA service and \$17,205 for Knights Landing microtransit service.
- d. **Tribe Mitigation Funds— (\$92,880).** This includes \$63,365 to help pay for Core ADA service, based on ADA rides beginning or ending in the Capay Valley corridor, plus \$29,515 for additional trips. A total of \$28,834 in revenue is included to help pay for up to 360 hours of paratransit service in the Capay Valley corridor between Woodland and Cache Creek Casino Resort.
- e. **Unrestricted Reserves— (\$400,000).** The amount needed from this source is assumed to come from unrestricted reserves.
- f. **Interest— (\$5,000).**

**Paratransit Capital Expense Assumptions: (\$387,000)**

- a. Replace two fully equipped paratransit vehicles and add a third at a cost of \$129,000 apiece.  
**Amount: \$387,000.**

# SECTION 4

## Appendix A (page 1 of 4)

### FINAL 2019/20 FIXED ROUTE BUDGET

#### OPERATING EXPENSES BY SUB-ACTIVITY

Account	Description	Core					Total Budget
		Fixed Route	Y-Shuttle	Unitrans	Outside Fuel	Yolo TMA	Fixed Route
1101	Regular Employees	\$911,495					\$911,495
1102	Extra Help	\$60,000					\$60,000
1103	Overtime	\$5,000					\$5,000
1107	Cash out (Mgmt Leave Buy-Back)	\$4,000					\$4,000
	<b>SUBTOTAL LABOR</b>	<b>\$980,495</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$980,495</b>
1201	YCTD Contribution to Retirement	\$187,308					\$187,308
1202	YCTD Contribution to Social Security	\$3,720					\$3,720
1203	YCTD Contribution to MEDICARE	\$14,087					\$14,087
1300	YCTD Contribution to Health Ins.	\$163,335					\$163,335
1301	YCTD Contribution to OPEB	\$81,000					\$81,000
1400	YCTD Contribution to Unemp. Ins.	\$6,440					\$6,440
1500	Worker's Compensation Insurance	\$11,392					\$11,392
1600	Other Fringe Benefits	\$32,100					\$32,100
	<b>SUBTOTAL BENEFITS</b>	<b>\$499,382</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$499,382</b>
	<b>SUBTOTAL LABOR &amp; BENEFITS</b>	<b>\$1,479,877</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,479,877</b>
2170	Housekeeping Expense	\$20,392					\$20,392
2271	Maintenance-Equipment	\$462,543					\$462,543
2272	Maintenance-Bldgs & Improvement	\$210,466					\$210,466
2423	Legal Services	\$25,000					\$25,000
2429	Professional & Spec. Services	\$395,088					\$395,088
2548	Training Expense	\$21,050					\$21,050
2557	Trustees, Commissioners, Dir.	\$7,600					\$7,600
	<b>SUBTOTAL SERVICES</b>	<b>\$1,142,139</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,142,139</b>
2613	Fuel YCTD	\$1,128,821					\$1,128,821
2613	Fuel Outside Use				\$488,174		\$488,174
	<b>SUBTOTAL FUEL &amp; LUBRICANTS</b>	<b>\$1,128,821</b>	<b>\$0</b>	<b>\$0</b>	<b>\$488,174</b>	<b>\$0</b>	<b>\$1,616,995</b>

# Appendix A (page 2 of 4)

## FINAL 2019/20 FIXED ROUTE BUDGET

### OPERATING EXPENSES BY SUB-ACTIVITY

<u>Account</u>	<u>Description</u>	<u>Core Yobus</u>					<u>Total Budget</u>
		<u>Fixed Route</u>	<u>Y-Shuttle</u>	<u>Unitrans</u>	<u>Outside Fuel</u>	<u>Yolo TMA</u>	<u>Fixed Route</u>
2130	Food	\$3,735					\$3,735
2390	Office Expense	\$20,200					\$20,200
2391	Postage	\$3,500					\$3,500
2392	Printing	\$45,800					\$45,800
2520	Small Tools & Minor Equipment	\$28,962					\$28,962
	<b>SUBTOTAL MATERIALS &amp; SUPPLIES</b>	<b>\$102,197</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$102,197</b>
					\$0	\$0	
2090	Communications	\$175,922					\$175,922
2640	Utilities	\$92,760					\$92,760
	<b>SUBTOTAL UTILITIES</b>	<b>\$268,682</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$268,682</b>
2202	Insurance-Public Liability	\$793,396					\$793,396
2203	Insurance-Other Than Vehicle	\$10,000					\$10,000
2209	Insurance-Physical Damage	\$37,574					\$37,574
	<b>SUBTOTAL CASUALTY &amp; LIABILITY</b>	<b>\$840,970</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$840,970</b>
2428	Purchased Services-Transit	\$8,419,260					\$8,419,260
	<b>SUBTOTAL PURCHASED TRANSIT</b>	<b>\$8,419,260</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,419,260</b>
2330	Memberships	\$29,947					\$29,947
2460	Publications & Legal Notices	\$2,500					\$2,500
2465	Advertising	\$34,000					\$34,000
2491	Rents & Leases-Equipment	\$1,023					\$1,023
2492	Rents & Leases-Bldgs & Improvements	\$5,800					\$5,800
2553	Library Books & Periodicals	\$1,252					\$1,252
2559	Special Dept. Expense-Other	\$16,070					\$16,070
2610	Transportation & Travel	\$36,764					\$36,764
3200	Pass Through to Other Agencies	\$5,000		\$26,000			\$31,000
3300	Loan Repayment	\$42,013					\$42,013
	<b>SUBTOTAL MISCELLANEOUS</b>	<b>\$174,370</b>	<b>\$0</b>	<b>\$26,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,370</b>
8101	Contingencies	\$125,000	\$0	\$0	\$0	\$0	\$125,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$13,681,315</b>	<b>\$0</b>	<b>\$26,000</b>	<b>\$488,174</b>	<b>\$0</b>	<b>\$14,195,490</b>

# Appendix A (page 3 of 4)

## FINAL 2019/20 FIXED ROUTE BUDGET

### OPERATING REVENUES BY SUB-ACTIVITY

Account	Description	Core Yolobus					Total Budget	
		Fixed Route	Y-Shuttle	Unitrans	Outside Fuel	Yolo TMA	Fixed Route	
1501	LTF--Woodland	\$1,328,327				\$0	\$1,328,327	
1501	LTF--Davis	\$1,766,578				\$0	\$1,766,578	
1501	LTF--West Sacramento	\$1,950,535				\$0	\$1,950,535	
1501	LTF -- Winters	\$151,130				\$0	\$151,130	
1501	LTF -- Yolo County	\$189,261		\$26,000		\$0	\$215,261	
	<b>TOTAL OPERATING LTF</b>	\$5,385,832	\$0	\$26,000	\$0	\$0	\$5,411,832	
4100	Non-Transportation Revenues (Interest)	\$35,000					\$35,000	
5133	State Transit Assistance	\$0					\$0	
5134	State Operating - Other	\$185,908					\$185,908	
5673	FTA 5307	\$1,933,767					\$1,933,767	
5677	FTA 5311	\$130,879					\$130,879	
6271	Passenger Fares	\$2,018,498					\$2,018,498	
6272	Special Transit Fares	\$12,872					\$12,872	
6276	Auxiliary Revenue	\$0			\$663,111		\$663,111	
6399	Other--Other	\$266,665					\$266,665	
6400	Mitigation Revenue	\$1,900,281					\$1,900,281	
7101	Local Operating Assistance	\$1,636,677					\$1,636,677	
	<b>Total Other Operating Income</b>	\$8,120,547	\$0	\$0	\$663,111	\$0	\$8,783,658	
	<b>TOTAL OPERATING REVENUES</b>	\$13,506,379	\$0	\$26,000	\$663,111	\$0	<b>\$14,195,490</b>	
	Profit	\$174,937	← \$174,937					

# Appendix A (page 4 of 4)

## FINAL 2019/20 FIXED ROUTE BUDGET

### CAPITAL EXPENSES BY SUB-ACTIVITY

<u>Account</u>	<u>Description</u>	<u>Base Service</u>	<u>Y-Shuttle</u>	<u>Unitrans</u>	<u>Outside Fuel</u>	<u>Yolo TMA</u>	<u>Total Fixed Rt</u>
4300	Equipment	\$5,777,732					\$5,777,732
4200	Facility Improvements	\$1,753,697					\$1,753,697
<b>TOTAL CAPITAL EXPENSES</b>		\$7,531,429	\$0	\$0	\$0	\$0	<b>\$7,531,429</b>

### CAPITAL REVENUES BY SUB-ACTIVITY

<u>Account</u>	<u>Description</u>	<u>Base Service</u>	<u>Y-Shuttle</u>	<u>Unitrans</u>	<u>Outside Fuel</u>	<u>Yolo TMA</u>	<u>Total Fixed Rt</u>
1502	LTF--County of Yolo						\$0
1502	LTF--Woodland						\$0
1502	LTF--Davis						\$0
1502	LTF--West Sacramento						\$0
1502	LTF--Winters						\$0
<b>TOTAL LTF CAPITAL</b>		\$0	\$0	\$0	\$0	\$0	\$0
5133	State Transit Assistance (Operator Share)	\$334,210					\$334,210
5135	1B (OHS & PTMISEA, LCTOP)	\$87,307					\$87,307
5675	FTA 5307/STP (large, small urban, CMAQ)	\$4,980,684					\$4,980,684
5830	Non County Gov't Agencies	\$40,000					\$40,000
	Other	\$298,886					\$298,886
	Loan	\$424,583					\$424,583
	Restricted Reserves	\$605,616					\$605,616
	Unrestricted Reserves	\$760,143					\$760,143
<b>TOTAL CAPITAL REVENUES</b>		\$7,531,429	\$0	\$0	\$0	\$0	<b>\$7,531,429</b>



# Appendix B (Page 1 of 2)

## Summary of Fixed Route Expense and Revenue Changes

### Fixed Route

Item	Operating Expenses	18/19	19/20	Change	
1	Labor & Benefits	\$ 1,487,279	\$ 1,479,877	\$ (7,402)	-0.50%
2	Services	\$ 1,209,573	\$ 1,142,139	\$ (67,435)	-5.58%
3	Fuel-YCTD	\$ 1,062,783	\$ 1,128,821	\$ 66,038	6.21%
4	Fuel-Outside Sales Costs	\$ 466,224	\$ 488,174	\$ 21,950	4.71%
5	Materials & Supplies	\$ 122,918	\$ 102,197	\$ (20,721)	-16.86%
6	Communications & Utilities	\$ 278,485	\$ 268,682	\$ (9,803)	-3.52%
7	Casualty, Liability & Phys Dam Insurance	\$ 917,806	\$ 840,970	\$ (76,836)	-8.37%
8a	Purchased Transportation, Excluding Y-Shuttle	\$ 7,996,938	\$ 8,419,260	\$ 422,322	5.28%
8b	Purchased Transportation, Y-Shuttle	\$ 70,054	\$ -	\$ (70,054)	-100.00%
9	Loan Payment	\$ 117,054	\$ 42,013	\$ (75,041)	-64.11%
10	Miscellaneous	\$ 133,177	\$ 127,356	\$ (5,821)	-4.37%
11	Pass Through to Other Agencies	\$ 46,126	\$ 31,000	\$ (15,126)	-32.79%
12	Contingencies	\$ 125,000	\$ 125,000	\$ -	0.00%
		\$ 14,033,418	\$ 14,195,490	\$ 162,071	1.15%
Item	Operating Revenues	18/19	19/20	Change	
13	LTF Woodland	\$ 1,219,619	\$ 1,328,327	\$ 108,708	8.91%
14	LTF Davis	\$ 1,599,359	\$ 1,766,578	\$ 167,219	10.46%
15	LTF West Sacramento	\$ 1,857,431	\$ 1,950,535	\$ 93,104	5.01%
16	LTF Winters	\$ 158,426	\$ 151,130	\$ (7,296)	-4.61%
17	LTF Yolo County	\$ 172,339	\$ 215,261	\$ 42,923	24.91%
18	Interest	\$ 35,000	\$ 35,000	\$ -	0.00%
19	State Operating-Other	\$ 185,908	\$ 185,908	\$ -	0.00%
20	FTA 5307 Sac Urban	\$ 1,249,476	\$ 993,287	\$ (256,189)	-20.50%
21	FTA 5307 Sac Urban Discretionary	\$ 49,032	\$ -	\$ (49,032)	-100.00%
22	FTA 5307 Woodland	\$ 793,042	\$ 790,489	\$ (2,554)	-0.32%
23	FTA 5307 Davis	\$ 150,000	\$ 150,000	\$ -	0.00%
24	Rural 5311	\$ 130,879	\$ 130,879	\$ -	0.00%
25	Fares	\$ 2,332,881	\$ 2,031,369	\$ (301,512)	-12.92%
26	Auxilliary Revenue (Outside Fuel Sales)	\$ 646,587	\$ 663,111	\$ 16,524	2.56%
27	One time insurance credit	\$ 86,249	\$ -	\$ (86,249)	-100.00%
28	Other	\$ 61,359	\$ 61,359	\$ -	0.00%
29	Exterior Advertising	\$ 66,000	\$ 35,999	\$ (30,001)	-45.46%
30	LCFS	\$ -	\$ 156,800	\$ 156,800	NA
31	Yolo Solano AQMD	\$ -	\$ -	\$ -	NA
32	Yolo TMA	\$ 12,500	\$ 12,499	\$ (1)	-0.01%
33	Mitigation Funds	\$ 1,651,200	\$ 1,900,281	\$ 249,081	15.08%
34	Unrestricted Reserves	\$ 1,576,131	\$ 1,636,677	\$ 60,546	3.84%
		\$ 14,033,418	\$ 14,195,490	\$ 162,072	1.15%

# Appendix B Page 2 of 2)

## Summary of Fixed Route Capital Changes

Item	Capital Expenses	18/19	19/20	Change	
35	Equipment	\$ 158,149	\$ 5,777,732	\$ 5,619,583	3553.35%
36	Facility Improvements	\$ 2,391,084	\$ 1,753,697	\$ (637,387)	-26.66%
		\$ 2,549,233	\$ 7,531,429	\$ 4,982,196	195.44%
	Capital Revenues	18/19	19/20	Change	
37	LTF--Woodland	\$ -	\$ -	\$ -	
38	LTF--Davis	\$ -	\$ -	\$ -	
39	LTF--West Sacramento	\$ -	\$ -	\$ -	
40	LTF--Winters	\$ -	\$ -	\$ -	
41	LTF--County of Yolo	\$ -	\$ -	\$ -	
42	State Transit Assistance	\$ 86,940	\$ 334,210	\$ 247,270	284.41%
43	1B (OHS & PTMISEA, LCTOP)	\$ 243,996	\$ 87,307	\$ (156,689)	-64.22%
44	FTA 5307/STP (large, small urban, CMAQ)	\$ 306,300	\$ 4,980,684	\$ 4,674,384	1526.08%
45	Non County Gov't Agencies (IGLCBC)	\$ 40,000	\$ 40,000	\$ -	0.00%
46	Other	\$ -	\$ 298,886	\$ 298,886	
47	Loan for Third CNG Skid	\$ 1,300,000	\$ 424,583	\$ (875,417)	-67.34%
48	Restricted Reserve	\$ 571,997	\$ 605,616	\$ 33,619	5.88%
49	Unrestricted Reserve	\$ -	\$ 760,143	\$ 760,143	
		\$ 2,549,233	\$ 7,531,429	\$ 4,982,196	195.44%

# Appendix C

## YCTD Fixed Route Core Service Costs by Route

(Excludes outside fuel sale costs, pass-thru to Unitrans)

	OVERALL PERCENT				OVERALL PERCENT		FIXED & VARIABLE COMBINED COSTS
	OF TOTAL		Total	Fixed %	Total	Variable %	
<u>Wsac</u>	<u>FIXED COSTS</u>		Fixed Costs	of Operating	Variable Costs	of Operating	
35			\$ 289,892	46.75%	\$ 330,144	53.25%	\$ 620,036
39			\$ 183,093	46.94%	\$ 207,005	53.06%	\$ 390,098
40			\$ 254,315	44.01%	\$ 323,546	55.99%	\$ 577,861
41			\$ 172,804	44.26%	\$ 217,633	55.74%	\$ 390,437
42			\$ 375,895	48.42%	\$ 400,350	51.58%	\$ 776,245
240			\$ 245,929	44.57%	\$ 305,810	55.43%	\$ 551,739
241			\$ 46,310	45.00%	\$ 56,592	55.00%	\$ 102,902
	<b>24.56%</b>		\$1,568,238	<b>46.00%</b>	\$ 1,841,081	<b>54.00%</b>	\$ 3,409,319
<b>Davis</b>							
42			\$ 1,203,460	45.33%	\$ 1,451,269	54.67%	\$ 2,654,729
43			\$ 201,516	44.84%	\$ 247,862	55.16%	\$ 449,378
44			\$ 108,720	44.28%	\$ 136,798	55.72%	\$ 245,518
230			\$ 131,562	45.38%	\$ 158,321	54.62%	\$ 289,884
231			\$ -		\$ -		\$ -
232			\$ 41,309	45.01%	\$ 50,478	54.99%	\$ 91,787
	<b>26.41%</b>		\$1,686,567	<b>45.20%</b>	\$ 2,044,729	<b>54.80%</b>	\$ 3,731,296
<b>Woodland</b>							
42			\$ 565,712	46.51%	\$ 650,569	53.49%	\$ 1,216,281
45			\$ 185,650	46.90%	\$ 210,163	53.10%	\$ 395,814
46			\$ 32,084	46.79%	\$ 36,491	53.21%	\$ 68,575
211			\$ 223,276	42.70%	\$ 299,603	57.30%	\$ 522,879
212			\$ 214,019	42.81%	\$ 285,941	57.19%	\$ 499,960
210			\$ 138,074	43.05%	\$ 182,658	56.95%	\$ 320,733
214			\$ 146,092	42.85%	\$ 194,860	57.15%	\$ 340,952
242			\$ 19,694	47.67%	\$ 21,623	52.33%	\$ 41,317
243			\$ 21,815	45.31%	\$ 26,333	54.69%	\$ 48,149
	<b>24.21%</b>		\$1,546,418	<b>44.76%</b>	\$ 1,908,242	<b>55.24%</b>	\$ 3,454,659
<b>County</b>							
220 (15%)			\$ 29,154	46.54%	\$ 33,491	53.46%	\$ 62,645
215			\$1,341,269	52.32%	\$ 1,222,436	47.68%	\$ 2,563,705
216			\$ 23,065	46.89%	\$ 26,121	53.11%	\$ 49,186
217			\$ 26,370	47.50%	\$ 29,145	52.50%	\$ 55,515
	<b>22.23%</b>		\$1,419,858	<b>51.99%</b>	\$ 1,311,192	<b>48.01%</b>	\$ 2,731,051
<b>Winters</b>							
220 (85%)	<b>2.59%</b>		\$ 165,208	<b>46.54%</b>	\$ 189,781	<b>53.46%</b>	\$ 354,989
	<b>100.00%</b>		\$6,386,289	<b>46.68%</b>	\$ 7,295,024	<b>53.32%</b>	\$ 13,681,313

**Fixed Costs:**

- Monthly Fixed Fees to Contractor
- 24/7 Fees for Cache Creek
- Shelter Maintenance
- Woodland Transit Center repairs
- Harbor Yard & streetcar related expenses
- YCTD Overhead with 3rd Skid Loan Payment

**Notes:**

- (charged only to Yolo County)
- (charged only to Woodland--87.5% and County--12.5%)
- (charged only to Woodland)
- (charged only to West Sacramento)
- (labor & benefits, insurance, services, materials & supplies, miscellaneous, utilities, transportation & travel, contingencies)

**Variable Costs:**

- Hourly rate to contractor
- Mileage rate to contractor
- Fuel

# Appendix D (Page 1 of 2)

## Summary of Paratransit Expense and Revenue Changes

### Paratransit

Item	Operating Expenses	18/19	19/20	Change	
1	Fuel-YCTD	\$ 174,292	\$ 215,307	\$ 41,015	23.53%
2	Casualty, Liability & Phys Dam Insurance	\$ 151,371	\$ 131,726	\$ (19,645)	-12.98%
3	Purchased Transportation Base Service	\$ 1,559,560	\$ 1,658,539	\$ 98,979	6.35%
4	Professional Services*	\$ 105,286	\$ -	\$ (105,286)	-100.00%
5	Contingencies	\$ 20,000	\$ 21,001	\$ 1,001	5.01%
		\$ 2,010,509	\$ 2,026,573	\$ 16,064	0.80%
*ADA Mobility Assessments were de-funded by Caltrans					
Item	Operating Revenues	18/19	19/20	Change	
6	LTF Woodland	\$ 444,945	\$ 457,411	\$ 12,466	2.80%
7	LTF Davis	\$ 349,981	\$ 317,138	\$ (32,842)	-9.38%
8	LTF West Sacramento	\$ 213,403	\$ 192,112	\$ (21,291)	-9.98%
9	LTF Winters	\$ -	\$ -	\$ -	
10	LTF Yolo County	\$ 58,686	\$ 18,726	\$ (39,960)	-68.09%
11	Interest	\$ 5,000	\$ 5,000	\$ -	0.00%
12	FTA 5307	\$ 222,369	\$ 425,455	\$ 203,086	91.33%
13	FTA 5310	\$ 84,229	\$ -	\$ (84,229)	-100.00%
14	Fares	\$ 128,869	\$ 117,852	\$ (11,017)	-8.55%
15	One time insurance credit	\$ -	\$ -	\$ -	
16	Mitigation Funds	\$ 28,834	\$ 92,880	\$ 64,046	222.12%
17	Unrestricted	\$ 474,193	\$ 400,000	\$ (74,193)	-15.65%
		\$ 2,010,509	\$ 2,026,574	\$ 16,065	0.80%

# Appendix D (Page 2 of 2)

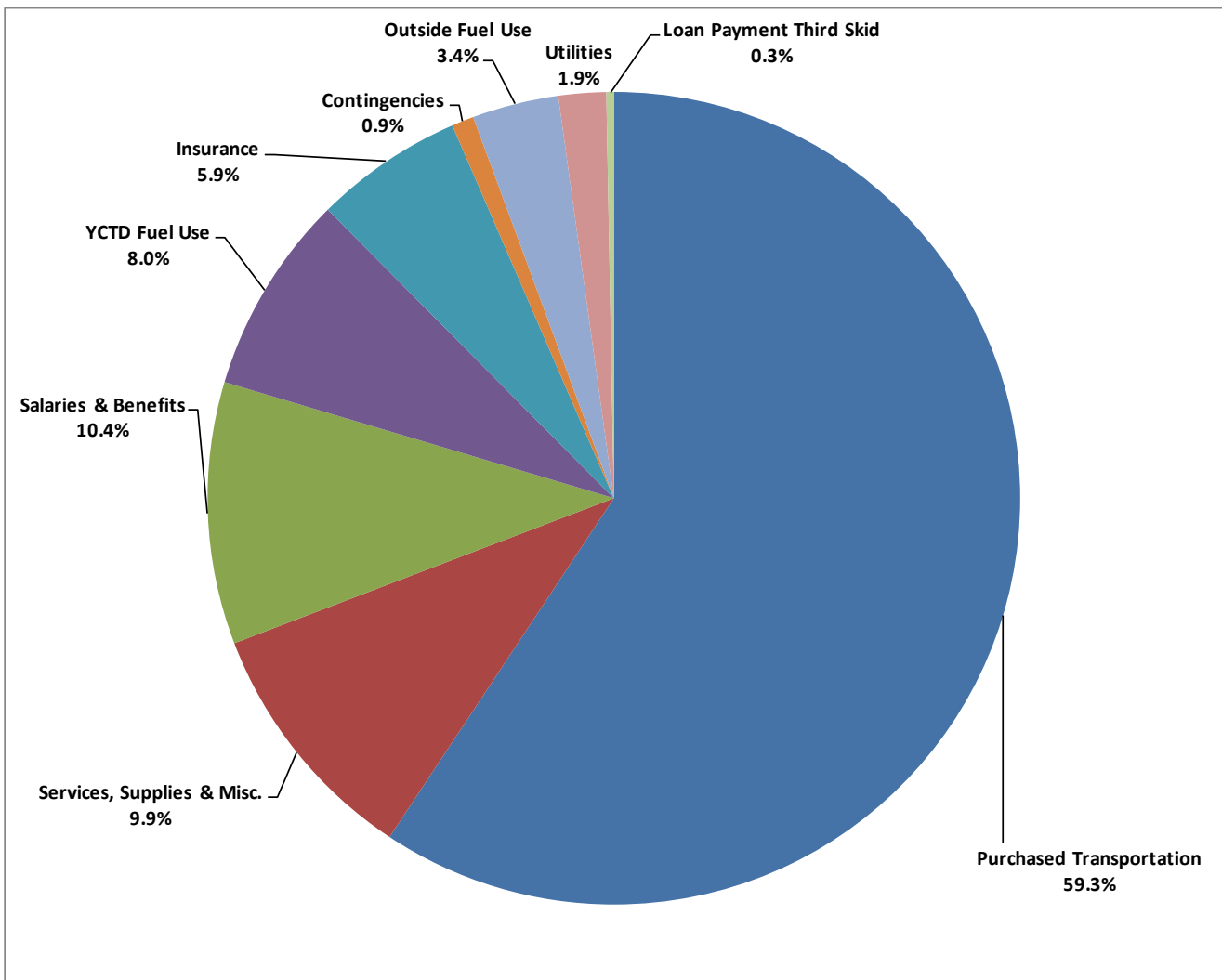
## Summary of Paratransit Capital Changes

<u>Item</u>	<b>Capital Expenses</b>	<b>18/19</b>	<b>19/20</b>	<b>Change</b>	
18	Equipment	\$ 263,171	\$ 387,000	\$ 123,829	47.05%
	<b>Capital Revenues</b>	<b>18/19</b>	<b>19/20</b>	<b>Change</b>	
19	State Transit Assistance	\$ -	\$ -	\$ -	
20	Proposition 1B	\$ 63,171	\$ -	\$ (63,171)	-100.00%
21	FTA 5307 Capital	\$ -	\$ 258,000		
22	FTA 5310 Capital	\$ 60,000	\$ -	\$ (60,000)	-100.00%
23	Non County Gov't Agencies	\$ 140,000	\$ 129,000	\$ (11,000)	-7.86%
24	Restricted Reserve	\$ -	\$ -	\$ -	
		<b>\$ 263,171</b>	<b>\$ 387,000</b>	<b>\$ 123,829</b>	<b>47.05%</b>

# Appendix E

## 2019/20 All Fixed Route Operating Expenses By Type

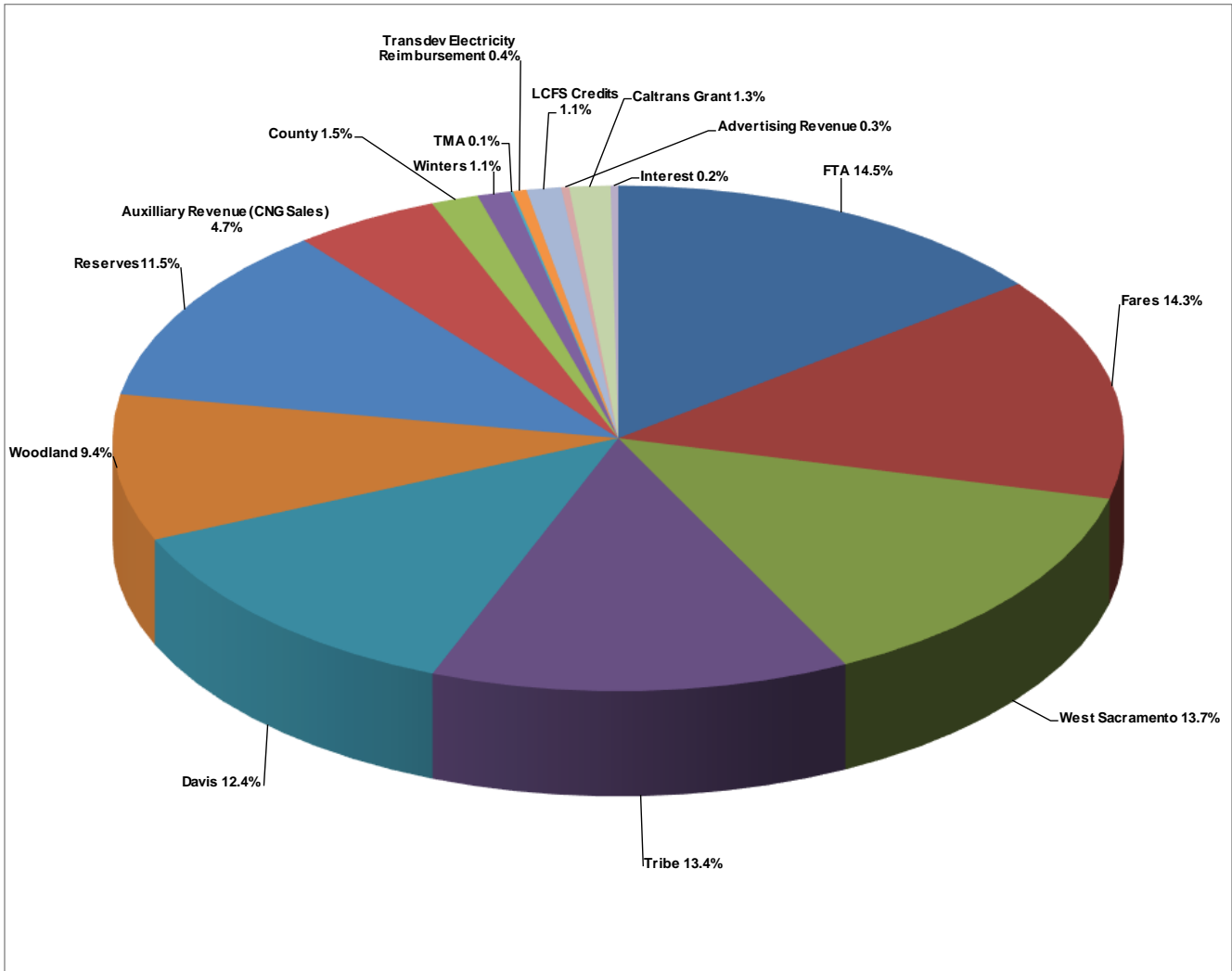
Purchased Transportation	\$	8,419,260	59.3%
Services, Supplies & Misc.	\$	1,402,692	9.9%
Salaries & Benefits	\$	1,479,877	10.4%
YCTD Fuel Use	\$	1,128,821	8.0%
Insurance	\$	840,970	5.9%
Contingencies	\$	125,000	0.9%
Outside Fuel Use	\$	488,174	3.4%
Utilities	\$	268,682	1.9%
Loan Payment Third Skid	\$	42,013	0.3%
<b>Total Expenses</b>	\$	<b>14,195,490</b>	<b>100.0%</b>



# Appendix F

## 2019/20 Fixed Route Operating Revenues By Source

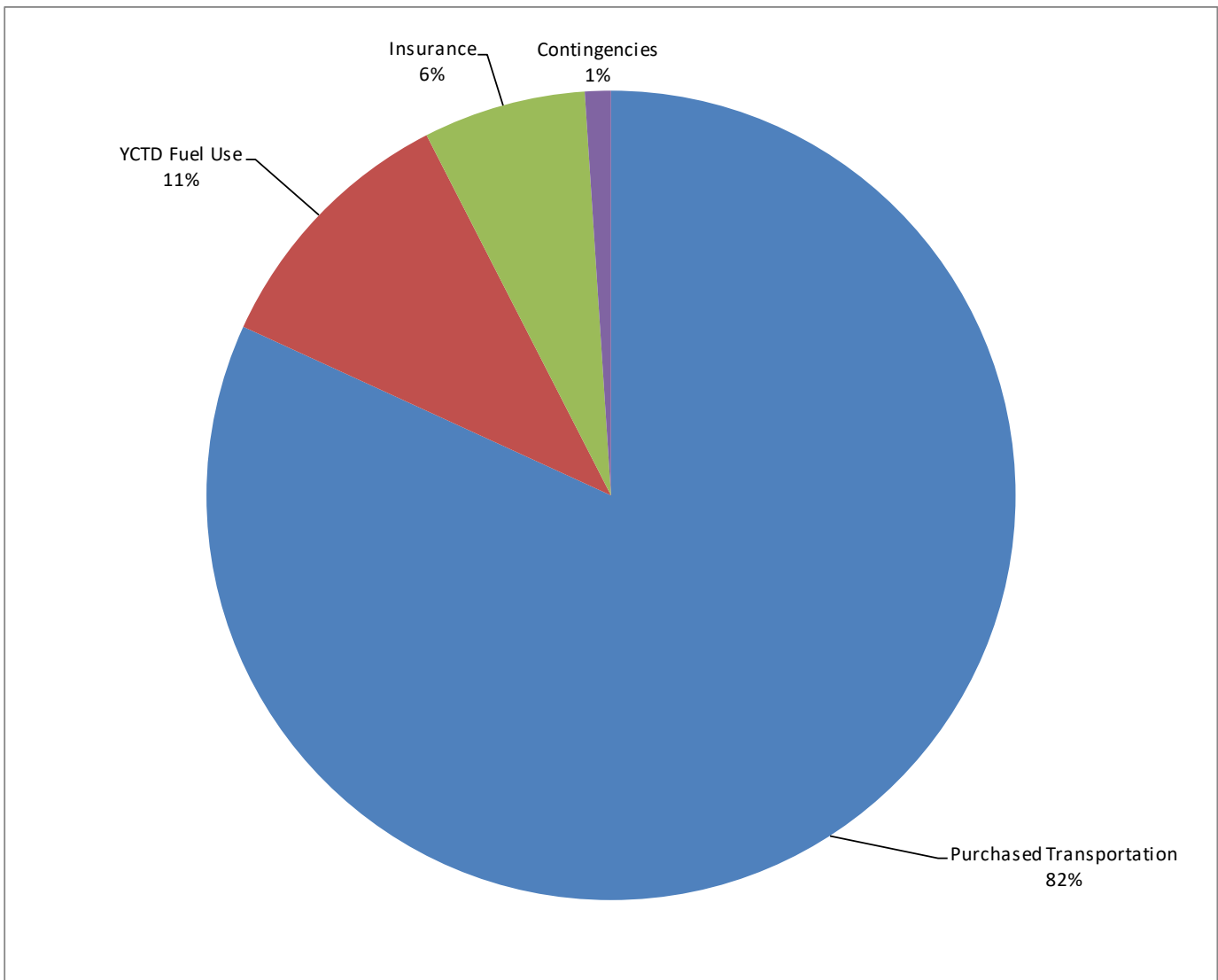
FTA	\$ 2,064,646	14.5%
Fares	\$ 2,031,370	14.3%
West Sacramento	\$ 1,950,535	13.7%
Tribe	\$ 1,900,281	13.4%
Davis	\$ 1,766,578	12.4%
Woodland	\$ 1,328,327	9.4%
Reserves	\$ 1,636,677	11.5%
Auxilliary Revenue (CNG Sales)	\$ 663,111	4.7%
County	\$ 215,261	1.5%
Winters	\$ 151,130	1.1%
TMA	\$ 12,499	0.1%
Transdev Electricity Reimbursement	\$ 61,366	0.4%
LCFS Credits	\$ 156,800	1.1%
Advertising Revenue	\$ 36,000	0.3%
Caltrans Grant	\$ 185,908	1.3%
Interest	\$ 35,000	0.2%
<b>Total Operating Revenues</b>	<b>\$ 14,195,490</b>	<b>100.0%</b>



# Appendix G

## 2019/20 Paratransit Operating Expenses By Type

Purchased Transportation	\$	1,658,539	81.8%
YCTD Fuel Use	\$	215,307	10.6%
Insurance	\$	131,726	6.5%
Contingencies	\$	21,001	1.0%
<b>Total Expenses</b>	\$	<b>2,026,573</b>	<b>100.0%</b>





# Appendix H

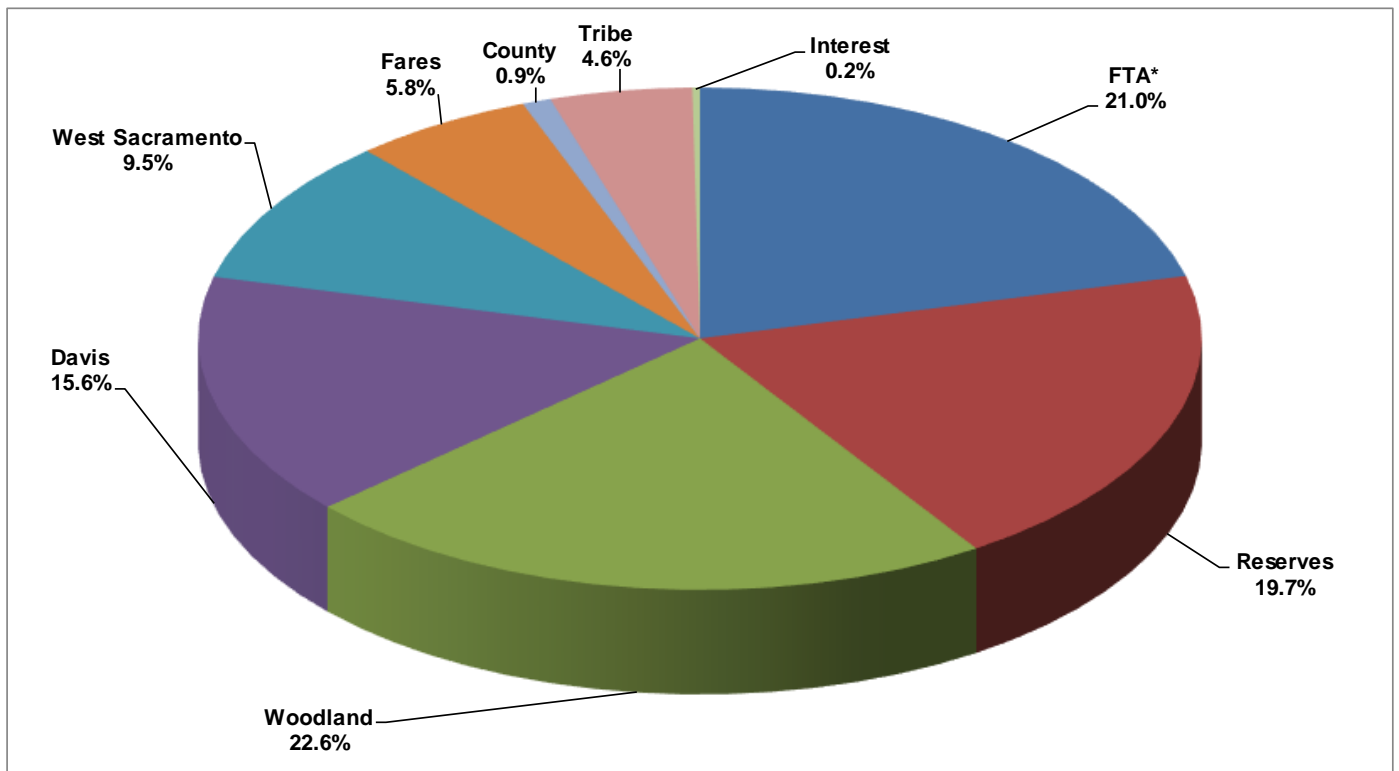
## 2019/20 Paratransit Operating Revenues By Source

FTA*	\$ 425,455	21.0%
Reserves	\$ 400,000	19.7%
Woodland	\$ 457,411	22.6%
Davis	\$ 317,138	15.6%
West Sacramento	\$ 192,112	9.5%
Fares	\$ 117,852	5.8%
County	\$ 18,725	0.9%
Tribe	\$ 92,880	4.6%
Interest	\$ 5,000	0.2%
<b>Total Revenues</b>	<b>\$ 2,026,573</b>	<b>100.0%</b>

\*Sac Urban 5307 Earned Share \$ 235,096

\*Sac Urban 5307 Beyond ADA \$ 57,564

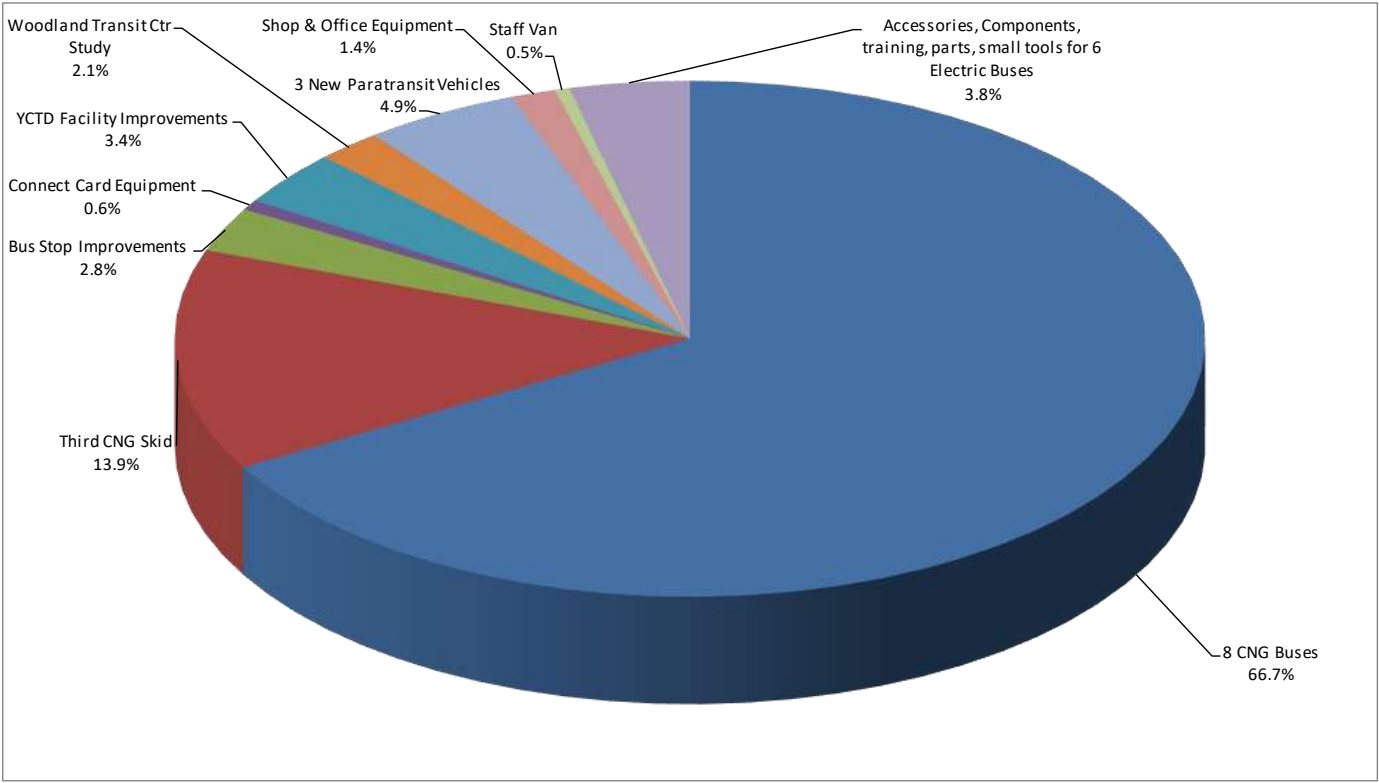
\*FTA KL Microtransit \$ 132,795



# Appendix I

## 2019/2020 Capital Expenses By Project Category

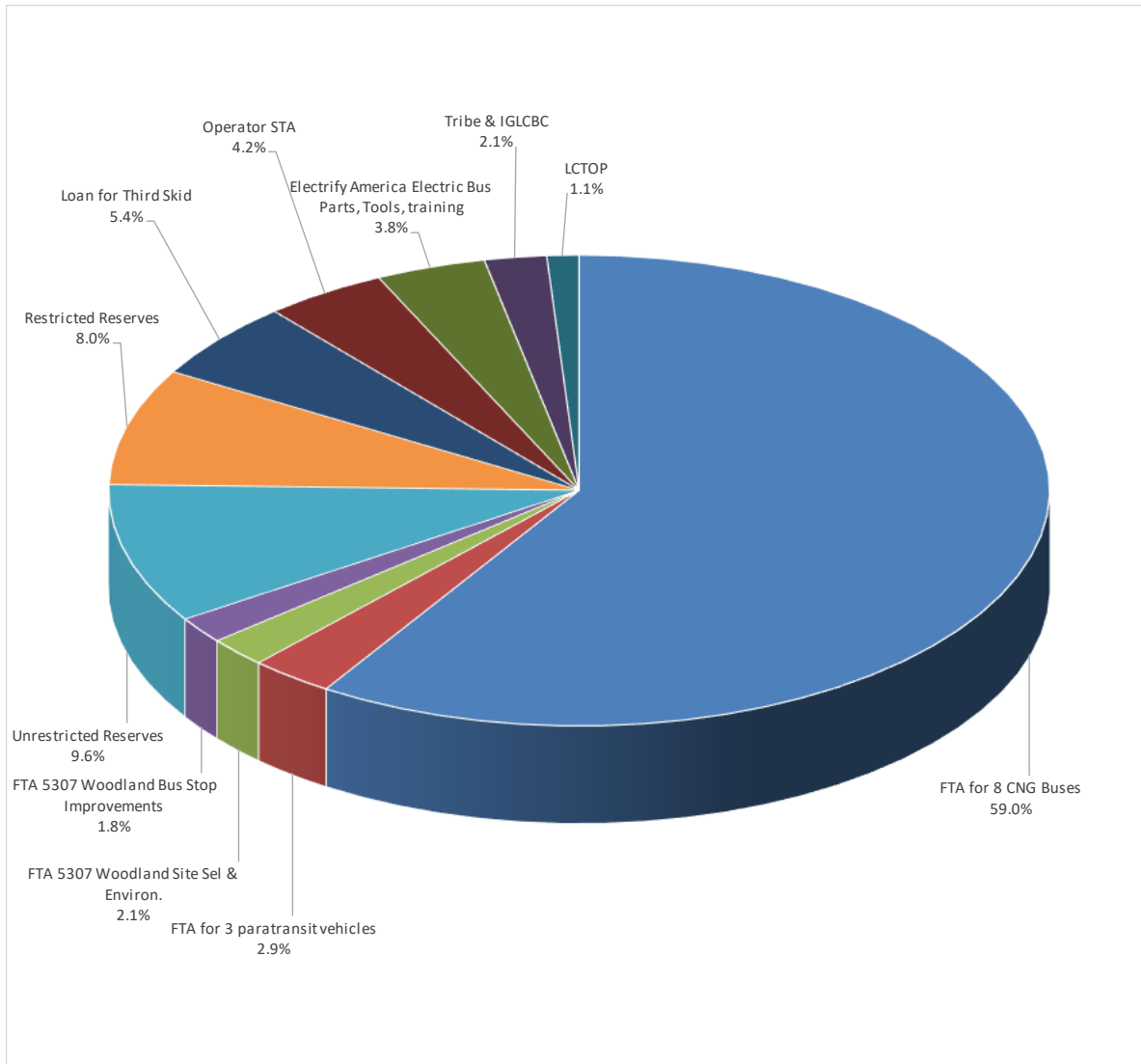
8 CNG Buses	\$5,280,000	66.7%
Third CNG Skid	\$1,100,000	13.9%
Bus Stop Improvements	\$219,761	2.8%
Connect Card Equipment	\$51,346	0.6%
YCTD Facility Improvements	\$271,436	3.4%
Woodland Transit Ctr Study	\$162,500	2.1%
3 New Paratransit Vehicles	\$387,000	4.9%
Shop & Office Equipment	\$111,500	1.4%
Staff Van	\$36,000	0.5%
Accessories, Components, training, parts, small tools for 6 Electric Buses	<u>\$298,886</u>	<u>3.8%</u>
	<u>\$7,918,429</u>	100.0%



# Appendix J

## 2019/20 Capital Revenues By Source

FTA for 8 CNG Buses	\$	4,674,384	59.0%
FTA for 3 paratransit vehicles	\$	228,407	2.9%
FTA 5307 Woodland Site Sel & Environ.	\$	162,500	2.1%
FTA 5307 Woodland Bus Stop Improvements	\$	143,800	1.8%
Unrestricted Reserves	\$	760,143	9.6%
Restricted Reserves	\$	635,209	8.0%
Loan for Third Skid	\$	424,583	5.4%
Operator STA	\$	334,210	4.2%
Electrify America Electric Bus Parts, Tools, training	\$	298,886	3.8%
Tribe & IGLCBC	\$	169,000	2.1%
LCTOP	\$	87,307	1.1%
<b>Total Revenues</b>	\$	<b>7,918,429</b>	<b>100.0%</b>



# Appendix K

## About YCTD

On July 1, 1997, the Yolo County Transportation District (YCTD) was formed, replacing the previously existing Yolo County Transit Authority. The district extends throughout Yolo County, including all of the incorporated and unincorporated territory. Duties of the district include:

- 1) Serve as public transit provider.
- 2) Serve as the consolidated transportation services agency for Yolo County.
- 3) Serve as the congestion management agency for Yolo County.
- 4) Act as a countywide forum for the coordination of transportation system planning, programming, and prioritization of significant projects.
- 5) Promulgate a plan for funding transportation projects within its jurisdiction.
- 6) Act as the coordinating agency for all state and federal funding applications where appropriate.

The YCTD Board is comprised of appointees from the Winters, West Sacramento, Woodland and Davis City Councils, as well as from the Yolo County Board of Supervisors. The University of California at Davis and CalTrans have ex-officio Board membership.